



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

##### 1. Name of the Institution

New Arts, Commerce and Science  
College, Wardha

- Name of the Head of the institution **Dr. Ashish B. Sasankar**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **07152240152**
- Mobile no **9975497786**
- Registered e-mail **nacscprincipal@gmail.com**
- Alternate e-mail **ashishdigital14@gmail.com**
- Address **Batchelor Road, Nalwadi,**
- City/Town **Wardha**
- State/UT **Maharashtra**
- Pin Code **442001**

##### 2. Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
  
- Location **Rural**

- Financial Status UGC 2f and 12(B)
  
- Name of the Affiliating University Rashtrasanta Tukadoji Maharaj Nagpur University, Nagpur
  
- Name of the IQAC Coordinator Sandip S. Petare
  
- Phone No. 07152240152
  
- Alternate phone No. 9860414376
  
- Mobile 9970865176
  
- IQAC e-mail address iqacnacscwardha@gmail.com
  
- Alternate Email address sandypetare@gmail.com

**3. Website address (Web link of the AQAR (Previous Academic Year))**

[http://www.nacscwardha.org/AcadData/2020-21/AQAR/AQAR\\_20\\_21.pdf](http://www.nacscwardha.org/AcadData/2020-21/AQAR/AQAR_20_21.pdf)

**4. Whether Academic Calendar prepared during the year?**

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

[http://nacscwardha.org/AcadData/2021-22/PDFs/Academic%20Calendar%202021-22%20\(1\).pdf](http://nacscwardha.org/AcadData/2021-22/PDFs/Academic%20Calendar%202021-22%20(1).pdf)

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.42	2013	05/01/2013	04/01/2018
Cycle 2	B	2.45	2018	16/08/2018	15/08/2023

**6. Date of Establishment of IQAC**

03/03/2013

**7. Provide the list of funds by Central / State Government**

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
0	0	0	0	0

**8. Whether composition of IQAC as per latest NAAC guidelines**

Yes

- Upload latest notification of formation of

[View File](#)

IQAC

**9.No. of IQAC meetings held during the year**      **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?      **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report      No File Uploaded

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?**      **No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

Developing Quality Culture among Teachers

Development of IQAC Lab for all stakeholders

Nurturing Environmental consciousness among students

Special Attention for student's placement through Job fair

Inculcate National Values

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
To Faculty Development on Teaching and Learning	Faculties get updated about recent trends in Modern Education system in terms of teaching and learning
To Organize Workshop on Teaching and Learning Platforms	Faculties were get Updated with modern trends in Teaching and learning
To organized a workshop on research methodology	Department of IQAC in association with department of Social work has organized a University level workshop on the research Methodology. In August 2021 about 190 students were get benefitted by the program.
National Values Percolation Series (NVPS2021-2022)	Students and Faculties too get aware about National values and contribution made by various Leaders in Nation Building
To Conduct a Workshop on Online Examinations	Students came to know how to appear for Online Examinations
To Carry out complete of development of students based on value based education	Organized birth and death anniversaries of Various freedom fighter, National Leaders, Scientists, (E.g. Chatrapati Shivaji Maharaj, Swami Vivekananda, Dr. A. P. J. Abdul Kalam, Sardar Vallabh bhai Patel)
To develop Reading habit among the students	<ul style="list-style-type: none"> <li>• Celebration of a Father of library and Information science , Swami Rangnathan birth anniversary and Organization of Book Exhibition on 12th August</li> <li>• Celebration of Birth anniversary of Dr. A. P. J. Abdul Kalam as a Reading Inspiration Day on 15th October 2021</li> <li>• Organization of "Online General Knowledge Quiz Competition" on 25th January 2021 about 388 students was gets</li> </ul>

	benefitted. From above activities students get inspired by reading books
To make students aware and responsible about changing environment, Pollution etc.	<ul style="list-style-type: none"> <li>• Institute has celebrated various marked day such as environment Day, Global tiger Day, Wildlfie Day, Sparrow Day, Natural Resources Day etc. and Students get acquainted with Importance of same to Conserve nature and natural resources. • Organized a Wild life Week During 1st to 7th October 2021 in Association with Department of Forest, Department of Social Forestry, Bor National Tiger Reserve Bor, about 523 students were the beneficiaries. • Organized a Cleanliness drive on 2nd October 2021 in College Campus and periphery. Students get conscious about Conservation of nature, Natural Resources Environment and Wildlife</li> </ul>

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	18/08/2022

14. Whether institutional data submitted to AISHE

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	New Arts, Commerce and Science College, Wardha
• Name of the Head of the institution	Dr. Ashish B. Sasankar
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07152240152
• Mobile no	9975497786
• Registered e-mail	nacscprincipal@gmail.com
• Alternate e-mail	ashishdigital14@gmail.com
• Address	Batchelor Road, Nalwadi,
• City/Town	Wardha
• State/UT	Maharashtra
• Pin Code	442001
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Rashtrasanta Tukadoji Maharaj Nagpur University, Nagpur
• Name of the IQAC Coordinator	Sandip S. Petare

• Phone No.	07152240152
• Alternate phone No.	9860414376
• Mobile	9970865176
• IQAC e-mail address	iqacnacscwardha@gmail.com
• Alternate Email address	sandypetare@gmail.com
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="http://www.nacscwardha.org/AcadData/2020-21/AQAR/AQAR_20_21.pdf">http://www.nacscwardha.org/AcadData/2020-21/AQAR/AQAR_20_21.pdf</a>
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://nacscwardha.org/AcadData/2021-22/PDFs/Academic%20Calendar%202021-22%20(1).pdf">http://nacscwardha.org/AcadData/2021-22/PDFs/Academic%20Calendar%202021-22%20(1).pdf</a>

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**8.Whether composition of IQAC as per latest NAAC guidelines** Yes

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**9.No. of IQAC meetings held during the year** 4

<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<p><b>Yes</b></p>	
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<p>No File Uploaded</p>	
<p><b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b></p>	<p><b>No</b></p>	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
<p><b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b></p>		
<p>Developing Quality Culture among Teachers</p>		
<p>Development of IQAC Lab for all stakeholders</p>		
<p>Nurturing Environmental consciousness among students</p>		
<p>Special Attention for student's placement through Job fair</p>		
<p>Inculcate National Values</p>		
<p><b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b></p>		
Empty space for plan and outcome		



Plan of Action	Achievements/Outcomes
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<b>13.Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
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<ul style="list-style-type: none"> <li>• Name of the statutory body</li> </ul>
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Name	Date of meeting(s)
College Development Committee	18/08/2022

**14.Whether institutional data submitted to AISHE**

Year	Date of Submission
2021-2022	23/12/2022

**15.Multidisciplinary / interdisciplinary**

Indraprastha New Arts Commerce and Science College, Wardha (Formerly: New Arts Commerce and Science College, Wardha) is affiliated to RTMNU, Nagpur and follows its guidelines and norms in both letter and spirit. Multiand Inter- disciplinary is integral to holistic education and has been integrated in the syllabus prescribed by the RTMNU. Students at UG level opt for Generic Electives from a wide spectrum of options offered by RTMNU. This enhances their understanding of other disciplines and enriches their learning. In order to give students a wider exposure, college level invited lectures, seminars, Guest talks, Workshop, Field Visit are organised to give students a deeper understanding of other disciplines. In tandem with the NEP, our faculty is engaged with the University in the framing new multidisciplinary skill development course for implementation from 2022-23.

