



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

New Arts, Commerce and Science
College, Wardha

- Name of the Head of the institution **Dr. Ashish B. Sasankar**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **07152240152**
- Mobile no **9975497786**
- Registered e-mail **nacscprincipal@gmail.com**
- Alternate e-mail **ashishdigital14@gmail.com**
- Address **Batchelor Road, Nalwadi,**
- City/Town **Wardha**
- State/UT **Maharashtra**
- Pin Code **442001**

2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**

- Location **Rural**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Rashtrasanta Tukadoji Maharaj Nagpur University, Nagpur**
- Name of the IQAC Coordinator **Sandip S. Petare**
- Phone No. **07152240152**
- Alternate phone No. **9860414376**
- Mobile **9970865176**
- IQAC e-mail address **iqacnacscwardha@gmail.com**
- Alternate Email address **sandypetare@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

http://www.nacscwardha.org/AcadData/2019-20/AQAR/NACSC_agar_report_2019_20.pdf

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

http://www.nacscwardha.org/AcadData/2020-21/PDFs/NACSC_academic_calendar_20_21.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.42	2013	05/01/2013	04/01/2018
Cycle 2	B	2.45	2018	16/08/2018	15/08/2023

6. Date of Establishment of IQAC

03/03/2013

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
0	0	0	0	0

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year **2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Faculty Development Program on Online Teaching and Learning due to Covid-19 Pandemic

An Organized online workshop for students for awareness of online teaching and learning platforms and examinations

Launching of National Values Percolation Series (NVPS) as a best practice.

Creating awareness regarding COVID -19 vaccination in society

Launching of "Aadhaar Cell for Online Assistance"

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To Faculty Development on Online Teaching and Learning	Faculties get updated about recent trends in Modern Education system in terms of Online teaching and learning
To Organize Online Workshop on Online Teaching and Learning Platforms	Students get aware about how to use Online teaching and learning Applications
To organized a workshop on research methodology	Department of IQAC in association with department of Social work has organized a University level workshop on the research Methodology. On 5 August 2020 about 187 students were get benefitted by the program.
National Values Percolation Series (NVPS2020-2021)	Students get aware about National values and contribution made by various Leaders in Nation Building
To Organize a Workshop on Alumni Interaction Cum "Success Stories"	Students get Motivation to Succeed
To Organize Virtual Study Tours for Students	Student came to know the use and applications of scientific principles in product development
To organize guest talk on the occasion of 151th birth anniversary of Mahatma Gandhi	Students came to know the unrevealed contribution made by Mahatma Gandhi in Indian Freedom struggle
To Conduct a Workshop on Online Examinations	Students came to know how to appear for Online Examinations
To Carry out complete of development of students based on value based education	Organized birth and death anniversaries of Various freedom fighter, National Leaders, Scientists, (E.g. Chatrapati Shivaji Maharaj, Swami Vivekananda, Dr. A. P. J. Abdul Kalam, Sardar Vallabh bhai Patel)

<p>To develop Reading habit among the students.</p>	<p>Celebration of a Father of library and Information science , Swami Ranganathan birth anniversary and Organization of Book Exhibition on 12th August • Celebration of Birth anniversary of Dr. A. P. J. Abdul Kalam as a Reading Inspiration Day on 15th October 2020 • Organization of "Online General Knowledge Quiz Competition" on 25th January 2021 about 347 students was gets benefitted. From above activities students get inspired by reading books</p>
<p>To make students aware and responsible about changing environment, Pollution etc.</p>	<p>Organized a Wild life Week During 1st to 7th October 2020 in Association with Department of Forest, Department of Social Forestry, Bor National Tiger Reserve Bor, about 625 students were the beneficiaries.</p>

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee (CDC)	30/12/2020

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Designation	Principal
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<ul style="list-style-type: none"> • If yes, mention the amount 		
<p>11. Significant contributions made by IQAC during the current year (maximum five bullets)</p>		
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<p>An Organized online workshop for students for awareness of online teaching and learning platforms and examinations</p>		
<p>Launching of National Values Percolation Series (NVPS) as a best practice.</p>		
<p>Creating awareness regarding COVID -19 vaccination in society</p>		
<p>Launching of "Aadhaar Cell for Online Assistance"</p>		
<p>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</p>		
Empty space for plan of action and outcome		

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<ul style="list-style-type: none"> • Name of the statutory body 	
Name	Date of meeting(s)
College Development Committee (CDC)	30/12/2020
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2020-21	15/01/2022
15.Multidisciplinary / interdisciplinary	
Not Implemented during 2020-21	

16.Academic bank of credits (ABC):
Not Implemented during 2020-21
17.Skill development:
College Level Value Added Courses Implemented
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
Not Implemented during 2020-21 Session
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
http://www.nacscwardha.org/PDFs/PO_CO/NACSC_PO_CO.pdf
20.Distance education/online education:
Not Implemented during 2020-21 Session

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	535
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	3150
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	2670

File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	918
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	72
File Description	Documents
Data Template	No File Uploaded
3.2 Number of sanctioned posts during the year	72
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	57
4.2 Total expenditure excluding salary during the year (INR in lakhs)	1473524
4.3 Total number of computers on campus for academic purposes	160

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College follows the curriculum and the academic calendar prescribed by the RTM Nagpur University. As per the curriculum, the College prepares an Academic Calendar every year in tandem with the University norms. Besides, at the inception of every academic year, every department submits an academic calendar of its own. The IQAC ensures the conduct of the programmes stipulated by each department in its academic calendar.

Teaching and Planning Diary:

- Teaching plans are prepared at the beginning of the academic year/semester.
- Faculties are maintains teaching and planning diaries every day.

Teaching Aids :

- Teachers often used charts, specimens, and models for effective teaching.
- A Digital classroom is used on a regular weekly basis by all faculties.
- Enhancing student's knowledge by assessing Internet, Power-Point Presentation and audiovisual aids, etc.

Out Door Teaching and Learning

- Field visits, Factory visits, and Educational tours are held as a part of the curriculum.

Teacher's Support:

- To encourage teachers to update themselves by attending refresher/orientation and short-term courses.
- The institute support organizing seminar, workshop, and conference at the state national, and International level.
- The Library is enriched with relevant reference material like books, journals, and access to the internet.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.nacscwardha.org/AcadData/2020-21/PDFs/NACSC_Academic_Calender_20-21.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

College initially devised a plan for CIE; it includes training prior to examination conduction, display of results after CIE completion. Through CIE the college is committed to the academic and all-around development of the students.

The purpose of this exercise is to identify the outcome of the teaching-learning process.

In this regard, the following measures are undertaken :

- Due to greater exposure to information technology, it has become imperative to have a new assessment system wherein the E-learning is also evaluated.
- The students are exposed to oral presentations of their learning in the classroom. This exposes the students to greater concentration and holds over the subject knowledge.
- At the end of each session, the students are given an assignment on the subject concerned. In the classroom activity, the students are taught to work on the various projects and tasks by observing, collecting data, and visiting the places of study.
- During industry visits, academic tours, Seminars, Guest lectures, Conferences, and study tours, the Students are evaluated for their personality traits and grasping of the subject knowledge.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.nacscwardha.org/AcadData/2020-21/PDFs/NACSC_Academic_Calender_20-21.pdf

1.1.3 - Teachers of the Institution participate A. All of the above

in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

14

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

10

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

300

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender :

- Conducted guest lectures by inviting experts on women's day to reduce the gap between gender equality.
- Internal complaint center to safeguard the women employee and students from sexual harassment.
- Counseling Center for Women.
- Anti Ragging Cell
- Women Grievance Cell works exclusively for women's issues.
- Addressing gender issues through workshops and street plays etc.

Environmental Issues:

- Organization of tree plantation drive. To make college premises green and make awareness about environmental degradation.
- Wildlife week is organized at a massive level to create awareness and sensibility toward animals as an integral part of biodiversity.

- Plastic use is banned at our campus and students/ staff are motivated for it.
- Environmental studies, a compulsory subject for BA/B.com/B.Sc. students to promote awareness about nature and biodiversity.
- Recycling of waste paper to make bags instead of throwing outside and creating pollution.
- Followed No Vehicle Day for a week to avoid pollution and assist to keep the climate clean and pure.

Human Values:

Human Rights Day, Indian Constitution day, Independence day birth and death anniversaries of various National International thinkers, social reformers, and freedom fighters nourish to inculcate of human values in the campus.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

363

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders **A. All of the above**
Students
Teachers
Employers
Alumni

File Description	Documents
URL for stakeholder feedback report	http://www.nacscwardha.org/showFeedback.asp
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://www.nacscwardha.org/showFeedback.asp

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

3150

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

2986

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students with varying degrees of learning capabilities and backgrounds converge in the college. Therefore, the level of

challenge faced by them is also different. The College is empathetic to this aspect and takes maximum steps to optimize the learning outcomes of all the students.

In this direction, the College undertakes two proactive exercises, on a regular and continuing basis:

I. Identification and classification of students into advanced (aggregate 75% and above), less advanced (between 50% and 75%), and slow learners (below 50%), based on their performance in various components. This is done in the following ways: Analyzing the entry-level marks (Std. XII Board examinations) of students. Observing and assessing the participation of students in regular classes, assignments, and presentations.

II. Organizing various activities and exercises to raise the attainment level of students:

A. Following measures are implemented to enhance the intellect of all students:

Orientation Programmes are organized by all departments at the beginning of every academic

year to develop a better learning environment.

The College endorses mentoring system where faculties help students with their personal and

Academic challenges. Continuous internal assessments.

Workshops, seminars, and Industrial visits are arranged for the students to gain practical

knowledge.

B. Measures in force for advanced learners:

Students are encouraged to participate in PowerPoint and Project Presentations to develop

analytical and problem-solving abilities in them.

Remedial lectures, tutorials, assignments, and intensive coaching are conducted for slow learners.

File Description	Documents
Paste link for additional information	http://www.nacscwardha.org/AcadData/2020-21/AQAR/SH/2.2.1_student_diversity.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3150	72

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

1. Experiential Learning Techniques

Various Techniques through

1. Research Projects: Students from across departments are made to complete research-based projects on topics related to their syllabi and other areas, such projects help to develop their research aptitude.

2. Group Assignments and Projects : Students across

programmes are assigned group projects, to enhance their various technical and soft skills they are encouraged to apply concepts learned in classroom.

4. Field Visits/Industrial Visits :

Undertaken to understand the working of plants and organizations

B. Participative learning through

1. Group Discussions and Debates :

To inculcate participative learning and improve communication

skills ,idea generation and presentation skills.

2.Movie Screening, Newspaper reading & Book reviews : To enhance critical thinking of students related to management, advertising and journalism and also inculcate habit of reading among students.

