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Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur

Recognised by U.G.C New Delhi under section 2 (f) & 12 (b) of UGC act 1956

## List of Various Committees for Decentralization and Participative Management

S. No.	Name of Committee /Activity	Purpose/ Function of committee/ Activity
1	CDC	<ul> <li>To review the smooth running of the administrative activities of the college, discussing approval of new programs.</li> <li>To review the examination results (Internal as well as External) of all programs; reasons of poor result and their improvement strategies.</li> <li>To approve the up gradation &amp; maintenance of the Infrastructure of the Institute.</li> <li>To review the budget allocated for different purposes and their expenditure etc.</li> <li>Promotion of various faculty career advancement programs, Approval for posts, Study leaves etc.</li> <li>To review the Placement activities, Collaborations with Industry and R&amp;D programs.</li> <li>Reviewing the Performance appraisal of faculty and discussing suggestions given by Faculty for improvements in the college.</li> <li>To provide support for conducting all kinds of activities: - Coccurricular and Extra-curricular.</li> <li>To review the awards and scholarships for students based on the performance in co-curricular and Extra-curricular activities etc.</li> </ul>
2	IQAC Committee	<ul> <li>The Internal Quality Assurance Cell is started to monitor the quality of services being provided by the institution to its stakeholders.</li> <li>An IQAC committee is formed and approved by the governing body to take care of quality assurance strategies and processes.</li> <li>College is committed to continually improve the infrastructure, enhance the faculty competencies and empower the students for self-learning.</li> <li>Reviewing of the quality policy is done once in every semester and their vision is placed when required by the IQAC committee.</li> <li>Parameters related to enhance the quality the institution like workshops, conferences, FDP's, paper publications, innovations in teaching and more are considered after the approval of IQAC Committee</li> </ul>
3	Academic Committee	<ul> <li>To formulate schemes for students development, training etc.</li> <li>For counseling of a group of student's including slow learners &amp; implementing schemes for them.</li> </ul>



## Mahila Vikas Sanstha's INDRAPRASTHA NEW ARTS COMMERCE & SCIENCE COLLEGE, at POST NALWADI, DIST. WARDHA (M.S.)

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		• Monitor different Quality Initiatives such as academic audits, Faculty Development schemes, student's performance etc.
4	Research Committee	<ul><li>Enhancement of research facilities.</li><li>Recommends research funding by college.</li></ul>
5	Training & Placement Committee	<ul> <li>The Central T &amp; P Committee plays a very important and key role in getting students their dream placement through on campus drives and guiding the students for their successful Career Placement.</li> <li>It is a crucial interface between the stages of completion of academic program of the students and their entry into avenues of suitable employment.</li> </ul>
6	Alumni Committee	<ul> <li>Alumni Committee functions to strengthen the relationship between the institute and its alumni.</li> <li>Well-built Alumni base is one of the formidable strengths for any institute.</li> <li>Thereby, committee acts as a platform where the existing students and the alumni can interact for healthy&amp; meaningful careers.</li> <li>The prime objective of this committee is to foster relations between the Alumni and the Institute and strengthen the bond between Alumni and current students.</li> <li>The committee also tracks and highlights the achievements and successes of alumni so as to provide impulsion to the institute and its students.</li> </ul>
7	Grievance Committee	<ul> <li>The grievance committee functions with the following purposes;</li> <li>To make women, students, faculties &amp; staff members aware about their rights.</li> <li>To help them in realizing the importance of good health and nutrition and facilities available for them.</li> <li>To help them in developing decision making abilities and be self-dependent.</li> <li>To help them in raising their voice in appropriate manner against all kinds of discrimination.</li> <li>To help them in changing their mind setup positively.</li> <li>To assist them in overall development of their personality.</li> <li>To help them (community women) in knowing about reproductive health care and child care.</li> </ul>



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		• The Student Representatives have the responsibility towards students to: be available and listen to student's views and concerns, and actively represent them in an objective and accurate manner
8	Discipline Committee	<ul> <li>Recommends Installation of CCTV cameras at desired places and other measures to maintain the discipline.</li> <li>Responsible for the entry of the students only with I-cards and proper uniforms.</li> <li>Keep an eye on every possible activity in college to maintain proper discipline in the college.</li> </ul>
9	Cultural& Sports Committee	<ul> <li>Manages all the cultural events from their planning to their execution throughout the year.</li> <li>Prepares database of students interested in various activities.</li> <li>The principal clearly demarcates the responsibilities assigned and maintain a track of functioning and progress of various activities.</li> <li>Responsibility of procuring all types of sporting inventory as per requirements.</li> <li>Maintaining the inventory of distribution sports stuff to the students on daily basis.</li> </ul>
10	Library Committee	<ul> <li>The committee looks after the up gradation of the library resources for providing benefits both to the faculty members as well as students.</li> <li>It also gives its recommendations for purchasing of Journals, software, books etc.</li> </ul>
11	Anti- Ragging Committee	• To overview and ensure that there is no ragging in the campus and during transportation for the Institute.

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