#### **16.Academic bank of credits (ABC):**

As Per the notification given by RTM Nagpur university and Ministry of Heigher Education, Indraprastha New Arts Commerce and Science College, Wardha (Formerly: New Arts Commerce and Science College, Wardha) organised awareness seminar and registration workshop for the students to register them on the Academic bank of credits (ABC) Portal

Under the prescribed RTMNU curriculum being taught currently, there are credits assigned to papers which are not transferable. But with the upcoming implementation of NEP, students will create a bank of credit which will be transferable and inter and multi - disciplinary in nature. This is an innovative idea to earn and deposit credit through National schemes like SWAYAM, NPTEL. Students will also have multiple entry exit options in their academic programs. The INACSC shall abide by the curriculum and structure prepared by the PCI and affiliating university in this regard.

#### **17.Skill development:**

Indraprastha New Arts Commerce and Science College, Wardha (Formerly: New Arts Commerce and Science College, Wardha) is an affiliated college and doesn't enjoy preparing and implementing its own curriculum. It follows the designed curriculum provided by the RTMNU. For development of skills in tandem with the changing needs, the college has continuously offered in-house opportunities for students. Add-on courses aligned with the curriculum to make them job ready by the time they graduate. Student's skills are further augmented by frequent interactions

with alumni and industry experts. This enhances their preparedness for the world outside the college. IQAC and Senior membe of INCSC, designed more than 40 value added courses which focused on Skill development, employbility, inncubation and entreprenuership development.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

As per statutory requirements, the official language of content delivery is English, but practically, in order to percolate the desired knowledge to the students coming from rural and local background, the faculty regularly resorts to local languages (particularly, Marathi and Hindi) as and when required in an informal manner. This is useful to bring home the ultimate aim of putting the topics in perspective. Hopefully, with NEP 2020, and country-wide impetus to write books in Indian languages, in future sufficient terminology and academic resources will be available to officially teach in mother tongue of the students. Classroom delivery in bilingual mode is already being done and no special training is as such required. However, there is dearth of quality academic resources in Inidian language in the field of Commerce and Science (Arts Program already available in Marathi Language). With simultaneous development of such resources, it will become easier for the faculty to implement bilingual content delivery. Officially, UG and PG programs of Arts being taught in Indian regional languages. Unofficially, during classroom content delivery both English and Indian (Marathi and Hindi) are being used to make the students understand the concepts.

The college developed youtube channel for online courses which will be helpful for the Arts,Commerce and Science Students.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

In order to acquire NAAC accreditation,the focus is on transformative learning, so INACSC has adopted OBE, wherein the program, program specific and course outcomes (PO & CO) have been mapped and after every semester / academic year, the attainment on a scale of 1 to 3 (3 being highest) is analyzed. This has led to better understanding of the curricular gaps, need of beyond syllabus topics to be covered and remedial teaching needed. So far the college has tried to bridge the gap of CO-PO attainments by practice school and projects and also by arranging talks, lectures, seminars and conferences relevant to the field of Pharmacy and allied areas beyond the scope of the curriculum. Similarly, the college performs the feedback collection process

from the students, faculty, parents, employers' and alumni. This helps to ascertain the problem areas, at PO/CO level or at the level of daily academics/ administration.

**20.Distance education/online education:**

The corona pandemic has catapulted the faculty to use virtual platform(Like Zoom, Upgrad, Google classroom) for online education almost overnight and the challenges were accepted and attended. The College has subscribed to robust online education delivery system and the faculty are well conversant now with online mode of content delivery. Therefore, stage is ready in the institute for offering courses through Online mode. The majority of classrooms of the institute have ICT enabled features. This has made it possible to deliver online and virtual content not only by the faculty on a face-to-face scenario, but also by industry experts from distant places. The exploitation of ICT tools has enabled better content delivery, utilization of LMS system (such as google classrooms, zoom platform, Moodle Ciscowebx, etc.) during the pandemic has helped both faculty and students to get familiarized with these modern tools of the trade and they have evolved their own pedagogy for better teaching-learning process. It is strongly envisaged that the integration of these technologies to the regular classroom will continue even during physical classroom teaching, leading to better digital technology adoption by all stakeholders.

**Extended Profile**

**1.Programme**

1.1	577
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**

2.1	3481
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	2739
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.3	1241
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	126
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	72
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	62
Total number of Classrooms and Seminar halls	
4.2	79628
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	203
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College follows the curriculum and the academic calendar prescribed by the RTM Nagpur University. As per the curriculum, the College prepares an Academic Calendar every year in tandem with the University norms. Besides, at the inception of every academic year, every department submits an academic calendar of its own. The IQAC ensures the conduct of the programmes stipulated by each department in its academic calendar. Teaching and Planning Diary:

- Teaching plans are prepared at the beginning of the academic year/semester.
- Faculties are maintains teaching and planning diaries everyday.

Teaching Aids :

- Teachers often used charts, specimens, and models for effective teaching.
- A Digital classroom is used on a regular weekly basis by all faculties.
- Enhancing student's knowledge by assessing Internet, Power-Point Presentation and audiovisual aids, etc.

Out Door Teaching and Learning

Field visits, Factory visits, and Educational tours are held as a part of the curriculum.

Teacher's Support: To encourage teachers to update themselves by attending refresher/orientation and short-term courses. The institute support organizing seminar, workshop, and conference at the state national, and International level. The Library is enriched with relevant reference material like books, journals, and access to the internet.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://nacscwardha.org/AcadData/2021-22/AQAR/SH/Diary%20PDF_merged_compressed.pdf">http://nacscwardha.org/AcadData/2021-22/AQAR/SH/Diary%20PDF_merged_compressed.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

College initially devised a plan for CIE; it includes training prior to examination conduction, display of results after CIE completion. Through CIE the college is committed to the academic and all-around development of the students. The purpose of this exercise is to identify the outcome of the teaching-learning process. In this regard, the following measures are undertaken :

- Due to greater exposure to information technology, it has become imperative to have a new assessment system wherein the E-learning is also evaluated.
- The students are exposed to oral presentations of their learning in the classroom. This exposes the students to greater concentration and holds over the subject knowledge.
- At the end of each session, the students are given an assignment on the subject concerned. In the classroom activity, the students are taught to work on the various projects and tasks by observing, collecting data, and visiting the places of study.
- During industry visits, academic tours, Seminars, Guest lectures, Conferences, and study tours, the students are evaluated for their personality traits and grasping of the subject knowledge.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://nacscwardha.org/AcadData/2021-22/PDFs/Academic%20Calendar%202021-22%20(1).pdf">http://nacscwardha.org/AcadData/2021-22/PDFs/Academic%20Calendar%202021-22%20(1).pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating**

**A. All of the above**



**University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

15

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

21

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

**1764**

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**Gender :**

- Conducted guest lectures by inviting experts on women's day to reduce the gap between gender equality.
- Internal complaint center to safeguard the women employee and students from sexual harassment.
- Counseling Center for Women.
- Anti Ragging Cell
- Women Grievance Cell works exclusively for women's issues.
- Addressing gender issues through workshops and street play etc.

**Environmental Issues:**

- Organization of tree plantation drive. To make college premises green and make awareness about environmental degradation.
- Wildlife week is organized at a massive level to create awareness and sensibility toward animals as an integral part of biodiversity.
- Plastic use is banned at our campus and students/ staff

are motivated for it.