3.Technical exhibition: Technical exhibition is conducted to make students

understand the theoretical concepts by using working models.

1. Problem- Solving Techniques:

1. Business Games, Business quiz: Used to develop logical reasoning and problem solving skills.
2. Assignments, quizzes, presentations :Used to develop logical reasoning and problem solving skills
3. Tutorials :Used to develop Problem solving skills

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has significant concern for providing state-of-the-art infrastructure and learning resources to enhance learning experiences. The major hallmark of this learning transition is from teacher-centered to student-centric. Not only mastering ICT skills, but also utilizing ICT to improve teaching and learning is of utmost importance for teachers in performing their roles. Keeping in mind the importance of ICT,e- learning environment is created in the classrooms with well equipped.

1. To attain competence, faculties record and upload lectures, practicals on Youtube channels and classroom.

2. All the faculties use CISCO Webex, ZOOM Cloud Meeting like interactive and collaborative methods for teaching, which is a complete package. Faculties do video conferencing for teaching, meeting, online mentoring, taking sessions which delivers academic and online learning which is flawlessly capable of connecting

students.

Academic Management Software College Analyst

The College has an integrated Academic Management System and comprehensive tool for faculty, students, and administrators to overcome the challenges in the process of admissions and post-admission. The entire admission process was proposed to be digitized with the tool. The tool is an online platform that is meant to offer comprehensive management of all aspects from registration, of course, registration by the faculty, allocation of courses to the faculty, uploading of timetable, academic calendar, workload, and syllabus.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

72

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

72

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

414

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The examination process is transparent and compliant with the RTMN Nagpur University's guidelines. Students and their parents are informed about examination process through orientation program in the First Year.

Examination Committee

- The Committee consists of Convener, Co-Convener and members from all Undergraduate departments.
- Non-teaching staff also lend its support in administrative work. The examination committee performs following functions to maintain transparency and robustness of examination procedure:

For internal and semester end examinations:

- Time table and seating arrangement for examination are displayed on the notice board adequately in advance.
- For internal examination, syllabus is declared by subject teacher and semester end examination is conducted on entire syllabus.
- The question papers are verified to eliminate errors and stored in sealed envelope.
- Supervision duty chart is drafted and informed to teachers.
- Attendance of students is maintained properly during examination.
- Any unfair activity of the student is reported to Unfair Means Committee for appropriate investigation and action.
- All practical examinations, internal evaluation of projects and internal examination of Postgraduate programmes are carried out by individual departments as per university guidelines.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The College adheres to all guidelines of the University. The College has developed a culture that is highly supportive of

students and strives to create an environment conducive to learning.

- The timetables of all examinations are displayed on the Notice Board.
- The timetables are displayed well in advance to give adequate preparation time for the students.
- Hall tickets issued by the College reflect all relevant details of the examination.
- Hall tickets are issued to students at the proper time.
- Issues reported by the students regarding hall tickets are immediately resolved by the College in consultation with the University Examination Department.
- Within the stipulated time as given by University Circulars, displayed in the Notice Board, students can apply for a photocopy of the answer paper for all theory, practical and internal examinations.
- The Examination Committee gives schedules regarding the time for application, evaluation and declaration of results.
- In the case of University examinations, the students can apply online to the University through the College administration and Principal. In case of College examinations, the University rules are applied for the process.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.nacscwardha.org/AcadData/2020-21/AQAR/SH/2.5.2.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Institution facilitates holistic growth of the students by developing their:

- The College supports the acquisition of knowledge by students through emphasis on interactive and participative learning.
- Multi-disciplinary exposure by introducing Certificate courses.

- Sense of social responsibility through NSS.
- The College strives to offer 'Value-based education' by inculcating values like truth, sincerity, hard work and generosity in every activity performed.
- Career guidance and personality development programs are offered by the College. Internships and industrial visits throw light on the practical demands of the industry.

The College takes a number of steps in dissemination of the vision, mission and programme outcomes among students and other stakeholders.

- The vision and mission statement is displayed at all strategic locations on the College, College Prospectus, and Institutional website.
- The Programme Outcomes of all graduate and post-graduate programmes offered by the Institution are displayed on the College website.
- During the admission process, the teachers counsel the prospective students and parents on the expected outcomes of programmes for selecting their course for admission.
- There is a coordinated effort on the part of the College and students in achieving the desired outcomes: Motivation lectures, Skill enhancement activities and mentoring sessions are organized regularly.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://www.nacscwardha.org/PDFs/PO_CO/NACS_C_PO_CO.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Assessment for Attainment of POs , PSOs and COs is the process carried out by the institution, that identify, collect and prepare data to evaluate the achievement of POs , PSOs and COs. Assessment methods by direct method.

This method display the student's knowledge and skills from their performance in the continuous internal assessment tests, semester

examinations and supporting activities such as seminars, assignments, case study, group discussion, online quiz, mini project etc., These methods provide a sampling of what students know or can do and provide strong evidence of student learning.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.nacscwardha.org/AcadData/2020-21/AOAR/SH/2.6.2.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

877

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.nacscwardha.org/AcadData/2020-21/AOAR/SH/INACSC_STUDENT_S%20SATISFACTION%20SURVEY.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

4

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Mahila Vikas Sanstha firmly believes in holistic development centered around quality education. It aims at sensitizing students towards social issues and serving the community as a whole. The Institution is committed to serving the community through its extension activities by involving students and faculties of all departments and various committees. This has resulted in creating strong relationships with the local community, local administration, schools, neighborhood organizations, and non-profit organizations.

Some of the extension activities undertaken by the College are:

- Environment conscious

Waste Management, Swachh Bharat Abhiyan, Anti Plastic Drive, Save Electricity, Tree Plantation, Paper.

- Entrepreneurial skills

The College hones the entrepreneurial skills in students through Mahatma Gandhi Institute of Rural Industrialization MGIRI, Wardha

- Gender sensitization

The WDC and other departments focus on promoting gender equality by organizing programs and talks on issues related to women such as Female Feticide, Save Girl Child, Sexual Harassment at Workplace,

- Health Welfare

Blood Donation camps are held every year, and Awareness Rallies and Mask distribution is Organized every year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.nacscwardha.org/AcadData/2020-21/AOAR/SH/3.21.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

5

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

13

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

5

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Creating a bridge between the community and the college is the foremost goal of initiating the outreach and extension program. Well-structured outreach and extension activities develop skills in students that can significantly contribute to their overall development. Our focus with our 'Gender sensitization Program' is to create experienced and conscious communicators related to gender and communicate the message of 'Gender Equity for creating a more equitable world.

In this unprecedented time, we are addressing the crucial issue of environmental pollution and what is the role of a responsible citizen to mitigate the problem. Besides awareness programs, we are making efforts to maintain a sustainable environment with a plantation drive and appreciating connectedness with the environment, and taking steps to revive local natural resources. In these efforts, we are collaborating with Nisarg Seva Samiti, Wardha.

In the time of health emergency because of the COVID-19 pandemic trying to reach our community through our webinar series in collaboration with the Department of Biotechnology and RGBIPER and Govt. Hospital Wardha helps us to spread the crucial message of health, Individual hygiene, taking responsibility for our family and society and also spreading the message of hope and positivity.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3480

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

37

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

15

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has adequate infrastructure which is shared by all the programs in two shifts.

Class Room: 54

Laboratories-Computer: 03

Laboratories-Physics: 02

Laboratories Microbiology: 03

Laboratory-Biotechnology: 04

Laboratory-Chemistry: 03

Laboratory Home Economics: 01

Laboratory Fashion Design: 01

54 Classrooms have LCD projectors and 07 Lecture halls are equipped with LCD, Smartboards and Internet

Computing and Other Equipment:

150 Computers including 4 servers

All systems are connected to 100 Mbps broadband Internet through LAN connections. The campus is under the surveillance of 54 CCTVs installed at strategic locations.

Examination facilities:

The Institute has an examination control room and OSM facility incorporated in laptop facilities are Computer with webcam (to download University question papers)

Library:

The College Library is fully air-conditioned covering a 3507.44 sq. ft area with a seating capacity of approximately 100 students,

Auditoriums/Conference Rooms:

The Institute has a provision of

Multipurpose Hall

Conference room

Counseling Hall on the campus

Media Center with recording facility:

The Media Center has recording facilities like Headphone, Digital Camera, Collar Mike and Open Source Software for capturing and editing lectures.

Rooms and Cabins:

There is a separate room/cabin for the Principal, Vice-Principal, Counsellor, UG, PG staff,

administrative staff and each of the Statutory committees.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor),

gymnasium, yoga centre etc.

The overall development of a student includes participation in extra-curricular activities. NACSC has a rich culture of curricular as well as extra-curricular activities.

Sports:

The Sports Committee has made the college extremely proud by bringing laurels to the Institution. The college Sports Committee encourages students to participate in events at Intra- Collegiate, Inter-Collegiate, District, State, and National levels. Students are also encouraged to participate in the events organized by the RTM Nagpur University.

Outdoor Game Facilities: Volleyball, Box Cricket, and Badminton

Indoor Game Facilities: Carrom, Chess

Cultural:

The College believes in the importance of imbibing our cultural values on the young minds. Along with academics and sports, cultural activities play an important role in the holistic development of students. The College has various committees promoting the rich cultural heritage of our country. The committees encourage students to participate in cultural activities and competitions at inter-collegiate, intra-collegiate, and university levels.

The institute has various avenues for hosting cultural events. Conference and Seminar Hall and Auditorium in the campus.

The College has the audio-video equipment for cultural activities:

Yoga Center:

The college has Yoga Center With a seating arrangement of 50

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

32

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.nacscwardha.org/AcadData/2020-21/AOAR/SH/INACSC PIC compressed.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3.87

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

New Arts, Commerce & Science College, Wardha; which is run by Mahila Vikas Sanstha, was established in 1996. This small College Library has now grown into a towering tree with many facilities that are provided to the students and faculties. The library is a growing organism and it enriches itself through modern equipment and books. The Library of the College since its inception; has progressed tremendously with ample facilities for the staff and students.

The Library covers an area of 3000 Sq.ft. The collection is of 22624 Books, 42 Journals and Magazines, 72 CDs, and 367 Bound Volumes of Periodicals.

The Library is partially automated since 2012 with an integrated library management software using LIBSOFT, Version-5.6. The various housekeeping activities such as data entry Bookcharging, discharging and renewal of books, Membership Cards, Barcoding OPAC, Book searching, etc. are done through the Library software. Apart from the printed books and journals, the library has access to e-resources of N-List. In Library there is a separate Network Resource Centre (NRC) available for users to access online resources.

