



*MAHILA VIKAS SANSTHA, WARDHA*

**INDRAPRASTHA NEW ARTS, COMMERCE AND SCIENCE  
COLLEGE WARDHA DIST 442001(M.S)**

*(Affiliated to RTM Nagpur University)*

[www.nacscwardha.org](http://www.nacscwardha.org)

**NATIONAL ASSESSMENT AND ACCREDITATION  
CYCLE III**

**CRITERIA VI**

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.3.1**

The Institution has performance appraisal system, effective welfare measures for teaching and non teaching staff and avenues for career development /progression



Mahila Vikas Sanstha's

**INDRAPRASTHA NEW ARTS  
COMMERCE & SCIENCE  
COLLEGE,** AT POST NALWADI, DIST. WARDHA (M.S.)

Accredited 'B' by NAAC

— Approved by government  
of Maharashtra

— Affiliated to Rashtrasant Tukadoji  
Maharaj Nagpur University, Nagpur

— Recognised by U.G.C New Delhi  
under section 2 (f) & 12 (b) of  
UGC act 1956

**Date:19/04/2024**

## DECLARATION

This is to declare that the information, reports, true copies and numerical data etc. furnished in this file as supporting documents is verified by IQAC and found correct. Hence this certificate.

**IQAC**

*S. S. Patil*  
Coordinator

Internal Quality Assurance Cell  
Indraprastha New Arts Commerce  
and Science College, Wardha



*[Signature]*  
**Principal**

**PRINCIPAL**  
Indraprastha New Arts, Commerce  
& Science College, WARDHA.

परिशिष्ट ब (भाग १)  
गोपनीय प्रतिवेदनाचा नमुना  
Form of Confidential Report

Full Name पूर्ण नाव	: प्रा. डॉ. आशिष बवनराव ससनकर
Father's Name वडिलांचे नाव	: बवनराव मारीतराव ससनकर
Date of Birth जन्मतारीख	: १४/०६/१९७५
Place of Birth जन्मस्थान	: वर्धा, ता. वर्धा, जि. वर्धा (Village / Town / Taluka / District) गाव / शहर / तालुका / जिल्हा
Nationality and Religion राष्ट्रीयत्व व धर्म	: भारतीय, हिंदू
Caste category and जात प्रवर्ग	: इतर मागासवर्ग (हिंदू)
Home of Family कुटुंबाचे मूळे ठिकाण	: रामनगर, वर्धा
Permanent Address कायमचा पत्ता	: राजभवन सायकल स्टोर जवळ, रामनगर, वर्धा
Whether any immovable property held कोणतीही स्थावर मालमत्ता आहे काय ?	: स्वतःचे घर
If so, what and where ? असल्यास, कोणती व कोठे ?	: जयताळा रोड, गव्हर्नमेंट प्रेस सीटायटी, आगपुर
Date of Joining Government Service शासकीय सेवेत प्रविष्ट झाल्याची तारीख	: ०६/०९/२०१८
If service is not continuous, details of previous Government Service. सेवा अखंडित नसल्यास, पूर्वीच्या शासकीय सेवेचा तपशील.	: -
Mother tongue मातृभाषा	: मराठी
Languages known अवगत असलेल्या भाषा	: मराठी, हिंदी, इंग्रजी
Qualification and Degrees अर्हता व पदव्या	: University/ Institute/ Year विद्यापीठ / संस्था / वर्ष

1. B.Sc.	RMN University, Nagpur	1996	58%
2. MCA	Amravati University, Amravati	1999	69%
3. M.Phil	Allagappa University, Karaiikudi	2008	58%
4. Ph.D.	RMN University, Nagpur	2015	-

## परिशिष्ट-ब (भाग-२)

गट "अ" ते गट "क" चे शासकीय अधिकारी / कर्मचारी यांच्यासाठी गोपनीय अहवालाचे स्वयंमूल्यनिर्धारण अहवाल प्रपत्र

### स्वयंमूल्यनिर्धारण अहवाल लिहिणाऱ्या अधिकाऱ्यांना / कर्मचाऱ्यांना सूचना

- जर उद्दिष्टे ठरवून देण्यात आली असतील तर ती उद्दिष्टे सर्वसाधारण सूचनांनुसार अथवा विशेष सूचनांनुसार ठरवून देण्यात आली होती की आपापसातील चर्चेनुसार ठरविण्यात आली होती.
- सर्व दैनंदिन कामाची यादी येथे देऊ नये. फक्त ठळक, वैशिष्ट्यपूर्ण व उल्लेखनीय कामगिरीचा उल्लेख करावा. (उद्दिष्टे ठरवून देण्यात आली असल्यास उद्दिष्टांचा संदर्भ देऊन) संदिग्ध विधाने टाळवीत व नेमके विधान करावे.
- तुमच्या कामगिरीबाबतचे तुमचे अभिप्राय दिलेल्या जागेवरच मर्यादित ठेवावेत. काहीही सहपत्रे त्यास जोडू नयेत. ती गोपनीय अहवालाच्या नस्तीत ठेवली जाणार नाहीत व कर्मचाऱ्यास परत करण्यात येतील.
- "मी माझ्या वरिष्ठांचे समाधान / पूर्ण समाधान होईपर्यंत काम केले" किंवा "वरिष्ठांनी माझे काम नावाजले" अशी किंवा अशा सारखी विधाने करू नयेत. अशी विधाने केल्यास ती दुर्लक्षित करण्यात येतील.
- स्वयंमूल्यनिर्धारण अहवाल अर्घ्या पानातच लिहावा.
- स्वयंमूल्यनिर्धारण अहवाल अधिकारी / कर्मचारी यांनी त्यांना प्राप्त झाल्यापासून १५ दिवसांच्या आत प्रतिवेदन अधिकाऱ्याकडे द्यावा.