- Environmental studies, a compulsory subject for BA/B.com/B.Sc. students to promote awareness about nature and biodiversity.
- Recycling of waste paper to make bags instead of throwing outside and creating pollution.
- Followed No Vehicle Day for a week to avoid pollution and assist to keep the climate clean and pure.

Human Values: Human Rights Day, Indian Constitution day, Independence day birth and death anniversaries of various National International thinkers, social reformers, and freedom fighters nourish to inculcate of human values in the campus.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

<b>317</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>A. All of the above</b>
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File Description	Documents
URL for stakeholder feedback report	<a href="http://nacscwardha.org/AcadData/2021-22/AOAR/SH/1.4.1 and 2.pdf">http://nacscwardha.org/AcadData/2021-22/AOAR/SH/1.4.1 and 2.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://nacscwardha.org/AcadData/2021-22/AOAR/SH/1.4.1 and 2.pdf">http://nacscwardha.org/AcadData/2021-22/AOAR/SH/1.4.1 and 2.pdf</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

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**2.1.1.1 - Number of students admitted during the year**

3481

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

2741

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students with varying degrees of learning capabilities and backgrounds converge in the college. Therefore, the level of challenge faced by them is also different. The College is empathetic to this aspect and takes maximum steps to optimize the learning outcomes of all the students.

In this direction, the College undertakes two proactive exercises, on a regular and continuing basis:

I. Identification and classification of students into advanced (aggregate 75% and above), less advanced (between 50% and 75%), and slow learners (below 50%), based on their performance in various components. This is done in the following ways: Analyzing the entry-level marks (Std. XII Board examinations) of students. Observing and assessing the participation of students in regular classes, assignments, and presentations. II. Organizing various activities and exercises to raise the attainment level of students:

**A. Following measures are implemented to enhance the intellect of all students:**

Orientation Programmes are organized by all departments at theyear to develop a better learning environment.

The College endorses mentoring system where faculties helpstudents with their personal andAcademic challenges. Continuous internal assessments. Workshops, seminars,and Industrial visits are arranged for thestudents to gain practicalknowledge.

**B. Measures in force for advanced learners:**

Students are encouraged to participate in PowerPoint and ProjectPresentations to developanalytical and problem-solving abilities in them. Remedial lectures, tutorials, assignments,and intensive coachingare conducted for slow learners.

File Description	Documents
Paste link for additional information	<a href="http://nacscwardha.org/AcadData/2021-22/AQAR/SH/Mechanism%20or%20policy%20for%20slow%20and%20advance%20learners.pdf">http://nacscwardha.org/AcadData/2021-22/AQAR/SH/Mechanism%20or%20policy%20for%20slow%20and%20advance%20learners.pdf</a>
Upload any additional information	<a href="#">View File</a>

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
3481	126

File Description	Documents
Any additional information	<a href="#">View File</a>

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**1. Experiential Learning Techniques**

Various Techniques through 1.Research Projects: Students from

across departments are made to complete research-based projects on topics related to their syllabi and other areas, such projects help to develop their research aptitude. 2. Group Assignments and Projects : Students across programmes are assigned group projects, to enhance their various technical and soft skills they are encouraged to apply concepts learned in classroom. 3. Field Visits/Industrial Visits : Undertaken to understand the working of plants and organizations B. Participative learning through 1. Group Discussions and Debates : To inculcate participative learning and improve communication skills, idea generation and presentation skills. 2. Movie Screening, Newspaper reading & Book reviews : To enhance critical thinking of students related to management, advertising and journalism and also inculcate habit of reading among students. 3. Technical exhibition: Technical exhibition is conducted to make students understand the theoretical concepts by using working models.

1. Problem- Solving Techniques: 1. Business Games, Business quiz: Used to develop logical reasoning and problem solving skills. 2. Assignments, quizzes, presentations : Used to develop logical reasoning and problem solving skills 3. Tutorials : Used to develop Problem solving skills

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://nacscwardha.org/AcadData/2021-22/AQAR/SH/Student_centric_activities.pdf">http://nacscwardha.org/AcadData/2021-22/AQAR/SH/Student_centric_activities.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has significant concern for providing state-of-the-art infrastructure and learning resources to enhance learning experiences. The major hallmark of this learning transition is from teacher-centered to student-centric. Not only mastering ICT skills but also utilizing ICT to improve teaching and learning is of utmost importance for teachers in performing their roles. 1. To attain competence, faculties record and upload lectures, and practicals on Youtube channels and classrooms. 2. All the faculties use CISCO Webex, and ZOOM Cloud Meeting as interactive and collaborative methods for teaching, which is a complete package. Faculties do video conferencing for teaching, meeting, online mentoring, and taking sessions that deliver academic and

online learning. Academic Management Software College Analyst The College has an integrated Academic Management System and comprehensive tool for faculty, students, and administrators to overcome the challenges in the process of admissions and postadmission. The entire admission process was proposed to be digitized with the tool. The tool is an online platform that is meant to offer comprehensive management of all aspects from registration, of course, registration by the faculty, allocation of courses to the faculty, uploading of timetable, academic calendar, workload, and syllabus.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

126

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

126



File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

15

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

665

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The examination process is transparent and compliant with RTMN Nagpur University's guidelines. Students and their parents are informed about the examination process through the orientation program in the First Year. Examination Committee The Committee consists of Convener, Co-Convener, and members from all Undergraduate departments. Non-teaching staff also lend their support in administrative work. The examination committee performs the following functions to maintain transparency and robustness of the examination procedure: For internal and semester-end examinations: Time table and seating arrangement for examination are displayed on the notice board adequately in advance. For internal examination, a syllabus is declared by the subject teacher, and a semester-end examination is conducted on the entire syllabus. The question papers are verified to eliminate errors and stored in sealed envelopes. A supervision duty chart is drafted and informed to teachers. Attendance of students is maintained properly during the examination. Any unfair activity of the student is reported to Unfair Means Committee for appropriate investigation and action. All practical examinations, internal evaluation of projects, and internal examinations of Postgraduate programs are carried out by individual departments as per university guidelines.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://nacscwardha.org/AcadData//AQAR/SH/2.5.1_additional.pdf">http://nacscwardha.org/AcadData//AQAR/SH/2.5.1_additional.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The College adheres to all guidelines of the University. The College has developed a culture that is highly supportive of students and strives to create an environment conducive to learning. The timetables of all examinations are displayed on the Notice Board. The timetables are displayed well in advance to give adequate preparation time for the students. Hall tickets issued by the College reflect all relevant details of the examination. Hall tickets are issued to students at the proper time. Issues reported by the students regarding hall tickets are immediately resolved by the College in consultation with the University Examination Department. Within the stipulated time as given by University Circulars, displayed on the Notice Board, students can apply for a photocopy of the answer paper for all theory, practical, and

internal examinations. The Examination Committee gives schedules regarding the time for application, evaluation, and declaration of results. In the case of University examinations, the students can apply online to the University through the College administration and Principal. In the case of College examinations, the University rules are applied to the process.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://nacscwardha.org/AcadData//AQAR/SH/2.5.2_additional.pdf">http://nacscwardha.org/AcadData//AQAR/SH/2.5.2_additional.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Institution facilitates holistic growth of the students by developing their: The College supports the acquisition of knowledge by students through emphasis on interactive and participative learning. Multi-disciplinary exposure by introducing Certificate courses.