The Library has subscriptions for e-resources like e-journals, e-books, Databases, and Remote access to e-resources.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://www.nacscwardha.org/AcadData/2020-21/AQAR/SH/4.2.2.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.55

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

1834

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Information Technology has become an indispensable asset for the functioning of every institution. Hence, to meet the demands of the various stakeholders, the Institute frequently updates its IT infrastructure.

Internet

The College had a 30 Mbps shared Campus Broadband connection There is Wi-Fi connection with 02 Access points in the building.

Computers

The Institute currently has 150 computers hosted in a domain. The computers have been steadily upgraded either by bringing in new devices or by upgrading RAM.

Smart Boards/ Projectors

The Institute has a total number of 03 smart boards and 02 projectors.

Laptops

The Institute promotes the use of ICT in the process of Teaching-Learning.

Examination

The Exam room has a dedicated webcam fitted computer for downloading University question papers, amounting CCTV which covers the entire room and is also equipped with a photocopy device.

Library

The Library uses an ILMS software and OPAC for automation. Reprographic Facility along printer and scanning is also available in library. Library Network Resource Center is fully functional in library

Office

All the office staff have 05 dedicated internet enabled computers and has printers on sharing basis. For official work there is two scanner in the office. The attendance of the staff is captured using a Biometric device.

Website

The College has an active website with its own domain. The Website is dynamic and displays the latest notifications promptly.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.nacscwardha.org/AcadData/2020-21/AQAR/SH/IT_Facilities_merged.pdf

4.3.2 - Number of Computers

160

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

3.87

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

It is a continuous and ongoing policy of the Management to revamp college infrastructure and facilities to meet the needs of the contemporary educational system. The available infrastructure and support facilities are upgraded/added and continuously maintained based on the inputs from various stakeholders like students and staff through feedback, maintenance book, and suggestion box.

Supportive Facilities:

Laboratory:

The college has well-equipped laboratories. Whenever a new instrument is purchased, it is installed by the concerned company engineer, and due care is taken until the expiry of the warranty period. Thereafter, the heads of the department have been delegated power of maintenance.

Library:

The college has a fully-fledged library. The library is composed of reference books encyclopedias, thesaurus, dictionaries, diaries, yearbooks, handbooks, atlas, biographies, etc. A library advisory committee looks after the maintenance and cleanliness of existing resources in the library.

Sports :

College offers a healthy education in a healthy environment. Director of physical education and sport along sports committee look after the maintenance of playgrounds and sports facilities.

Computers :

The college creates an adequate mechanism to maintain computers and other software and software equipment. The college appoints technical staff to take care of every lab and its related work.

Classrooms :

The college classrooms are maintained and kept supervised by committees, heads of departments, and Mentor teachers. All classrooms are kept clean by hiring a private agency.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.nacscwardha.org/AcadData/2020-21/AQAR/SH/4.4.2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2518

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

395

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	http://www.nacscwardha.org/AcadData/2020-21/AQAR/SH/5.1.3.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3370

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3370

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

132

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

153

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

8

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The role of the students council and representation of students on academic and administrative bodies are much more crucial and significant at the college level as it is highlighted and

mentioned below:

1. The college constitutes a separate student council which forms a bridge between the academic and the administration. It helps in promoting a healthy atmosphere of cooperation in the college.

2. The council organizes various socio-cultural activities for the students such as singing competitions, observing friendship day, teachers day, sports activities like football, cricket, chess, etc. The college has provision for funds for the programs to be organized by the council. The councils are governed by the regulations of RTM Nagpur University, Nagpur.

3. The whole process is transparent without any involvement of any kind of funding agency. The function of the council is to maintain the overall discipline on the campus work as a facilitator between the student and the college and coordinate all the extracurricular activities and annual departmental festivals of the college.

4. Students are given representation in the committees like NSS, Annual Gathering Committee, College Magazine Committee, Cultural Activities, Internal Assurance, Quality Cell, Students, Redressal Committee, Library Committee and Research Committee, etc.

File Description	Documents
Paste link for additional information	http://www.nacscwardha.org/AcadData/2020-21/AQAR/SH/5.3.2%20Student%20Participation.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The New Arts Commerce and Science College Wardha had a Registered alumni association with Charity Commissioner, Wardha(Maharashtra)

Mission :

The mission of alumni relations is to maintain, inform, engage and inspire alumni to stay connected to their alma mater, continuously support its vision and contribute to its success.

Objective:

- To identify and promote alumni success and achievements to advance the credibility and reputation of the Institute.
- To maintain, deepen and strengthen an enduring lifelong relationship between alumni and their alma mater through opportunities created by institution that promote interaction and engagement.
- To maintain an alumni liaison programme that will encourage alumni to identify themselves with the college; to generate and sustain interest and participation in the college; to inspire alumni to contribute to the development of the college and the promotion of its good name and reputation, locally and regionally.
- To keep alumni informed and connected to college through a comprehensive communications and social media programme like facebook, WhatsApps, Email etc. that inspires commitment and confidence in the College.
- To organize events such as alumni meet every academic year.

Some of the members of the Alumni Association are also having their representation on the CDC and IQAC committees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION:Our vision is to generate and propagate education through the harmonious fusion of practical knowledge with values of life. We aim to develop our institution into an outstanding center to provide a quality education through effective Teaching and Learning programs. We are also committed to catering to the needs of rural as well as urban students with our progressive endeavor to enhance their skills and capabilities to face the global market

MISSION:To cater to the needs of rural, socially & economically backward students and make them self-reliant in all aspects of life

- To propagate, provide and preserve knowledge
- To cater to the needs of rural, socially & economically backward students and make them self-reliant in all aspects of life
- To acquire excellence in teaching methods
- To empower girl students in an exalted way so that they can be self-determined to achieve goals in life and create their identity in the society
- To meet regional needs, community development programs are conducted regularly through various extension activities
- To cultivate & incorporate values and develop a responsible

and productive citizen of the nation

- To expand developmental opportunities available to all students and faculty as well

File Description	Documents
Paste link for additional information	http://www.nacscwardha.org/showvismis.asp
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

A College Development Committee (CDC) is formed which actively participates in discussions with the Management. The CDC is the highest decision-making body in the college.

The IQAC of the College ensures participative management. The College adopts a multi-stakeholder approach with the participation of the Head of the Institution, Management representatives, IQAC members, alumni, parents, and external experts like people from the industry, NGOs, etc., guiding the College in its enthusiastic journey towards achieving its mission and its vision.

In keeping with the above principles, the Principal offers effective leadership by motivating all staff and students to do their best. Decentralization is practiced throughout the College.

At the beginning of the academic year, the objectives of the College are defined. This itself is done by participative management wherein the Principal, and Coordinators of all the programs sit together to identify the goals to be achieved in the said year.

Once the goals are finalized, the process of decentralization starts. Coordinator, who is in charge of all the curricular and co-curricular activities of that program. Framing departmental objectives and an academic calendar to achieve the same, are all performed by the Coordinator in due consultation with other faculty members.

File Description	Documents
Paste link for additional information	http://www.nacscwardha.org/AcadData/2020-21/AQAR/SH/6.1.2.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

New Arts, Commerce, and Science College were established by Mahila Vikas Sanstha, Wardha in the year of 1996 to help urban and rural students around Wardha to perform higher studies. The college UG, PG courses in Arts, Commerce & Science faculties. The college has dedicated and qualified faculty. There is good support from the Management. The college has grown with adequate infrastructural facilities and academic programs, yet there is always a need to develop, initiate, and match current and future Academic Programmes with an eye on the future. Development is a continuous process and has to be reviewed periodically, analyzed, and reprogrammed with future perspectives. The perspective plan is prepared to keep in mind the growth, requirements, and employability of the learners.

The New Arts, Commerce, and Science College are poised to launch this Strategic Plan aimed at growth and development for the following five years i.e. 2018-2023. The plan was designed by IQAC in Jan 2019 and placed before the Committee (CDC) of the college on 31 May 2019. After deliberations, the plan was submitted to management.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://www.nacscwardha.org/AcadData/2020-21/AQAR/SH/NACSC_Perspective_Plan_2018_2023.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Management plays a participative role in the functioning of the College. Participation is enabled through the CDC and IQAC.

College Development Committee- All important decisions of the College are guided by this Committee consisting of Management representatives, teachers, IQAC Convener, alumni representatives, and students.

IQAC - It ensures efficient progression of the College with regard to academic and quality initiatives.

Principal - The principal is the ultimate decision-making authority and establishes the quality policy and objectives of the College.

Provisions relating to Full time qualified Teaching Staff:

Selection

- Advertisement approved by the University is published in three leading News Papers (1Regional &2English)
- Interview Selection Committee including the Vice-Chancellor Nominee and subject experts are appointed by the University
- Interviews are conducted. Selection Committee Report is prepared.

Approval

Once the candidate is selected, the report is sent to University and Management for approval along with required documents.-

Appointment letter approved the draft of advertisement, copy of Advertisement published in newspapers, approved Advertisement Copy, documents of Educational qualifications, verification reports of NET/SET/PhD/M.Phil from respective University, and 7 Page report prescribed by the University.

Promotions

-CAS promotions of teachers are done as per University Norms.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	http://www.nacscwardha.org/index.asp
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

For Teaching Staff

- Financial assistance are provided to the faculty to participate at conference, workshop and seminars.
- Make available duty leaves were sanctioned training programmes and workshops from time to time.
- Duty leave for attending orientation, refresher and short term courses at UGC academic staff college.
- Staff club meeting is organized two time in a year during which the newly married, best performing, staff members were felicitated.
- GPF/DCPS schemes made available for all staff members
- Provisions of medical reimbursement/maternity/paternity leave are provided for staff members as per the government rule.
- Teaching faculties are also benefitted by providing the housing, educational, and car loans facility from institutional cooperative society.

For Non Teaching Staff

- Staff club meeting is organized two time in a year during which the newly married, best performing, staff members were felicitated.
- GPF/DCPS schemes made available for all staff members
- Provisions of medical reimbursement/maternity/paternity leave are provided for staff members as per the government rule.
- Non-Teaching faculties are also benefitted by providing the housing, educational, and car loans facility from institutional cooperative society.

File Description	Documents
Paste link for additional information	http://www.nacscwardha.org/AcadData/2020-21/AQAR/SH/6.3.1%20Welfare_scheme_for_Teaching_Non_teaching.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

7

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A system of annual appraisal is followed for all the teaching and non-teaching staff. The duly filled self-appraisal form is received from all faculty members at the end of every year. The appraisal form includes the teaching, presentation techniques, course delivery, evaluation scheme, the academic commitments and professional development of the faculty members.