Sense of social responsibility through NSS. The College strives to offer 'Value-based education' by inculcating values like truth, sincerity, hard work and generosity in every activity performed. Career guidance and personality development programs are offered by the College. Internships and industrial visits throw light on the practical demands of the industry. The College takes a number of steps in dissemination of the vision, mission and programme outcomes among students and other stakeholders. The vision and mission statement is displayed at all strategic locations on the College, College Prospectus, and Institutional website. The Programme Outcomes of all graduate and post-graduate programmes offered by the Institution are displayed on the College website. During the admission process, the teachers counsel the prospective students and parents on the expected outcomes of programmes for selecting their courses for admission. There is a coordinated effort on the part of the College and students in achieving the desired outcomes: Motivation lectures, Skill enhancement activities and mentoring sessions are organized regularly.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://nacscwardha.org/AcadData/2021-22/AQAR/SH/2.6.1_CO_PO.pdf">http://nacscwardha.org/AcadData/2021-22/AQAR/SH/2.6.1_CO_PO.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

**2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.**

Assessment for Attainment of POs, PSOs, and COs is the process carried out by the institution, that identifies, collects, and prepares data to evaluate the achievement of POs, PSOs, and COs. Assessment methods by direct method. This method displays the student's knowledge and skills from their performance in the continuous internal assessment tests, semester examinations, and supporting activities such as seminars, assignments, case studies, group discussions, online quizzes, mini projects, etc., These methods provide a sampling of what students know or can do and provide strong evidence of student learning.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

1315

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="http://nacscwardha.org/AcadData/2021-22/AOAR/SH/2.6.3_Addional_Doc_Final_Year.pdf">http://nacscwardha.org/AcadData/2021-22/AOAR/SH/2.6.3_Addional_Doc_Final_Year.pdf</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[http://nacscwardha.org/AcadData/2021-22/AOAR/SH/2.7.1\\_SSS.pdf](http://nacscwardha.org/AcadData/2021-22/AOAR/SH/2.7.1_SSS.pdf)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

4

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

00

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.2 - Innovation Ecosystem**

**3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge**

The Indraprastha New Arts Commerce and Science College Wardha has established an Institution Innovation Council (IIC) initiated by the Ministry of Education to face the competitive world with necessary skills. It collaborates with various clubs and committees and organizes special lectures, invited talks, seminars, workshops, orientations on innovation council, etc., The institution involves industry in the academic programmes through Industrial Institute Forum and to provide ample opportunities for industry exposure to students. The institution has Research and Development Cell and Incubation centre to promote research, innovation and research components service to the society. The institution had conducted 3 international conference since 2018 and Published ISBN journal for publishing the research articles and conference papers in multidisciplinary domains. Faculty members are guided to apply for funding in various agencies . The Entrepreneurship Development Cell is formed to develop entrepreneurial abilities among the students. The institution has

established a Pre-Incubation Centre headed by Prof. Sandip Petare head of department of Biotechnology. The institution also has a pre-incubation for the Department of Computer Science conducts trainings and Science Exhibitions on IT . The Department of Commerce, B.Com, BBA, BCCA also conducts Exhibitions Expo, Business Plan, etc. to explore the business incubators among the students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://nacscwardha.org/AcadData/2021-22/AOAR/SH/INACSC_IIC.pdf">http://nacscwardha.org/AcadData/2021-22/AOAR/SH/INACSC_IIC.pdf</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

8

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

9

File Description	Documents
URL to the research page on HEI website	<a href="http://nacscwardha.org/PDFS/Std/NACSC_ResearchPolicee.pdf">http://nacscwardha.org/PDFS/Std/NACSC_ResearchPolicee.pdf</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**

**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

9

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

3

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Creating a bridge between the community and the college is the foremost goal of initiating the outreach and extension program.



Well-structured outreach and extension activities develop skills in students that can significantly contribute to their overall development. Our focus with our 'Gender Sensitization Program' is to create experienced and conscious communicators related to gender and communicate the message of 'Gender Equity for creating a more equitable world. In this unprecedented time, we are addressing the crucial issue of environmental pollution and what is the role of a responsible citizen to mitigate the problem. Besides awareness programs, we are making efforts to maintain a sustainable environment with a plantation drive and appreciating connectedness with the environment, and taking steps to revive local natural resources. In these efforts, we are collaborating with Nisarg Seva Samiti, Wardha. In the time of health emergency because of the COVID-19 pandemic trying to reach our community through our webinar series in collaboration with the Department of Biotechnology and RGBIPER and Govt. Hospital Wardha helps us to spread the crucial message of health, Individual hygiene, taking responsibility for our family and society, and spreading the message of hope and positivity too.

File Description	Documents
Paste link for additional information	<a href="http://nacscwardha.org/AcadData/2021-22/AQAR/SH/3.4.1_EXT_REPORT.pdf">http://nacscwardha.org/AcadData/2021-22/AQAR/SH/3.4.1_EXT_REPORT.pdf</a>
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS**

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

33

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

7528

File Description	Documents
Report of the event	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

35

File Description	Documents
e-copies of related Document	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

**23**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

**The College has adequate infrastructure which is shared by all the programs in two shifts.**

**Class Room: 62**

**Laboratories-Computer: 03**

**Laboratories-Physics: 02**

**Laboratories Microbiology: 03**

**Laboratory-Biotechnology: 04**

Laboratory-Chemistry: 03

Laboratory Home Economics: 01

Laboratory Fashion Design: 01

54 Classrooms have LCD projectors and 07 Lecture halls are equipped with LCD, Smartboards and Internet

Computing and Other Equipment:

203 Computers including 4 servers All systems are connected to 100 Mbps broadband Internet through LAN connections. The campus is under the surveillance of 64 CCTVs installed at strategic locations.

Examination facilities:

The Institute has an examination control room and OSM facility incorporated in laptop facilities are Computer with webcam (to download University question papers)

Library:

The College Library is fully air-conditioned covering a 3507.44 sq. ft area with a seating capacity of approximately 100 students,

Auditoriums/Conference Rooms:

The Institute has a provision of Multipurpose Hall Conference room, Counselling Hall on the campus

Media Centre with recording facility:

The Media Centre has recording facilities like Headphone, Digital Camera, Collar Mike and Open Source Software for capturing and editing lectures.

Rooms and Cabins:

There is a separate room/cabin for the Principal, Vice Principal, Counsellor, UG, PG staff, administrative staff and each of the Statutory committees.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://nacscwardha.org/AcadData/2021-22/AQAR/SH/INACSC_PIC_compressed.pdf">http://nacscwardha.org/AcadData/2021-22/AQAR/SH/INACSC_PIC_compressed.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The overall development of a student includes participation in extra-curricular activities. INACSC has a rich culture of curricular as well as extra-curricular activities.

**Sports:**

The Sports Committee has made the college extremely proud by bringing laurels to the Institution. The college Sports Committee encourages students to participate in events at

Intra- Collegiate, Inter-Collegiate, District, State, and National levels. Students are also encouraged to participate in the events organized by the RTM Nagpur University.

**Outdoor Game Facilities:** Volleyball, Box Cricket, Kho Kho, Kabaddi and Badminton

**Indoor Game Facilities:** Carrom, Chess

**Cultural:** The College believes in the importance of imbibing our cultural values on the young minds. Along with academics and sports, cultural activities play an important role in the holistic development of students. The College has various committees promoting the rich cultural heritage of our country. The committees encourage students to participate in cultural activities and competitions at inter-collegiate, intra[1]collegiate, and university levels.

The institute has various avenues for hosting cultural events. Conference and Seminar Hall and Auditorium in the campus. The College has the audio-video equipment for cultural activities:

**Yoga Center:**

The college has Yoga Center With a seating arrangement of 50.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://nacscwardha.org/AcadData/2021-22/AOAR/SH/4.1.2_additional.pdf">http://nacscwardha.org/AcadData/2021-22/AOAR/SH/4.1.2_additional.pdf</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

62

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://nacscwardha.org/AcadData/2021-22/AOAR/SH/ICT%20facility.pdf">http://nacscwardha.org/AcadData/2021-22/AOAR/SH/ICT%20facility.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

26.53

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource**

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Indraprastha New Arts, Commerce & Science College, Wardha; which is run by Mahila Vikas Sanstha, was established in 1996. This small College Library has now grown into a towering tree with many facilities that are provided to the students and faculties. The library is a growing organism and it enriches itself through modern equipment and books. The Library of the College since its inception; has progressed tremendously with ample facilities for the staff and students.

The Library covers an area of 3000 Sq.ft. The collection is of 22624 Books, 42 Journals and Magazines, 72 CDs, and 367 Bound Volumes of Periodicals.

The Library is partially automated since 2012 with an integrated library management software using LIBSOFT, Version-5.6. The various housekeeping activities such as data entry Bookcharging, discharging and renewal of books, Membership Cards, Barcoding OPAC, Book searching, etc. are done through the Library software. Apart from the printed books and journals, the library has access to e-resources of N-List. In Library there is a separate Network Resource Centre (NRC) available for users to access online resources.

The Library has subscriptions for e-resources likee-journals, e[1]books, Databases, and Remote access to e-resources.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="http://nacscwardha.org/AcadData/2021-22/AOAR/SH/4.2.1.pdf">http://nacscwardha.org/AcadData/2021-22/AOAR/SH/4.2.1.pdf</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0.925

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

22

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure**

**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Information Technology has become an indispensable asset for the functioning of every institution. Hence, to meet the demands of the various stakeholders, the Institute frequently updates its IT infrastructure.



#### Internet :

The College had a 100 Mbps Campus Broadband connection There is Wi-Fi connection with 02 Access points in the building.

#### Computers:

The Institute currently has 203 computers hosted in a domain. The computers have been steadily upgraded either by bringing in new devices or by upgrading RAM.

#### Smart Boards/ Projectors

The Institute has a total number of 03 smart boards and 02 projectors.

#### Laptops:

The Institute promotes the use of ICT in the process of Teaching-Learning.

#### Examination:

The Exam room has a dedicated webcam fitted computer for downloading University question papers, amounted CCTV which covers the entire room and is also equipped with and a photocopy device.

#### Library:

The Library uses an ILMS software and OPAC for automation. Reprographic Facility along printer and scanning is also available in library. Library Network Resource Center is fully functional in library.

#### Office

All the office staff have 05 dedicated internet enabled computers and has printers on sharing basis. For official work there is two scanner in the office. The attendance of the staff is captured using a Biometric device.

#### Website

The College has an active website ([www.nacscwardha.org](http://www.nacscwardha.org)) with its own domain. The Website is dynamic and displays the latest notifications promptly

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://nacscwardha.org/AcadData/2021-22/AOAR/SH/IT_Facilities_merged.pdf">http://nacscwardha.org/AcadData/2021-22/AOAR/SH/IT_Facilities_merged.pdf</a>

#### 4.3.2 - Number of Computers

203

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

29.23

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

It is a continuous and ongoing policy of the Management to revamp college infrastructure and facilities to meet the needs of the contemporary educational system. The available infrastructure and support facilities are upgraded/added and continuously maintained based on the inputs from various stakeholders like students and staff through feedback, maintenance book, and suggestion box.

**Supportive Facilities:**

**Laboratory:**

The college has well-equipped laboratories. Whenever a new instrument is purchased, it is installed by the concerned company engineer, and due care is taken until the expiry of the warranty period. Thereafter, the heads of the department have been delegated power of maintenance.

**Library:**

The college has a fully-fledged library. The library is composed of reference books encyclopaedias, thesaurus, dictionaries, diaries, yearbooks, handbooks, atlas, biographies, etc. A library advisory committee looks after the maintenance and cleanliness of existing resources in the library.

**Sports :**

College offers a healthy education in a healthy environment. Director of physical education and sport along sports committee look after the maintenance of playgrounds and sports facilities.

**Computers :**

The college creates an adequate mechanism to maintain computers and other software and software equipment. The college appoints technical staff to take care of every lab and its related work.

**Classrooms :**

The college classrooms are maintained and kept supervised by committees, heads of departments, and Mentor teachers. All classrooms are kept clean by hiring a private agency.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://nacscwardha.org/AcadData/2021-22/AQAR/SH/4.4.2.pdf">http://nacscwardha.org/AcadData/2021-22/AQAR/SH/4.4.2.pdf</a>

**STUDENT SUPPORT AND PROGRESSION**

**5.1 - Student Support**

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**2797**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

451

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

A. All of the above

File Description	Documents
Link to Institutional website	<a href="http://nacscwardha.org/AcadData/2021-22/AOAR/SH/5.1.3_Additional_Doc.pdf">http://nacscwardha.org/AcadData/2021-22/AOAR/SH/5.1.3_Additional_Doc.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

2295

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

2295

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

<p><b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b></p>	<p><b>A. All of the above</b></p>
--	-----------------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<b>No File Uploaded</b>

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

**69**

--	--

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

## 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

153

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

## 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

9

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

The role of the students council and representation of students on academic and administrative bodies are much more crucial and significant at the college level as it is highlighted and mentioned below:

1. The college constitutes a separate student council which forms a bridge between the academic and the administration. It helps in promoting a healthy atmosphere of cooperation in the college.

2. The council organizes various socio-cultural activities for the students such as singing competitions, observing friendship day, teachers day, sports activities like football, cricket, chess, etc The college has provision for funds for the programs to be organized by the council. The councils are governed by the regulations of RTM Nagpur University, Nagpur.

3. The whole process is transparent without any involvement of any kind of funding agency. The function of the council is to maintain the overall discipline on the campus work as a facilitator between the student and the college and coordinate all the extracurricular activities and annual departmental festivals of the college.

4. Students are given representation in the committees like NSS,



Annual Gathering Committee, College Magazine Committee, Cultural Activities, Internal Assurance, Quality Cell, Students, Redressal Committee, Library Committee and Research Committee, etc.

File Description	Documents
Paste link for additional information	<a href="http://nacscwardha.org/AcadData/2021-22/AOAR/SH/5.3.2.pdf">http://nacscwardha.org/AcadData/2021-22/AOAR/SH/5.3.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

26

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Indraprastha New Arts Commerce and Science College Wardha had a Registered alumni association with Charity Commissioner, Wardha (Maharashtra), INDIA.

**Mission :**

The mission of alumni relations is to maintain, inform, engage and inspire alumni to stay connected to their alma mater, continuously support its vision and contribute to its success.