A report is generated by the Head of the department in various perspective measures at each semester and the same is forwarded to the Principal for further action. Appraisal interviews are conducted periodically to evaluate the teaching skills and their professional growth. The assessment report and concluding remarks are considered for the promotion, increment, recognition, etc. From the outcomes of the appraisal measures, the competency level of the staff is increased and the academic performance can be improved.

Based on appraisal committee suggestions, improvement programs are arranged to strengthen their performance. The performance appraisal facilitates the promotion/increment process in a transparent manner. This practice helps in maintaining a consistent development of the institute.

The report from the Head of the Department is considered for the performance appraisal of non-teaching staff members.

File Description	Documents
Paste link for additional information	http://www.nacscwardha.org/AcadData/2020-21/AOAR/SH/NACSC_Self_apraisal_system.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute accounts are audited regularly. The procedure of auditing is as follows:

- The cash book is checked out by an account daily. It is verified and attested by the verification of fees collection and voucher is done.
- The external Auditor verifies the cash book, ledger books, fees vouchers, cheque books and other. Documents related to the college. After verification of accounts auditors prepares a trail balance and payment receipts.
- Accounts are audited regularly by the registered Chartered Account Mr. Nitin Mundada who is appointed by Mahila Vikas Sanstha. However a formal mechanism of internal auditing is evolved.

File Description	Documents
Paste link for additional information	http://www.nacscwardha.org/AcadData/2020-21/AOAR/SH/Audit Complete 20 21.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of funds

Major sources of revenue are:

Fees collected, Rental income, Sale of application forms for admission, Charges for various application forms, and fees for services rendered to students Interest received on, saving deposits, Donations, Sundry income generated through the sale of scrap

Membership fees from associations conducting co-curricular and extracurricular activities, for eg., alumni, membership fees. The funds collected are spent only for planned expenditures reflected in the Budget.

Optimal utilization of infrastructural resources

Staggered timetable for students for utilization of classrooms and work schedule for teaching and non-teaching staff.

ICT-enabled computer labs for conducting lectures, Smart classrooms, Projectors, LCD & mike systems in classrooms.

The library is well-equipped with textbooks, reference books, journals, magazines, and online journals for reading.

Library sitting hours are extended during the period of the exam.

On Sundays, various government exams are conducted on College premises.

Optimal utilization of human resources

Experienced and dedicated teaching and non-teaching staff.

Maximum teaching workload as per university norms shared by the teachers and the remaining workload is contributed by visiting faculties.

Experienced and trained teachers were appointed as internal auditors for the smooth functioning of College activities.

File Description	Documents
Paste link for additional information	http://www.nacscwardha.org/AcadData/2020-21/AQAR/SH/6.4.3.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC consistently strives to institutionalize quality assurance strategies and processes at every level of functioning of the Institute.

1. Improving Teacher Quality:

i. The recruitment of fully qualified teaching faculty has been adopted.

ii. Workshops are being conducted by IQAC, Library committee, Research Committee, Central Training Department and other committees encouraging the faculty to use ICT and e-resources.

iii. Teachers are encouraged to attend Orientation, Refresher and Short term courses. A large number of teachers are enrolled for Online learning platforms like SWAYAM and MOOCs.

iv. Teachers are encouraged to participate in Syllabus Revision Workshops.

v. Feedback Mechanism is prepared by the Feedback Committee for conducting student feedback on teaching-learning.

vi. In order to promote Inclusive Culture, Administrative and supporting staff needs are addressed by organizing various

programs - a workshop on Computer Hardware/Software maintenance for IT peons.

vii. IQAC is continuously engaged in imparting and sharing ideas by organizing workshops on Best practices adopted by Degree Colleges for Quality enhancement.

For Students.

Students are encouraged to present case studies and write research papers. Various sessions and workshops are conducted to enhance basic concepts.

File Description	Documents
Paste link for additional information	http://www.nacscwardha.org/AcadData/2020-21/AQAR/SH/6.5.1.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The College has continued to move towards quality enrichment in its 3rd Cycle of accreditation by working upon the recommendations of the Peer team of the 2nd Cycle.

- Effective teaching-learning and monitoring process

Since the second cycle of NAAC, IQAC has emphasized quality enrichment of all aspects of the College. As a result, whenever there have been any changes introduced by NAAC, the

- Curriculum:

The Demand Ratio for some courses in the College is consistently high. Therefore, the College opted for additional intake in M. Sc. Biotechnology after COVID 19.

- Conferences and Webinars

The College has organized 02 International webinars 1 and 02

national conferences.

- Teaching Pedagogies

The IQAC promotes modern teaching pedagogies. Accordingly, teachers employ PPT, audio-video films in the curriculum, and youtube videos.

- ICT Infrastructure

To promote ICT in teaching-learning, the College has invested in Microsoft Teams, smart boards in classrooms, and the establishment of a Media Centre. Also, the number of computers has increased from 150 to 160.

- Feedback Mechanism

The feedback mechanism has been strengthened to receive responses from all the stakeholders. The feedback is analyzed and appropriate action is taken.

File Description	Documents
Paste link for additional information	http://www.nacscwardha.org/index.asp
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://www.nacscwardha.org/AcadData/2020-21/AQAR/SH/RTMNU_Audit_report%20(1).pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Recognizing the fact that gender equality is a human right and a pre-condition for sustainable, people-oriented development, the Institution takes proactive measures to ensure the same. The discipline and safe environment of the College has led to the College becoming an institute of choice for girls in the Wardha District. Currently, more than 75% of our students are girls. Among staff members too, the majority is lady staff and so, most of the Heads of Departments, Committee Convenors are also ladies.

The Institution has a dedicated 'Women's Development Cell' that organizes various activities and programs on women-related issues. Other committees and departments to conduct programs to create awareness about gender equality.

Institution shows gender sensitivity in providing facilities such as Safety and Security, Counselling, Common Room, and other infrastructure

Safety and security, Safety norms are strictly followed by the College in all respects. All first-year students are given an orientation about complaint redressal mechanisms available in the College like Anti-Ragging Cell, Internal Complaint Committee, and Student Grievance Redressal Cell. CCTVs, connected to the Principal's Office. ID cards are issued to the students and staff to prevent the entry of outsiders into the College premises.

File Description	Documents
Annual gender sensitization action plan	http://www.nacscwardha.org/AcadData/2020-21/AOAR/SH/7.1.1.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.nacscwardha.org/AcadData/2020-21/AOAR/SH/7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management

Reduce, Recycle and Reuse: The garden waste, garbage, paper, e-waste, and laboratory waste are segregated as per the Nalwadi Grampanchayat Guidelines.

Waste generation from tree droppings and lawn management is a major solid waste generated on the campus. The waste is segregated at the source by providing separate dustbins for Biodegradable and Non-biodegradable waste.

Liquid Waste Management

The liquid waste from the College is connected to the Municipal sewage system.

Metal, wood, glass, and plastic scrap collected from laboratories, libraries, offices, and college campuses is given to scrap dealers for recycling.

Three Sanitary Pad Incinerators have been installed in Girls Washroom.

E-waste Management

The college works towards generating minimal e-waste by reusing it. Regular maintenance of electronic equipment and computers ensures longer life. An E-waste bin is provided for the collection of the e-waste generated on the college campus, which is given to the authorized agency for recycling and disposal.

Hazardous Waste Management

Microbial cultures and culture media are autoclaved at 121oC to kill microbial cultures before disposal.

The pipettes and other glassware are collected in a separate trough containing disinfectant before they are autoclaved.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage

A. Any 4 or all of the above

including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities

(Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information :

Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College always encourages the students to organize and participate in different programmes organized by college, intercollegiate, university and other Government or nongovernment organization to make them sensitize towards cultural, regional, linguistic, communal and socio economic diversities. Though the institution has diverse socio-cultural background and different linguistic, we do not have any intolerance towards cultural, regional, linguistic, communal socio economic and other diversities. With great fervor the national festivals, birth anniversaries and memorials of great Indian personalities are celebrated. Students from various regional and cultural backgrounds participate in such programs and present their regional or cultural folk songs and dances.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

I. PATRIOTISM:

Celebrating Independence Day, Republic Day, Celebrate Maharashtra Day, Shahid Divas, and undertaking a National flag collection drive during these days. Celebrate Maharashtra Day.

II. CIVIC SENSE:

Election awareness seminar and Voters ID Drive were conducted jointly with Sub Divisional officer and Tahsil Magistrate to guide the students to get their voters' ID. The College regularly organizes blood donation drives, food donation drives, road safety awareness campaigns, first aid training seminars, and fire mock drills. World AIDS and Human Rights Day are celebrated in order to inculcate moral values, ethics, and empathy among students. Students are encouraged to conduct events and sessions in orphanages and old age homes.

II. ENVIRONMENTAL CONSCIOUSNESS:

Students are encouraged to participate in activities like Tree plantation drives, and Animal Welfare Day. celebration, Pollution awareness Seminar, Swachh Bharat Abhiyan, and events like "Combating climate change". Paper, Cloth Bag Making workshops, and Anti-Plastic awareness rallies are conducted. E-waste collection drives are arranged regularly.

IV. COVID TIMES:

Students and teachers were encouraged to undertake the Janta Curfew pledge during lockdown to show their responsibility as citizens. IQAC and NSS gave messages to students and citizens to stay at home and prevent the spread of the virus.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://www.nacscwardha.org/AcadData/2020-21/AQAR/SH/7.1.9.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

At NACSC, we celebrate many commemorative days so that the students are aware of problems and events of international and national importance.

International Yoga Day: On 21st June 2021, our college celebrates this day by practicing Yoga.

Independence Day: On every Independence Day, the Flag Hoisting ceremony is followed by Patriotic cultural programs. A

Teacher's Day: Student Council celebrates September 5th of every year to remember the contribution of teachers in a student's life.

Hindi Bhasha Diwas: Hindi Parishad & Kalasadhna celebrate the 14th of September every year as Hindi Bhasha Diwas to mark the adoption of Hindi as the Official Language of India.

Gandhi Jayanti

2nd October, the birthday of Mahatma Gandhi, is a day when we remember his values of Peace and Nonviolence. Newly formed F.A.S.E.S. The club celebrated Gandhi Jayanti by conducting activities such as Bhajans, Poster Presentations on Gandhian Values, etc.

World AIDS and Human Rights Day

National Service Scheme (NSS) unit celebrates World AIDS Day on 1st December and Human Rights Day on 10th December to educate students about AIDS and human rights.