**Objective:**

- To identify and promote alumni success and achievements to advance the credibility and reputation of the Institute.
- To maintain, deepen and strengthen an enduring lifelong relationship between alumni and their alma mater through opportunities created by institution that promote interaction and engagement.
- To maintain an alumni liaison programme that will encourage alumni to identify themselves with the college; to generate and sustain interest and participation in the college;
- To inspire alumni to contribute to the development of the college and the promotion of its good name and reputation, locally and regionally.
- To keep alumni informed and connected to college through a comprehensive communications and social media programme like facebook, WhatsApps, Email etc. that inspires commitment and confidence in the College.
- To organize events such as alumni meet every academic year.

Some of the members of the Alumni Association are also having their representation on the CDC and IQAC committees.

File Description	Documents
Paste link for additional information	<a href="http://nacscwardha.org/AcadData/2021-22/AOAR/SH/5.4.1.pdf">http://nacscwardha.org/AcadData/2021-22/AOAR/SH/5.4.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**VISION:**

Our vision is to generate and propagate education through the harmonious fusion of practical knowledge with values of life. We aim to develop our institution into an outstanding center to provide a quality education through effective Teaching and Learning programs. We are also committed to catering to the needs of rural as well as urban students with our progressive endeavour to enhance their skills and capabilities to face the global market

**MISSION:**

- To cater to the needs of rural, socially & economically backward students and make them self-reliant in all aspects of life .
- To propagate, provide and preserve knowledge
- To cater to the needs of rural, socially & economically backward students and make them self-reliant in all aspects of life.
- To acquire excellence in teaching methods
- To empower girl students in an exalted way so that they can be self-determined to achieve goals in life and create their identity in the society.
- To meet regional needs, community development programs are conducted regularly through various extension activities
- To cultivate & incorporate values and develop a responsible and productive citizen of the nation
- To expand developmental opportunities available to all students and faculty as well

File Description	Documents
Paste link for additional information	<a href="http://www.nacscwardha.org/showvismis.asp">http://www.nacscwardha.org/showvismis.asp</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

A College Development Committee (CDC) is formed which actively participates in discussions with the Management. The CDC is the highest decision-making body in the college.

The IQAC of the College ensures participative management. The College adopts a multi-stakeholder approach with the participation of the Head of the Institution, Management representatives, IQAC members, alumni, parents, and external experts like people from

the industry, NGOs, etc., guiding the College in its enthusiastic journey towards achieving its mission and its vision.

In keeping with the above principles, the Principal offers effective leadership by motivating all staff and students to do their best. Decentralization is practiced throughout the College.

At the beginning of the academic year, the objectives of the College are defined. This itself is done by participative management wherein the Principal, and Coordinators of all the programs sit together to identify the goals to be achieved in the said year.

Once the goals are finalized, the process of decentralization starts. Coordinator, who is in charge of all the curricular and co-curricular activities of that program. Framing departmental objectives and an academic calendar to achieve the same, are all performed by the Coordinator in due consultation with other faculty members.

File Description	Documents
Paste link for additional information	<a href="http://nacscwardha.org/AcadData/2021-22/AQAR/SH/6.1.2.pdf">http://nacscwardha.org/AcadData/2021-22/AQAR/SH/6.1.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Indraprastha New Arts, Commerce, and Science College ( Formerly: New Arts, Commerce, and Science College) were established by Mahila Vikas Sanstha, Wardha in the year of 1996 to help urban and rural students around Wardha to perform higher studies. The college UG, PG courses in Arts, Commerce & Science faculties.

The college has dedicated and qualified faculty. There is good support from the Management. The college has grown with adequate infrastructural facilities and academic programs, yet there is always a need to develop, initiate, and match current and future Academic Programmes with an eye on the future.

Development is a continuous process and has to be reviewed periodically, analyzed, and reprogrammed with future perspectives. The perspective plan is prepared to keep in mind the growth,

requirements, and employability of the learners.

The Indraprastha New Arts, Commerce, and Science College are poised to launch this Strategic Plan aimed at growth and development for the following five years i.e. 2018-2023. The plan was designed by IQAC in Jan 2019 and placed before the Committee (CDC) of the college on 31 May 2019. After deliberations, the plan was submitted to management. The Progress report against Plan had been analysed by CDC and given the instruction to the Principal.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://nacscwardha.org/AcadData/2021-22/AOAR/SH/iNACSC_Perspective_Plan_2018_2023.pdf">http://nacscwardha.org/AcadData/2021-22/AOAR/SH/iNACSC_Perspective_Plan_2018_2023.pdf</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Management plays a participative role in the functioning of the College. Participation is enabled through the CDC and IQAC. College Development Committee- All important decisions of the College are guided by this Committee consisting of Management representatives, teachers, IQAC Convener, alumni representatives, and students.

**IQAC** - It ensures efficient progression of the College with regard to academic and quality initiatives.

**Principal** - The principal is the ultimate decision-making authority and establishes the quality policy and objectives of the College.

Provisions relating to Full time qualified Teaching Staff:

Selection Procedure:-

- Advertisement approved by the University is published in three leading News Papers (1Regional &2English)
- Interview Selection Committee including the Vice-Chancellor

Nominee and subject experts are appointed by the University

- Interviews are conducted. Selection Committee Report is prepared.

Approval :

Once the candidate is selected, the report is sent to University and Management for approval along with required documents.- Appointment letter approved the draft of advertisement, copy of Advertisement published in newspapers, approved Advertisement Copy, documents of Educational qualifications, verification reports of NET/SET/PhD/M.Phil from respective University, and 7 Page report prescribed by the University.

Promotions :

-CAS promotions of teachers are done as per University Norms.

File Description	Documents
Paste link for additional information	<a href="http://nacscwardha.org/AcadData/2021-22/AOAR/SH/6.1.2.pdf">http://nacscwardha.org/AcadData/2021-22/AOAR/SH/6.1.2.pdf</a>
Link to Organogram of the institution webpage	<a href="http://nacscwardha.org/AcadData/2021-22/AOAR/SH/ORGANOGRAM.pdf">http://nacscwardha.org/AcadData/2021-22/AOAR/SH/ORGANOGRAM.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

##### For Teaching Staff

- Financial assistance are provided to the faculty to participate at conference, workshop and seminars.
- Make available duty leaves were sanctioned training programmes and workshops from time to time.
- Duty leave for attending orientation, refresher and short term courses at UGC academic staff college.
- Staff club meeting is organized two time in a year during which the newly married, best performing, staff members were felicitated.
- GPF/DCPS schemes made available for all staff members
- Provisions of medical reimbursement/maternity/paternity leave are provided for staff members as per the government rule.
- Teaching faculties are also benefitted by providing the housing, educational, and car loans facility from institutional cooperative society.

##### For Non Teaching Staff

- Staff club meeting is organized two time in a year during In which the newly married, best performing, staff members were felicitated.
- GPF/DCPS schemes made available for all staff member
- Provisions of medical reimbursement/maternity/paternity leave are provided for staff members as per the government rule.
- Non-Teaching faculties are also benefitted by providing the housing, educational, and car loans facility from institutional cooperative society.

File Description	Documents
Paste link for additional information	<a href="http://nacscwardha.org/AcadData/2021-22/AOAR/SH/6.3.1%20Welfare_scheme_for_Teaching_Non_teaching.pdf">http://nacscwardha.org/AcadData/2021-22/AOAR/SH/6.3.1%20Welfare_scheme_for_Teaching_Non_teaching.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops

**and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

11

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

7

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**



7

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A system of annual appraisal is followed for all the teaching and non-teaching staff. The duly filled self-appraisal form is received from all faculty members at the end of every year. The appraisal form includes the teaching, presentation techniques, course delivery, evaluation scheme, the academic commitments and professional development of the faculty members.