National Voters Day

Republic Day

International House Keeping week

Chattrapati Shivaji Maharaj Jayanti

Marathi Bhasha Diwas

International Women's Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices 1

NURTURING A SENSE OF SOCIAL RESPONSIBILITY AMONG THE STUDENTS DURING THE PANDEMIC COVID 19

India with the second largest population country in the world suffered severely from COVID-19 disease. By 11th July India investigated approximately 8 lakhs infected cases from COVID-19. Social distancing and lockdown were employed in India. At Wardha too, many patients were reported to be positive under the category of symptomatic and asymptomatic. Government and non-government organizations tried to resolve the issues by following safety measures and guidelines provided by the government from time to time.

Best Practices 2

Universal value promotion for peaceful living

In today's world, where the majority of people are pursuing only self-interests relentlessly, the institution recognizes the need to inculcate universal values like the promotion of truth, selflessness, righteousness, etc. The value education cell of our college is working toward this goal.

Context:

- a) Harmonious development of body, mind, and soul and promotion of universal values.
- b) Cultivate inner calmness-a way to peace
- c) To help others
- d) To preach and practice truthfulness.
- e) To deal with academic and emotional stress by tapping their inner sources of strength.

Best Practice 1

Link:http://www.nacscwardha.org/PDFs/nacsc__bpractices_001.pdf

Best Practice

2Link:http://www.nacscwardha.org/PDFs/nacsc__bpractices_002.pdf

File Description	Documents
Best practices in the Institutional website	http://www.nacscwardha.org/PDFs/nacsc__bpractices_001.pdf
Any other relevant information	http://www.nacscwardha.org/PDFs/nacsc__bpractices_002.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Uplifting Rural Students through Arts, Commerce, Science Education

India is predominantly a rural economy with around seventy percent of the population living in villages and not having enough resources and opportunities with regard to Arts, Commerce, Science education. Thus, the institution was established in 1995 envisaging this need to uplift the students with rural backgrounds - who cannot be considered less capable by any means -to become good students. In the process, it was decided to reserve seventy percent of the total seats in Arts, Commerce, and Science programs for rural students.

This distinctiveness of supporting rural masses in achieving their dreams of leading a good quality life with purpose is unique to our institute and has no parallel in India. This initiative not only helps rural people meet their aspirations but more importantly serves as a strong 'growth engine' for the country by tapping huge unexplored talent and energy of rural youth. Also, this distinctiveness is in sync with the institute's Vision and Mission of serving rural communities through Arts, Commerce, and Science education.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College follows the curriculum and the academic calendar prescribed by the RTM Nagpur University. As per the curriculum, the College prepares an Academic Calendar every year in tandem with the University norms. Besides, at the inception of every academic year, every department submits an academic calendar of its own. The IQAC ensures the conduct of the programmes stipulated by each department in its academic calendar.

Teaching and Planning Diary:

- Teaching plans are prepared at the beginning of the academic year/semester.
- Faculties are maintains teaching and planning diaries every day.

Teaching Aids :

- Teachers often used charts, specimens, and models for effective teaching.
- A Digital classroom is used on a regular weekly basis by all faculties.
- Enhancing student's knowledge by assessing Internet, Power-Point Presentation and audiovisual aids, etc.

Out Door Teaching and Learning

- Field visits, Factory visits, and Educational tours are held as a part of the curriculum.

Teacher's Support:

- To encourage teachers to update themselves by attending refresher/orientation and short-term courses.
- The institute support organizing seminar, workshop, and conference at the state national, and International level.
- The Library is enriched with relevant reference material

like books, journals, and access to the internet.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.nacscwardha.org/AcadData/2020-21/PDFs/NACSC Academic Calender 20-21.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

College initially devised a plan for CIE; it includes training prior to examination conduction, display of results after CIE completion. Through CIE the college is committed to the academic and all-around development of the students.

The purpose of this exercise is to identify the outcome of the teaching-learning process.

In this regard, the following measures are undertaken :

- Due to greater exposure to information technology, it has become imperative to have a new assessment system wherein the E-learning is also evaluated.
- The students are exposed to oral presentations of their learning in the classroom. This exposes the students to greater concentration and holds over the subject knowledge.
- At the end of each session, the students are given an assignment on the subject concerned. In the classroom activity, the students are taught to work on the various projects and tasks by observing, collecting data, and visiting the places of study.
- During industry visits, academic tours, Seminars, Guest lectures, Conferences, and study tours, the Students are evaluated for their personality traits and grasping of the subject knowledge.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.nacscwardha.org/AcadData/2020-21/PDFs/NACSC_Academic_Calender_20-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above
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File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented
14

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

10

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

300

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender :

- Conducted guest lectures by inviting experts on women's day to reduce the gap between gender equality.
- Internal complaint center to safeguard the women employee and students from sexual harassment.
- Counseling Center for Women.
- Anti Ragging Cell
- Women Grievance Cell works exclusively for women's issues.
- Addressing gender issues through workshops and street plays etc.

Environmental Issues:

- Organization of tree plantation drive. To make college premises green and make awareness about environmental degradation.
- Wildlife week is organized at a massive level to create awareness and sensibility toward animals as an integral part of biodiversity.
- Plastic use is banned at our campus and students/ staff are motivated for it.
- Environmental studies, a compulsory subject for BA/B.com/B.Sc. students to promote awareness about nature and biodiversity.
- Recycling of waste paper to make bags instead of throwing outside and creating pollution.
- Followed No Vehicle Day for a week to avoid pollution and assist to keep the climate clean and pure.

Human Values:

Human Rights Day, Indian Constitution day, Independence day birth and death anniversaries of various National International thinkers, social reformers, and freedom fighters nourish to inculcate of human values in the campus.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

363

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	http://www.nacscwardha.org/showFeedback.asp
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://www.nacscwardha.org/showFeedback.asp

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

3150

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

2986

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students with varying degrees of learning capabilities and backgrounds converge in the college. Therefore, the level of challenge faced by them is also different. The College is empathetic to this aspect and takes maximum steps to optimize the learning outcomes of all the students.

In this direction, the College undertakes two proactive exercises, on a regular and continuing basis:

I. Identification and classification of students into advanced (aggregate 75% and above), less advanced (between 50% and 75%), and slow learners (below 50%), based on their performance in various components. This is done in the following ways:
Analyzing the entry-level marks (Std. XII Board examinations) of students. Observing and assessing the participation of students in regular classes, assignments, and presentations.

II. Organizing various activities and exercises to raise the attainment level of students:

A. Following measures are implemented to enhance the intellect of all students:

Orientation Programmes are organized by all departments at the beginning of every academic

year to develop a better learning environment.

The College endorses mentoring system where faculties help students with their personal and

Academic challenges. Continuous internal assessments.

Workshops, seminars, and Industrial visits are arranged for the students to gain practical

knowledge.

B. Measures in force for advanced learners:

Students are encouraged to participate in PowerPoint and Project Presentations to develop

analytical and problem-solving abilities in them.

Remedial lectures, tutorials, assignments, and intensive coaching are conducted for slow learners.

File Description	Documents
Paste link for additional information	http://www.nacscwardha.org/AcadData/2020-21/AQAR/SH/2.2.1_student_diversity.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3150	72

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

1. Experiential Learning Techniques

Various Techniques through

1. Research Projects: Students from across departments are made to complete research-based projects on topics related to their syllabi and other areas, such projects help to develop their research aptitude.

2. Group Assignments and Projects : Students across

programmes are assigned group projects, to enhance their various technical and soft skills they are encouraged to apply concepts learned in classroom.

4. Field Visits/Industrial Visits :

Undertaken to understand the working of plants and organizations

B. Participative learning through

1. Group Discussions and Debates :

To inculcate participative learning and improve communication skills ,idea generation and presentation skills.

2. Movie Screening, Newspaper reading & Book reviews : To enhance critical thinking of students related to management, advertising and journalism and also inculcate habit of reading among students.

3. Technical exhibition: Technical exhibition is conducted to make students

understand the theoretical concepts by using working models.

1. Problem- Solving Techniques:

1. Business Games, Business quiz: Used to develop logical reasoning and problem solving skills.
2. Assignments, quizzes, presentations :Used to develop logical reasoning and problem solving skills
3. Tutorials :Used to develop Problem solving skills

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has significant concern for providing state-of-the-art infrastructure and learning resources to enhance learning

experiences. The major hallmark of this learning transition is from teacher-centered to student-centric. Not only mastering ICT skills, but also utilizing ICT to improve teaching and learning is of utmost importance for teachers in performing their roles. Keeping in mind the importance of ICT, e-learning environment is created in the classrooms with well equipped.

1. To attain competence, faculties record and upload lectures, practicals on Youtube channels and classroom.

2. All the faculties use CISCO Webex, ZOOM Cloud Meeting like interactive and collaborative methods for teaching, which is a complete package. Faculties do video conferencing for teaching, meeting, online mentoring, taking sessions which delivers academic and online learning which is flawlessly capable of connecting students.

Academic Management Software College Analyst

The College has an integrated Academic Management System and comprehensive tool for faculty, students, and administrators to overcome the challenges in the process of admissions and post-admission. The entire admission process was proposed to be digitized with the tool. The tool is an online platform that is meant to offer comprehensive management of all aspects from registration, of course, registration by the faculty, allocation of courses to the faculty, uploading of timetable, academic calendar, workload, and syllabus.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

72

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

72

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

414

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The examination process is transparent and compliant with the RTMN Nagpur University's guidelines. Students and their parents are informed about examination process through orientation program in the First Year.

Examination Committee

- The Committee consists of Convener, Co-Convener and members from all Undergraduate departments.
- Non-teaching staff also lend its support in administrative work. The examination committee performs following functions to maintain transparency and robustness of examination procedure:

For internal and semester end examinations:

- Time table and seating arrangement for examination are displayed on the notice board adequately in advance.
- For internal examination, syllabus is declared by subject teacher and semester end examination is conducted on entire syllabus.
- The question papers are verified to eliminate errors and stored in sealed envelope.
- Supervision duty chart is drafted and informed to teachers.
- Attendance of students is maintained properly during examination.
- Any unfair activity of the student is reported to Unfair Means Committee for appropriate investigation and action.
- All practical examinations, internal evaluation of projects and internal examination of Postgraduate programmes are carried out by individual departments as

per university guidelines.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The College adheres to all guidelines of the University. The College has developed a culture that is highly supportive of students and strives to create an environment conducive to learning.

- The timetables of all examinations are displayed on the Notice Board.
- The timetables are displayed well in advance to give adequate preparation time for the students.
- Hall tickets issued by the College reflect all relevant details of the examination.
- Hall tickets are issued to students at the proper time.
- Issues reported by the students regarding hall tickets are immediately resolved by the College in consultation with the University Examination Department.
- Within the stipulated time as given by University Circulars, displayed in the Notice Board, students can apply for a photocopy of the answer paper for all theory, practical and internal examinations.
- The Examination Committee gives schedules regarding the time for application, evaluation and declaration of results.
- In the case of University examinations, the students can apply online to the University through the College administration and Principal. In case of College examinations, the University rules are applied for the process.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.nacscwardha.org/AcadData/2020-21/AQAR/SH/2.5.2.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Institution facilitates holistic growth of the students by developing their:

- The College supports the acquisition of knowledge by students through emphasis on interactive and participative learning.
- Multi-disciplinary exposure by introducing Certificate courses.
- Sense of social responsibility through NSS.
- The College strives to offer 'Value-based education' by inculcating values like truth, sincerity, hard work and generosity in every activity performed.
- Career guidance and personality development programs are offered by the College. Internships and industrial visits throw light on the practical demands of the industry.

The College takes a number of steps in dissemination of the vision, mission and programme outcomes among students and other stakeholders.

- The vision and mission statement is displayed at all strategic locations on the College, College Prospectus, and Institutional website.
- The Programme Outcomes of all graduate and post-graduate programmes offered by the Institution are displayed on the College website.
- During the admission process, the teachers counsel the prospective students and parents on the expected outcomes of programmes for selecting their course for admission.
- There is a coordinated effort on the part of the College and students in achieving the desired outcomes: Motivation lectures, Skill enhancement activities and mentoring sessions are organized regularly.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://www.nacscwardha.org/PDFs/PO_CO/NAC_SC_PO_CO.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Assessment for Attainment of POs , PSOs and COs is the process carried out by the institution, that identify, collect and prepare data to evaluate the achievement of POs , PSOs and COs. Assessment methods by direct method.

This method display the student's knowledge and skills from their performance in the continuous internal assessment tests, semester examinations and supporting activities such as seminars, assignments, case study, group discussion, online quiz, mini project etc., These methods provide a sampling of what students know or can do and provide strong evidence of student learning.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.nacscwardha.org/AcadData/2020-21/AQAR/SH/2.6.2.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

877

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.nacscwardha.org/AcadData/2020-21/AOAR/SH/INACSC_STUDENTS%20SATISFACTION%20SURVEY.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

4

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Mahila Vikas Sanstha firmly believes in holistic development centered around quality education. It aims at sensitizing students towards social issues and serving the community as a whole. The Institution is committed to serving the community through its extension activities by involving students and faculties of all departments and various committees. This has resulted in creating strong relationships with the local community, local administration, schools, neighborhood organizations, and non-profit organizations.

Some of the extension activities undertaken by the College are:

- Environment conscious

Waste Management, Swachh Bharat Abhiyan, Anti Plastic Drive, Save Electricity, Tree Plantation, Paper.

- **Entrepreneurial skills**

The College hones the entrepreneurial skills in students through Mahatma Gandhi Institute of Rural Industrialization MGIRI, Wardha

- **Gender sensitization**

The WDC and other departments focus on promoting gender equality by organizing programs and talks on issues related to women such as Female Feticide, Save Girl Child, Sexual Harassment at Workplace,

- **Health Welfare**

Blood Donation camps are held every year, and Awareness Rallies and Mask distribution is Organized every year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.nacscwardha.org/AcadData/2020-21/AQAR/SH/3.21.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

5

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards	
3.3.1 - Number of Ph.Ds registered per eligible teacher during the year	
3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year	
2	
File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded
3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year	
3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year	
13	
File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year	
5	
File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Creating a bridge between the community and the college is the foremost goal of initiating the outreach and extension program. Well-structured outreach and extension activities develop skills in students that can significantly contribute to their overall development. Our focus with our 'Gender sensitization Program' is to create experienced and conscious communicators related to gender and communicate the message of 'Gender Equity for creating a more equitable world.

In this unprecedented time, we are addressing the crucial issue of environmental pollution and what is the role of a responsible citizen to mitigate the problem. Besides awareness programs, we are making efforts to maintain a sustainable environment with a plantation drive and appreciating connectedness with the environment, and taking steps to revive local natural resources. In these efforts, we are collaborating with Nisarg Seva Samiti, Wardha.

In the time of health emergency because of the COVID-19 pandemic trying to reach our community through our webinar series in collaboration with the Department of Biotechnology and RGBIPER and Govt. Hospital Wardha helps us to spread the crucial message of health, Individual hygiene, taking responsibility for our family and society and also spreading the message of hope and positivity.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3480

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration	
3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year	
3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year	
37	
File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File
3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year	
3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year	
15	
File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File
INFRASTRUCTURE AND LEARNING RESOURCES	
4.1 - Physical Facilities	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.	
The College has adequate infrastructure which is shared by all the programs in two shifts.	

Class Room: 54

Laboratories-Computer: 03

Laboratories-Physics: 02

Laboratories Microbiology: 03

Laboratory-Biotechnology: 04

Laboratory-Chemistry: 03

Laboratory Home Economics: 01

Laboratory Fashion Design: 01

54 Classrooms have LCD projectors and 07 Lecture halls are equipped with LCD, Smartboards and Internet

Computing and Other Equipment:

150 Computers including 4 servers

All systems are connected to 100 Mbps broadband Internet through LAN connections. The campus is under the surveillance of 54 CCTVs installed at strategic locations.

Examination facilities:

The Institute has an examination control room and OSM facility incorporated in laptop facilities are Computer with webcam (to download University question papers)

Library:

The College Library is fully air-conditioned covering a 3507.44 sq. ft area with a seating capacity of approximately 100 students,

Auditoriums/Conference Rooms:

The Institute has a provision of

Multipurpose Hall

Conference room

Counseling Hall on the campus

Media Center with recording facility:

The Media Center has recording facilities like Headphone, Digital Camera, Collar Mike and Open Source Software for capturing and editing lectures.

Rooms and Cabins:

There is a separate room/cabin for the Principal, Vice-Principal, Counsellor, UG, PG staff,

administrative staff and each of the Statutory committees.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The overall development of a student includes participation in extra-curricular activities. NACSC has a rich culture of curricular as well as extra-curricular activities.

Sports:

The Sports Committee has made the college extremely proud by bringing laurels to the Institution. The college Sports Committee encourages students to participate in events at Intra- Collegiate, Inter-Collegiate, District, State, and National levels. Students are also encouraged to participate in the events organized by the RTM Nagpur University.

Outdoor Game Facilities: Volleyball, Box Cricket, and Badminton

Indoor Game Facilities: Carrom, Chess

Cultural:

The College believes in the importance of imbibing our cultural values on the young minds. Along with academics and sports, cultural activities play an important role in the holistic development of students. The College has various committees promoting the rich cultural heritage of our country. The committees encourage students to participate in cultural activities and competitions at inter-collegiate, intra-collegiate, and university levels.

The institute has various avenues for hosting cultural events. Conference and Seminar Hall and Auditorium in the campus.

The College has the audio-video equipment for cultural activities:

Yoga Center:

The college has Yoga Center With a seating arrangement of 50

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

32

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.nacscwardha.org/AcadData/2020-21/AOAR/SH/INACSC PIC compressed.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year

(INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3.87

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

New Arts, Commerce & Science College, Wardha; which is run by Mahila Vikas Sanstha, was established in 1996. This small College Library has now grown into a towering tree with many facilities that are provided to the students and faculties. The library is a growing organism and it enriches itself through modern equipment and books. The Library of the College since its inception; has progressed tremendously with ample facilities for the staff and students.

The Library covers an area of 3000 Sq.ft. The collection is of 22624 Books, 42 Journals and Magazines, 72 CDs, and 367 Bound Volumes of Periodicals.

The Library is partially automated since 2012 with an integrated library management software using LIBSOFT, Version-5.6. The various housekeeping activities such as data entry Bookcharging, discharging and renewal of books, Membership Cards, Barcoding OPAC, Book searching, etc. are done through the Library software. Apart from the printed books and journals, the library has access to e-resources of N-List. In Library there is a separate Network Resource Centre (NRC) available for users to access online resources.

The Library has subscriptions for e-resources likee-journals, e-books, Databases, and Remote access to e-resources.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://www.nacscwardha.org/AcadData/2020-21/AQAR/SH/4.2.2.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above
--	--------------------------------------

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.55

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

1834

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Information Technology has become an indispensable asset for the functioning of every institution. Hence, to meet the demands of the various stakeholders, the Institute frequently updates its IT infrastructure.

Internet

The College had a 30 Mbps shared Campus Broadband connection. There is Wi-Fi connection with 02 Access points in the building.

Computers

The Institute currently has 150 computers hosted in a domain. The computers have been steadily upgraded either by bringing in new devices or by upgrading RAM.

Smart Boards/ Projectors

The Institute has a total number of 03 smart boards and 02 projectors.

Laptops

The Institute promotes the use of ICT in the process of Teaching-Learning.

Examination

The Exam room has a dedicated webcam fitted computer for downloading University question papers, mounted CCTV which covers the entire room and is also equipped with a photocopy device.

Library

The Library uses an ILMS software and OPAC for automation. Reprographic Facility along printer and scanning is also available in library. Library Network Resource Center is fully functional in library

Office

All the office staff have 05 dedicated internet enabled computers and has printers on sharing basis. For official work there is two scanner in the office. The attendance of the staff is captured using a Biometric device.

Website

The College has an active website with its own domain. The Website is dynamic and displays the latest notifications promptly.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.nacscwardha.org/AcadData/2020-21/AQAR/SH/IT_Facilities_merged.pdf

4.3.2 - Number of Computers

160

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

3.87

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

It is a continuous and ongoing policy of the Management to revamp college infrastructure and facilities to meet the needs of the contemporary educational system. The available infrastructure and support facilities are upgraded/added and continuously maintained based on the inputs from various stakeholders like students and staff through feedback, maintenance book, and suggestion box.

Supportive Facilities:

Laboratory:

The college has well-equipped laboratories. Whenever a new instrument is purchased, it is installed by the concerned company engineer, and due care is taken until the expiry of the warranty period. Thereafter, the heads of the department have been delegated power of maintenance.

Library:

The college has a fully-fledged library. The library is composed of reference books encyclopedias, thesaurus, dictionaries, diaries, yearbooks, handbooks, atlas,

biographies, etc. A library advisory committee looks after the maintenance and cleanliness of existing resources in the library.

Sports :

College offers a healthy education in a healthy environment. Director of physical education and sport along sports committee look after the maintenance of playgrounds and sports facilities.

Computers :

The college creates an adequate mechanism to maintain computers and other software and software equipment. The college appoints technical staff to take care of every lab and its related work.