A report is generated by the Head of the department in various perspective measures at each semester and the same is forwarded to the Principal for further action. Appraisal interviews are conducted periodically to evaluate the teaching skills and their professional growth. The assessment report and concluding remarks are considered for the promotion, increment, recognition, etc. From the outcomes of the appraisal measures, the competency level of the staff is increased and the academic performance can be improved.

Based on appraisal committee suggestions, improvement programs are arranged to strengthen their performance. The performance appraisal facilitates the promotion/increment process in a transparent manner. This practice helps in maintaining a consistent development of the institute.

The report from the Head of the Department is considered for the performance appraisal of non-teaching staff members.

File Description	Documents
Paste link for additional information	<a href="http://nacscwardha.org/AcadData/2021-22/AO_AR/SH/INACSC_Self_apraisal_system.pdf">http://nacscwardha.org/AcadData/2021-22/AO_AR/SH/INACSC_Self_apraisal_system.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute accounts are audited regularly. The procedure of auditing is as follows:

- The cash book is checked out by an account daily It is verified and attested by the verification of fees collection and voucher is done.
- The external Auditor verifies the cash book, ledger books, fees vouchers, cheque books and other. Documents related to the college. After verification of accounts auditors prepares a trail balance and payment receipts.
- Accounts are audited regularly by the registered Chartered Account Mr. Nitin Mundada who is appointed by Mahila Vikas Sanstha. However a formal mechanism of internal auditing is evolved.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

**Institutional strategies for mobilization of funds and the optimal utilization of resources**

**A. Mobilization of funds**

Major sources of revenue are:

Fees collected, Rental income, Sale of application forms for admission, Charges for various application forms and fees for services rendered to students Interest received on, saving deposits, Donations, Sundry income generated through sale of scrap Membership fees from associations conducting co-curricular and extracurricular activities, foreg., Alumni, membership fees. The funds collected are spent only for planned expenditure reflected in the Budget.

**B. Optimal utilization of infrastructural resources**

Staggered time table for students for utilization of class rooms and work schedule for teaching and non-teaching staff. ICT enabled computer labs for conducting lectures, Smart class room, Projectors, LCD & mike system in classrooms.

Library is well equipped with text books, reference books, journals, magazines, online journals for reading. Library sitting hours extended during the period of exam.

On Sundays, various government exams are conducted in College premises. Quadrangle used to conduct various events and sport practices.

**C. Optimal utilization of human resources**

Experienced and dedicated teaching and non-teaching staff. Maximum

teaching workload as per university norms shared by the teachers and the remaining

workload is contributed by visiting faculties. Experienced and trained teachers appointed as internal auditors for smooth functioning of College activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC consistently strives to institutionalize quality assurance strategies and processes at every level of functioning of the Institute.

### 1. Improving Teacher Quality:

i. The recruitment of fully qualified teaching faculty has been adopted.

ii. Workshops are being conducted by IQAC, Library committee, Research Committee, Central Training Department and other committees encouraging the faculty to use ICT and e-resources.

iii. Teachers are encouraged to attend Orientation, Refresher and Short term courses. A large number of teachers are enrolled for Online learning platforms like SWAYAM and MOOCs.

iv. Teachers are encouraged to participate in Syllabus Revision Workshops.

v. Feedback Mechanism is prepared by the Feedback Committee for conducting student feedback on teaching-learning.

vi. In order to promote Inclusive Culture, Administrative and supporting staff needs are addressed by organizing various programs - a workshop on Computer Hardware/Software maintenance for IT peons.

vii. IQAC is continuously engaged in imparting and sharing ideas by organizing workshops on Best practices adopted by Degree Colleges for Quality enhancement.

For Students.

Students are encouraged to present case studies and write research papers. Various sessions and workshops are conducted to enhance basic concepts.

File Description	Documents
Paste link for additional information	<a href="http://nacscwardha.org/AcadData/2021-22/AQAR/SH/6.5.1_additional.pdf">http://nacscwardha.org/AcadData/2021-22/AQAR/SH/6.5.1_additional.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The College has continued to move towards quality enrichment in its 3rd Cycle of accreditation by working upon the recommendations of the Peer team of the 2nd Cycle.

Effective teaching-learning and monitoring process Since the second cycle of NAAC, IQAC has emphasized quality enrichment of all aspects of the College. As a result, whenever there have been any changes introduced by NAAC.

**Curriculum:**

The Demand Ratio for some courses in the College is consistently high. Therefore, the College opted for additional intake in M. Sc. Biotechnology after COVID 19.

**Conferences and Webinars**

The College has organized 02 International webinars 1 and 02 national conferences.

**Teaching Pedagogies**

The IQAC promotes modern teaching pedagogies. Accordingly, teachers employ PPT, audio-video films in the curriculum, and

youtube videos.

**ICT Infrastructure**

To promote ICT in teaching-learning, the College has invested in Microsoft Teams, smart boards in classrooms, and the establishment of a Media Centre. Also, the number of computers has increased from 150 to 160.

**Feedback Mechanism**

The feedback mechanism has been strengthened to receive responses from all the stakeholders. The feedback is analyzed and appropriate action is taken.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="http://nacscwardha.org/AcadData/2021-22/AOAR/SH/6.5.3%20Additional_Doc_Quality%20assurance%20initiatives.pdf">http://nacscwardha.org/AcadData/2021-22/AOAR/SH/6.5.3%20Additional_Doc_Quality%20assurance%20initiatives.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Recognizing the fact that gender equality is a human right and a pre-condition for sustainable, people-oriented development, the Institution takes proactive measures to ensure the same. The discipline and safe environment of the College has led to the College becoming an institute of choice for girls in the Wardha District. Currently, more than 75% of our students are girls. Among staff members too, the majority is lady staff and so, most of the Heads of Departments, Committee Convenors are also ladies. The Institution has a dedicated 'Women's Development Cell' that organizes various activities and programs on women-related issues. Other committees and departments to conduct programs to create awareness about gender equality. Institution shows gender sensitivity in providing facilities such as Safety and Security, Counselling, Common Room, and other infrastructure Safety and security, Safety norms are strictly followed by the College in all respects. All first-year students are given an orientation about complaint redressal mechanisms available in the College like Anti-Ragging Cell, Internal Complaint Committee, and Student Grievance Redressal Cell. CCTVs, connected to the Principal's Office. ID cards are issued to the students and staff to prevent the entry of outsiders into the College premises.

File Description	Documents
Annual gender sensitization action plan	<a href="http://nacscwardha.org/AcadData/2021-22/AOAR/SH/7.1.1_Additional_Doc.pdf">http://nacscwardha.org/AcadData/2021-22/AOAR/SH/7.1.1_Additional_Doc.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://nacscwardha.org/AcadData/2021-22/AOAR/SH/7.1.1_Additional_Doc.pdf">http://nacscwardha.org/AcadData/2021-22/AOAR/SH/7.1.1_Additional_Doc.pdf</a>

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>A. 4 or All of the above</b>
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File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Solid Waste Management**

Reduce, Recycle and Reuse: The garden waste, garbage, paper, e waste, and laboratory waste are segregated as per the Nalwadi Grampanchayat Guidelines. Waste generation from tree droppings and lawn management is a major solid waste generated on the campus. The waste is segregated at the source by providing separate dustbins for Biodegradable and Non-biodegradable waste.