Classrooms :

The college classrooms are maintained and kept supervised by committees, heads of departments, and Mentor teachers. All classrooms are kept clean by hiring a private agency.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.nacscwardha.org/AcadData/2020-21/AQAR/SH/4.4.2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2518

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

395

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	http://www.nacscwardha.org/AcadData/2020-21/AQAR/SH/5.1.3.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
3370	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
3370	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

132	
File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

153	
File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3	
File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

8

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students’ representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The role of the students council and representation of students on academic and administrative bodies are much more crucial and significant at the college level as it is highlighted and mentioned below:

1. The college constitutes a separate student council which forms a bridge between the academic and the administration. It helps in promoting a healthy atmosphere of cooperation in the college.
2. The council organizes various socio-cultural activities for the students such as singing competitions, observing friendship day, teachers day, sports activities like football, cricket, chess, etc The college has provision for funds for the programs to be organized by the council. The councils are governed by the regulations of RTM Nagpur University, Nagpur.
3. The whole process is transparent without any involvement of any kind of funding agency. The function of the council is to

maintain the overall discipline on the campus work as a facilitator between the student and the college and coordinate all the extracurricular activities and annual departmental festivals of the college.

4. Students are given representation in the committees like NSS, Annual Gathering Committee, College Magazine Committee, Cultural Activities, Internal Assurance, Quality Cell, Students, Redressal Committee, Library Committee and Research Committee, etc.

File Description	Documents
Paste link for additional information	http://www.nacscwardha.org/AcadData/2020-21/AQAR/SH/5.3.2%20Student%20Participation.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

26

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The New Arts Commerce and Science College Wardha had a Registered alumni association with Charity Commissioner,

Wardha (Maharashtra)

Mission :

The mission of alumni relations is to maintain, inform, engage and inspire alumni to stay connected to their alma mater, continuously support its vision and contribute to its success.

Objective:

- To identify and promote alumni success and achievements to advance the credibility and reputation of the Institute.
- To maintain, deepen and strengthen an enduring lifelong relationship between alumni and their alma mater through opportunities created by institution that promote interaction and engagement.
- To maintain an alumni liaison programme that will encourage alumni to identify themselves with the college; to generate and sustain interest and participation in the college; to inspire alumni to contribute to the development of the college and the promotion of its good name and reputation, locally and regionally.
- To keep alumni informed and connected to college through a comprehensive communications and social media programme like facebook, WhatsApps, Email etc. that inspires commitment and confidence in the College.
- To organize events such as alumni meet every academic year.

Some of the members of the Alumni Association are also having their representation on the CDC and IQAC committees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) **E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION:Our vision is to generate and propagate education through the harmonious fusion of practical knowledge with values of life. We aim to develop our institution into an outstanding center to provide a quality education through effective Teaching and Learning programs. We are also committed to catering to the needs of rural as well as urban students with our progressive endeavor to enhance their skills and capabilities to face the global market

MISSION:To cater to the needs of rural, socially & economically backward students and make them self-reliant in all aspects of life

- To propagate, provide and preserve knowledge
- To cater to the needs of rural, socially & economically backward students and make them self-reliant in all aspects of life
- To acquire excellence in teaching methods
- To empower girl students in an exalted way so that they can be self-determined to achieve goals in life and create their identity in the society
- To meet regional needs, community development programs are conducted regularly through various extension activities
- To cultivate & incorporate values and develop a responsible and productive citizen of the nation
- To expand developmental opportunities available to all students and faculty as well

File Description	Documents
Paste link for additional information	http://www.nacscwardha.org/showvismis.asp
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

A College Development Committee (CDC) is formed which actively participates in discussions with the Management. The CDC is the highest decision-making body in the college.

The IQAC of the College ensures participative management. The College adopts a multi-stakeholder approach with the participation of the Head of the Institution, Management representatives, IQAC members, alumni, parents, and external experts like people from the industry, NGOs, etc., guiding the College in its enthusiastic journey towards achieving its mission and its vision.

In keeping with the above principles, the Principal offers effective leadership by motivating all staff and students to do their best. Decentralization is practiced throughout the College.

At the beginning of the academic year, the objectives of the College are defined. This itself is done by participative management wherein the Principal, and Coordinators of all the programs sit together to identify the goals to be achieved in the said year.

Once the goals are finalized, the process of decentralization starts. Coordinator, who is in charge of all the curricular and co-curricular activities of that program. Framing departmental objectives and an academic calendar to achieve the same, are all performed by the Coordinator in due consultation with other faculty members.

File Description	Documents
Paste link for additional information	http://www.nacscwardha.org/AcadData/2020-21/AQAR/SH/6.1.2.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

New Arts, Commerce, and Science College were established by Mahila Vikas Sanstha, Wardha in the year of 1996 to help urban and rural students around Wardha to perform higher studies. The college UG, PG courses in Arts, Commerce & Science faculties.

The college has dedicated and qualified faculty. There is good support from the Management. The college has grown with adequate infrastructural facilities and academic programs, yet there is always a need to develop, initiate, and match current and future Academic Programmes with an eye on the future. Development is a continuous process and has to be reviewed periodically, analyzed, and reprogrammed with future perspectives. The perspective plan is prepared to keep in mind the growth, requirements, and employability of the learners.

The New Arts, Commerce, and Science College are poised to launch this Strategic Plan aimed at growth and development for the following five years i.e. 2018-2023. The plan was designed by IQAC in Jan 2019 and placed before the Committee (CDC) of the college on 31 May 2019. After deliberations, the plan was submitted to management.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://www.nacscwardha.org/AcadData/2020-21/AQAR/SH/NACSC_Perspective_Plan_2018_2023.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Management plays a participative role in the functioning of the College. Participation is enabled through the CDC and IQAC.

College Development Committee- All important decisions of the College are guided by this Committee consisting of Management representatives, teachers, IQAC Convener, alumni representatives, and students.

IQAC - It ensures efficient progression of the College with regard to academic and quality initiatives.

Principal - The principal is the ultimate decision-making authority and establishes the quality policy and objectives of the College.

Provisions relating to Full time qualified Teaching Staff:

Selection

- Advertisement approved by the University is published in three leading News Papers (1Regional &2English)
- Interview Selection Committee including the Vice-Chancellor Nominee and subject experts are appointed by the University
- Interviews are conducted. Selection Committee Report is prepared.

Approval

Once the candidate is selected, the report is sent to University and Management for approval along with required documents.- Appointment letter approved the draft of advertisement, copy of Advertisement published in newspapers, approved Advertisement Copy, documents of Educational qualifications, verification reports of NET/SET/PhD/M.Phil from respective University, and 7 Page report prescribed by the University.

Promotions

-CAS promotions of teachers are done as per University Norms.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	http://www.nacscwardha.org/index.asp
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
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File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

For Teaching Staff

- Financial assistance are provided to the faculty to participate at conference, workshop and seminars.
- Make available duty leaves were sanctioned training programmes and workshops from time to time.
- Duty leave for attending orientation, refresher and short term courses at UGC academic staff college.
- Staff club meeting is organized two time in a year during which the newly married, best performing, staff members were felicitated.
- GPF/DCPS schemes made available for all staff members
- Provisions of medical reimbursement/maternity/paternity leave are provided for staff members as per the government rule.
- Teaching faculties are also benefitted by providing the housing, educational, and car loans facility from institutional cooperative society.

For Non Teaching Staff

- Staff club meeting is organized two time in a year during which the newly married, best performing, staff members were felicitated.
- GPF/DCPS schemes made available for all staff members

- Provisions of medical reimbursement/maternity/paternity leave are provided for staff members as per the government rule.
- Non-Teaching faculties are also benefitted by providing the housing, educational, and car loans facility from institutional cooperative society.

File Description	Documents
Paste link for additional information	http://www.nacscwardha.org/AcadData/2020-21/AQAR/SH/6.3.1%20Welfare_scheme_for Teaching_Non_teaching.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

7

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A system of annual appraisal is followed for all the teaching and non-teaching staff. The duly filled self-appraisal form is received from all faculty members at the end of every year. The

appraisal form includes the teaching, presentation techniques, course delivery, evaluation scheme, the academic commitments and professional development of the faculty members.

A report is generated by the Head of the department in various perspective measures at each semester and the same is forwarded to the Principal for further action. Appraisal interviews are conducted periodically to evaluate the teaching skills and their professional growth. The assessment report and concluding remarks are considered for the promotion, increment, recognition, etc. From the outcomes of the appraisal measures, the competency level of the staff is increased and the academic performance can be improved.

Based on appraisal committee suggestions, improvement programs are arranged to strengthen their performance. The performance appraisal facilitates the promotion/increment process in a transparent manner. This practice helps in maintaining a consistent development of the institute.

The report from the Head of the Department is considered for the performance appraisal of non-teaching staff members.

File Description	Documents
Paste link for additional information	http://www.nacscwardha.org/AcadData/2020-21/AQAR/SH/NACSC_Self_apraisal_system.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute accounts are audited regularly. The procedure of auditing is as follows:

- The cash book is checked out by an account daily. It is verified and attested by the verification of fees collection and voucher is done.
- The external Auditor verifies the cash book, ledger books, fees vouchers, cheque books and other. Documents related to the college. After verification of accounts auditors prepares a trail balance and payment receipts.

- Accounts are audited regularly by the registered Chartered Account Mr. Nitin Mundada who is appointed by Mahila Vikas Sanstha. However a formal mechanism of internal auditing is evolved.

File Description	Documents
Paste link for additional information	http://www.nacscwardha.org/AcadData/2020-21/AQAR/SH/Audit Complete 20 21.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of funds

Major sources of revenue are:

Fees collected, Rental income, Sale of application forms for admission, Charges for various application forms, and fees for services rendered to students Interest received on, saving deposits, Donations, Sundry income generated through the sale of scrap

Membership fees from associations conducting co-curricular and extracurricular activities, for eg., alumni, membership fees. The funds collected are spent only for planned expenditures

reflected in the Budget.

Optimal utilization of infrastructural resources

Staggered timetable for students for utilization of classrooms and work schedule for teaching and non-teaching staff.

ICT-enabled computer labs for conducting lectures, Smart classrooms, Projectors, LCD & mike systems in classrooms.

The library is well-equipped with textbooks, reference books, journals, magazines, and online journals for reading.

Library sitting hours are extended during the period of the exam.

On Sundays, various government exams are conducted on College premises.

Optimal utilization of human resources

Experienced and dedicated teaching and non-teaching staff.

Maximum teaching workload as per university norms shared by the teachers and the remaining workload is contributed by visiting faculties.

Experienced and trained teachers were appointed as internal auditors for the smooth functioning of College activities.

File Description	Documents
Paste link for additional information	http://www.nacscwardha.org/AcadData/2020-21/AQAR/SH/6.4.3.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC consistently strives to institutionalize quality assurance strategies and processes at every level of

functioning of the Institute.

1. Improving Teacher Quality:

i. The recruitment of fully qualified teaching faculty has been adopted.

ii. Workshops are being conducted by IQAC, Library committee, Research Committee, Central Training Department and other committees encouraging the faculty to use ICT and e-resources.

iii. Teachers are encouraged to attend Orientation, Refresher and Short term courses. A large number of teachers are enrolled for Online learning platforms like SWAYAM and MOOCs.

iv. Teachers are encouraged to participate in Syllabus Revision Workshops.

v. Feedback Mechanism is prepared by the Feedback Committee for conducting student feedback on teaching-learning.

vi. In order to promote Inclusive Culture, Administrative and supporting staff needs are addressed by organizing various programs - a workshop on Computer Hardware/Software maintenance for IT peons.

vii. IQAC is continuously engaged in imparting and sharing ideas by organizing workshops on Best practices adopted by Degree Colleges for Quality enhancement.

For Students.

Students are encouraged to present case studies and write research papers. Various sessions and workshops are conducted to enhance basic concepts.

File Description	Documents
Paste link for additional information	http://www.nacscwardha.org/AcadData/2020-21/AQAR/SH/6.5.1.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The College has continued to move towards quality enrichment in its 3rd Cycle of accreditation by working upon the recommendations of the Peer team of the 2nd Cycle.

- Effective teaching-learning and monitoring process

Since the second cycle of NAAC, IQAC has emphasized quality enrichment of all aspects of the College. As a result, whenever there have been any changes introduced by NAAC, the

- Curriculum:

The Demand Ratio for some courses in the College is consistently high. Therefore, the College opted for additional intake in M. Sc. Biotechnology after COVID 19.

- Conferences and Webinars

The College has organized 02 International webinars 1 and 02 national conferences.

- Teaching Pedagogies

The IQAC promotes modern teaching pedagogies. Accordingly, teachers employ PPT, audio-video films in the curriculum, and youtube videos.

- ICT Infrastructure

To promote ICT in teaching-learning, the College has invested in Microsoft Teams, smart boards in classrooms, and the establishment of a Media Centre. Also, the number of computers has increased from 150 to 160.

- Feedback Mechanism

The feedback mechanism has been strengthened to receive responses from all the stakeholders. The feedback is analyzed and appropriate action is taken.

File Description	Documents
Paste link for additional information	http://www.nacscwardha.org/index.asp
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above
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File Description	Documents
Paste web link of Annual reports of Institution	http://www.nacscwardha.org/AcadData/2020-21/AQAR/SH/RTMNU_Audit_report%20(1).pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Recognizing the fact that gender equality is a human right and a pre-condition for sustainable, people-oriented development, the Institution takes proactive measures to ensure the same. The discipline and safe environment of the College has led to the College becoming an institute of choice for girls in the Wardha District. Currently, more than 75% of our students are girls. Among staff members too, the majority is lady staff and so, most of the Heads of Departments, Committee Convenors are

also ladies.

The Institution has a dedicated 'Women's Development Cell' that organizes various activities and programs on women-related issues. Other committees and departments to conduct programs to create awareness about gender equality.

Institution shows gender sensitivity in providing facilities such as Safety and Security, Counselling, Common Room, and other infrastructure

Safety and security, Safety norms are strictly followed by the College in all respects. All first-year students are given an orientation about complaint redressal mechanisms available in the College like Anti-Ragging Cell, Internal Complaint Committee, and Student Grievance Redressal Cell. CCTVs, connected to the Principal's Office. ID cards are issued to the students and staff to prevent the entry of outsiders into the College premises.

File Description	Documents
Annual gender sensitization action plan	http://www.nacscwardha.org/AcadData/2020-21/AQAR/SH/7.1.1.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.nacscwardha.org/AcadData/2020-21/AQAR/SH/7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management

Reduce, Recycle and Reuse: The garden waste, garbage, paper, e-waste, and laboratory waste are segregated as per the Nalwadi Grampanchayat Guidelines.

Waste generation from tree droppings and lawn management is a major solid waste generated on the campus. The waste is segregated at the source by providing separate dustbins for Biodegradable and Non-biodegradable waste.

Liquid Waste Management

The liquid waste from the College is connected to the Municipal sewage system.

Metal, wood, glass, and plastic scrap collected from laboratories, libraries, offices, and college campuses is given to scrap dealers for recycling.

Three Sanitary Pad Incinerators have been installed in Girls Washroom.

E-waste Management

The college works towards generating minimal e-waste by reusing it. Regular maintenance of electronic equipment and computers ensures longer life. An E-waste bin is provided for the collection of the e-waste generated on the college campus, which is given to the authorized agency for recycling and disposal.

Hazardous Waste Management

Microbial cultures and culture media are autoclaved at 121oC to kill microbial cultures before disposal.

The pipettes and other glassware are collected in a separate trough containing disinfectant before they are autoclaved.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College always encourages the students to organize and participate in different programmes organized by college, intercollegiate, university and other Government or nongovernment organization to make them sensitize towards cultural, regional, linguistic, communal and socio economic diversities. Though the institution has diverse socio-cultural background and different linguistic, we do not have any intolerance towards cultural, regional, linguistic, communal socio economic and other diversities. With great fervor the national festivals, birth anniversaries and memorials of great Indian personalities are celebrated. Students from various regional and cultural backgrounds participate in such programs and present their regional or cultural folk songs and dances.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

I. PATRIOTISM:

Celebrating Independence Day, Republic Day, Celebrate Maharashtra Day, Shahid Divas, and undertaking a National flag

collection drive during these days. Celebrate Maharashtra Day.

II. CIVIC SENSE:

Election awareness seminar and Voters ID Drive were conducted jointly with Sub Divisional officer and Tahsil Magistrate to guide the students to get their voters' ID. The College regularly organizes blood donation drives, food donation drives, road safety awareness campaigns, first aid training seminars, and fire mock drills. World AIDS and Human Rights Day are celebrated in order to inculcate moral values, ethics, and empathy among students. Students are encouraged to conduct events and sessions in orphanages and old age homes.

II. ENVIRONMENTAL CONSCIOUSNESS:

Students are encouraged to participate in activities like Tree plantation drives, and Animal Welfare Day. celebration, Pollution awareness Seminar, Swachh Bharat Abhiyan, and events like "Combating climate change". Paper, Cloth Bag Making workshops, and Anti-Plastic awareness rallies are conducted. E-waste collection drives are arranged regularly.

IV. COVID TIMES:

Students and teachers were encouraged to undertake the Janta Curfew pledge during lockdown to show their responsibility as citizens. IQAC and NSS gave messages to students and citizens to stay at home and prevent the spread of the virus.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://www.nacscwardha.org/AcadData/2020-21/AQAR/SH/7.1.9.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this

A. All of the above

regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

At NACSC, we celebrate many commemorative days so that the students are aware of problems and events of international and national importance.

International Yoga Day: On 21st June 2021, our college celebrates this day by practicing Yoga.

Independence Day: On every Independence Day, the Flag Hoisting ceremony is followed by Patriotic cultural programs. A

Teacher's Day: Student Council celebrates September 5th of every year to remember the contribution of teachers in a student's life.

Hindi Bhasha Diwas: Hindi Parishad & Kalasadhna celebrate the 14th of September every year as Hindi Bhasha Diwas to mark the adoption of Hindi as the Official Language of India.

Gandhi Jayanti

2nd October, the birthday of Mahatma Gandhi, is a day when we

remember his values of Peace and Nonviolence. Newly formed F.A.S.E.S. The club celebrated Gandhi Jayanti by conducting activities such as Bhajans, Poster Presentations on Gandhian Values, etc.

World AIDS and Human Rights Day

National Service Scheme (NSS) unit celebrates World AIDS Day on 1st December and Human Rights Day on 10th December to educate students about AIDS and human rights.

National Voters Day

Republic Day

International House Keeping week

Chattrapati Shivaji Maharaj Jayanti

Marathi Bhasha Diwas

International Women's Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices 1

NURTURING A SENSE OF SOCIAL RESPONSIBILITY AMONG THE STUDENTS DURING THE PANDEMIC COVID 19

India with the second largest population country in the world suffered severely from COVID-19 disease. By 11th July India investigated approximately 8 lakhs infected cases from COVID-19. Social distancing and lockdown were employed in India. At Wardha too, many patients were reported to be positive under the category of symptomatic and asymptomatic. Government and non-government organizations tried to resolve the issues by following safety measures and guidelines provided by the government from time to time.

Best Practices 2

Universal value promotion for peaceful living

In today's world, where the majority of people are pursuing only self-interests relentlessly, the institution recognizes the need to inculcate universal values like the promotion of truth, selflessness, righteousness, etc. The value education cell of our college is working toward this goal.

Context:

- a) Harmonious development of body, mind, and soul and promotion of universal values.
- b) Cultivate inner calmness-a way to peace
- c) To help others
- d) To preach and practice truthfulness.
- e) To deal with academic and emotional stress by tapping their inner sources of strength.

Best Practice 1

Link:http://www.nacscwardha.org/PDFs/nacsc__bpractices_001.pdf

Best Practice

2Link:http://www.nacscwardha.org/PDFs/nacsc__bpractices_002.pdf

File Description	Documents
Best practices in the Institutional website	http://www.nacscwardha.org/PDFs/nacsc_bp_ractices_001.pdf
Any other relevant information	http://www.nacscwardha.org/PDFs/nacsc_bp_ractices_002.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Uplifting Rural Students through Arts, Commerce, Science Education

India is predominantly a rural economy with around seventy percent of the population living in villages and not having enough resources and opportunities with regard to Arts, Commerce, Science education. Thus, the institution was established in 1995 envisaging this need to uplift the students with rural backgrounds - who cannot be considered less capable by any means -to become good students. In the process, it was decided to reserve seventy percent of the total seats in Arts, Commerce, and Science programs for rural students.

This distinctiveness of supporting rural masses in achieving their dreams of leading a good quality life with purpose is unique to our institute and has no parallel in India. This initiative not only helps rural people meet their aspirations but more importantly serves as a strong 'growth engine' for the country by tapping huge unexplored talent and energy of rural youth. Also, this distinctiveness is in sync with the institute's Vision and Mission of serving rural communities through Arts, Commerce, and Science education.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

New Arts Commerce and Science Wardha, Plan of action for the next academic year

- 1) Start New Course in B.Sc in Data Science
- 2) Increase intake in MSc Chemistry
- 3) Submit Proposal for New Subject in B. A Supplementary English
- 4) Increase Intake in M.Sc Biotechnology
- 5) Apply to R.T.M.N.U continuing education department for new certification courses.
- 6) Focus on Campus Placement.