**Liquid Waste Management:**

The liquid waste from the College is connected to the Municipal sewage system. Metal, wood, glass, and plastic scrap collected from laboratories, libraries, offices, and college campuses is given to scrap dealers for recycling. Three Sanitary Pad Incinerators have been installed in Girls Washroom.



### E-waste Management

The college works towards generating minimal e-waste by reusing it. Regular maintenance of electronic equipment and computers ensures longer life. An E-waste bin is provided for the collection of the e-waste generated on the college campus, which is given to the authorized agency for recycling and disposal.

### Hazardous Waste Management

Microbial cultures and culture media are autoclaved at 121°C to kill microbial cultures before disposal. The pipettes and other glassware are collected in a separate trough containing disinfectant before they are autoclaved.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered

<p><b>vehicles</b>  <b>3. Pedestrian-friendly pathways</b>  <b>4. Ban on use of plastic</b>  <b>5. Landscaping</b></p>	
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File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

<p><b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b></p>	<p><b>A. Any 4 or all of the above</b></p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	No File Uploaded

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies</b></p>	<p><b>A. Any 4 or all of the above</b></p>
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**of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College always encourages the students to organize and participate in different programmes organized by college, intercollegiate, university and other Government or nongovernment organization to make them sensitize towards cultural, regional, linguistic, communal and socio economic diversities. Though the institution has diverse socio-cultural background and different linguistic, we do not have any intolerance towards cultural, regional, linguistic, communal socio economic and other diversities. With great fervor the national festivals, birth anniversaries and memorials of great Indian personalities are celebrated. Students from various regional and cultural backgrounds participate in such programs and present their regional or cultural folk songs and dances.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

**I. PATRIOTISM:**  
  
Celebrating Independence Day, Republic Day, Celebrate Maharashtra

Day, Shahid Divas, and undertaking a National flagcollection drive during these days. Celebrate Maharashtra Day. II. CIVIC SENSE: Election awareness seminar and Voters ID Drive were conducted jointly with Sub Divisional officer and Tahsil Magistrate to guide the students to get their voters' ID. The College regularly organizes blood donation drives, food donation drives, road safety awareness campaigns, first aid training seminars, and fire mock drills. World AIDS and Human Rights Day are celebrated in order to inculcate moral values, ethics, and empathy among students. Students are encouraged to conduct events and sessions in orphanages and old age homes.

II. ENVIRONMENTAL CONSCIOUSNESS:

Students are encouraged to participate in activities like Tree plantation drives, and Animal Welfare Day. celebration, Pollution awareness Seminar, Swachh Bharat Abhiyan, and events like "Combating climate change". Paper, Cloth Bag Making workshops, and Anti-Plastic awareness rallies are conducted. E waste collection drives are arranged regularly.

III. COVID TIMES:

Students and teachers were encouraged to undertake the Janta Curfew pledge during lockdown to show their responsibility as citizens. IQAC and NSS gave messages to students and citizens to stay at home and prevent the spread of the virus.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="http://nacscwardha.org/AcadData/2021-22/AQAR/SH/7.1.9.pdf">http://nacscwardha.org/AcadData/2021-22/AQAR/SH/7.1.9.pdf</a>
Any other relevant information	<a href="http://nacscwardha.org/AcadData/2021-22/AQAR/SH/7.1.9.pdf">http://nacscwardha.org/AcadData/2021-22/AQAR/SH/7.1.9.pdf</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for**

A. All of the above

students, teachers, administrators and other staff  
**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

At NACSC, we celebrate many commemorative days so that the students are aware of problems and events of international and national importance. International Yoga Day:

On 21st June 2021, our college celebrates this day by practicing Yoga.

Independence Day: On every Independence Day, the Flag Hoisting ceremony is followed by Patriotic cultural programs.

A Teacher's Day: Student Council celebrates September 5th of every year to remember the contribution of teachers in a student's life.

Hindi Bhasha Diwas: Hindi Parishad & Kalasadhna celebrate the 14th of September every year as Hindi Bhasha Diwas to mark the adoption of Hindi as the Official Language of India.

Gandhi Jayanti 2nd October, the birthday of Mahatma Gandhi, is a day when we remember his values of Peace and Nonviolence. Newly formed F.A.S.E.S. The club celebrated Gandhi Jayanti by conducting activities such as Bhajans, Poster Presentations on Gandhian Values, etc.

World AIDS and Human Rights Day .

National Service Scheme (NSS) unit celebrates World AIDS Day on

1st December and Human Rights Day on 10th December to educate students about AIDS and human rights.

National Voters Day Republic

Day International House Keeping week

Chattrapati Shivaji Maharaj Jayanti

Marathi Bhasha Diwas

International Women's Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### BEST PRACTICE:

#### 1 TO IMPART VALUES EDUCATION THROUGH AWARENESS CAMPAIGNS :

The current scenario of villages of our country in context to cleanliness is really drastic. While talking about Maharashtra State only, 1 crore 25 lacs 44 thousands 797 families are living at rural level. Lot of schemes, missions and efforts of government have created better awareness as result of which 59 percent of rural families have adopted toilets. It is important to change the mentality of people because many villages never use toilets even if it is constructed at individual level. Hence, toilet unit of cleanliness is a need of hour.

#### 2. NURTURING ENVIRONMENTAL CONSCIOUSNESS AMONG THE STUDENTS

Human interaction with environment began since being humanity and in parallel to the human population increasing, it is increase

rapidly today. Rapid population growth, industrialization and technological advances all together that make up environment natural resources in consumption increased rapidly. Natural resources which consume as an unconscious and consumption of natural environment as an excessive cause destruction and contamination of environment. The basic purpose of this consciousness of the people is to get benefit from environment without any damage to the environment.

File Description	Documents
Best practices in the Institutional website	<a href="http://nacscwardha.org/AcadData/2021-22/AOAR/SH/Best_practice_1_and_2_compressed.pdf">http://nacscwardha.org/AcadData/2021-22/AOAR/SH/Best_practice_1_and_2_compressed.pdf</a>
Any other relevant information	<a href="http://nacscwardha.org/AcadData/2021-22/AOAR/SH/Best_practice_1_and_2_compressed.pdf">http://nacscwardha.org/AcadData/2021-22/AOAR/SH/Best_practice_1_and_2_compressed.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Uplifting Rural Students through Arts, Commerce, Science Education India is predominantly a rural economy with around seventy percent of the population living in villages and not having enough resources and opportunities with regard to Arts, Commerce, Science education. Thus, the institution was established in 1995 envisaging this need to uplift the students with rural backgrounds - who cannot be considered less capable by any means -to become good students. In the process, it was decided to reserve seventy percent of the total seats in Arts, Commerce, and Science programs for rural students. This distinctiveness of supporting rural masses in achieving their dreams of leading a good quality life with purpose is unique to our institute and has no parallel in India. This initiative not only helps rural people meet their aspirations but more importantly serves as a strong 'growth engine' for the country by tapping huge unexplored talent and energy of rural youth. Also, this distinctiveness is in sync with the institute's Vision and Mission of serving rural communities through Arts, Commerce, and Science education.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Indraprasrtha New Arts Commerce and Science Wardha, Plan of action for the next academic year

- 1) Establish Modern Biotechnology and Microbiology Lab
- 2) Develop New Computer Lab with Wifi
- 3) Organise a Job Fair
- 4) Start New Skill Based Certificate Courses
- 5) Developed Good New Library with All Facility