### प्रतिवेदन अधिकाऱ्यांना सूचना

- गोपनीय अहवाल लिहिताना कर्मचाऱ्यांनी भाग-३ मध्ये लिहिलेला स्वयंमूल्यनिर्धारण अहवाल विचारात घ्यावा व तसा तो घेतला गेला असल्याचा विशिष्ट उल्लेख गोपनीय अहवालात करण्यात यावा.
- वरील सूचना क्रमांक ६ अनुसार स्वयंमूल्यनिर्धारण अहवाल प्राप्त न झाल्यास प्रतिवेदन अधिकारी स्वतः गोपनीय अहवाल लिहू शकेल.
- प्रतिवेदन अधिकाऱ्यांनी गोपनीय अहवालाच्या प्रपत्रात दिलेल्या पर्यायांपैकी एक पर्याय निवडून त्याभोवती वर्तुळ करावे. उदा. अ. क्र. ४ उद्योगप्रियता व कार्यतत्परता या समोर उत्कृष्ट असे श्रेे द्यावयाचे असल्यास ते खातीलप्रमाणे देण्यात यावेत.

अत्युत्कृष्ट

उत्कृष्ट

चांगले

साधारण

साधारणपेक्षा कमी

- मागासवर्गीय अधिकारी / कर्मचारी यांना येणाऱ्या अडचणी समजून घेऊन त्या दूर करण्याच्या दृष्टीने अधिकारी / कर्मचारी यांनी केलेले प्रयत्न व त्यांच्याबाबतचा दृष्टीकोन याबाबतची नोंद परिशिष्ट "ब" (भाग-४) मधील बाब क्रमांक १० येथे नमूद करावी.
- (अ) गोपनीय अहवालाच्या प्रपत्रातील बाब क्रमांक ३, ९, १०, ११ व १८ या समोरील श्रेे, तसेच प्रतवारी स्वतःच्या हस्ताक्षरात लिहावी.  
(ब) प्रतिवेदन अधिकाऱ्यांनी सर्वसाधारण मूल्यमापनामध्ये (बाब क्रमांक १९) संबंधित अधिकारी / कर्मचारी यांच्या सामाजिक विषयाबाबतची संवेदनशीलता, राबविलेले नवीन उपक्रम / कल्पना, तसेच लागू असेल तेथे धोरण ठरविण्याची व अंमलबजावणी करण्याची क्षमता या बाबी देखील विचारात घ्याव्यात.  
(क) प्रतवारी नमूद करताना ती अहवालातील रकान्यासमोरील अभिप्रायाशी मिळती जुळती राहिल याची दक्षता घ्यावी.  
(ड) अत्युत्कृष्ट श्रेे नोंदविताना गोपनीय अहवाल काळतील कर्मचाऱ्यांच्या कामकाजाच्या मुल्यांकनासाठी ठेवलेल्या कच्च्या टिपणावरून (Ephemeral Roll) अत्युत्कृष्ट श्रेेच्या पृष्ठार्थ वस्तुस्थितीदर्शक समर्थन गोपनीय अहवालात देणे आवश्यक आहे.  
(इ) साधारण, सर्वसाधारण, बरा, ठीक, सुमार या श्रेयांची वर्गवारी प्रतिकूल स्वरूपाची असल्याचे प्रतिवेदन अधिकाऱ्यांनी लक्षात घ्यावे.

### पुनर्विलोकन अधिकाऱ्यांना सूचना

- अधिकारी / कर्मचारी यांच्या कामाबाबतची प्रतवारी लिहावी.
- प्रतवारी नमूद करताना ती अहवालातील रकान्यासमोरील अभिप्रायाशी मिळती जुळती राहिल याची दक्षता घ्यावी.
- अत्युत्कृष्ट श्रेे नोंदविताना त्यांच्या पृष्ठार्थ वस्तुस्थितीदर्शक समर्थन नोंदवावे.

परिशिष्ट-ब ( भाग ३ )  
( स्वयंमूल्यनिर्धारण अहवाल )

कालावधी :- दिनांक २०२२ ते दिनांक २०२३

- (१) शासकीय अधिकार्याचे / कर्मचार्याचे नाव .. प्रा. डॉ. आशिस ववराव ससनकर
- (२) पद .. प्राचार्य
- (३) या वर्षी / कालावधीत नेमून दिलेल्या कामाची उद्दिष्टे (असल्यास) .. रा. तुम. नागपूर विद्यापिठाच्या व शासनाच्या ध्येय घोषानुसार कार्य करणे व महाविद्यालयाच्या मॅक मुल्यांकनाची तयारी करणे.
- (४) वर्षभरात केलेली उल्लेखनीय अशी महत्त्वाची व वैशिष्ट्यपूर्ण कामे (उद्दिष्टांच्या संदर्भासहित) ..
- महाविद्यालयात जैवतंत्रज्ञान, संगणकशास्त्र, भौतिकशास्त्र, युद्धमजिवशास्त्र विषयांसाठी प्रयोगशाळांची निर्मिती केली.
  - पर्यावरण संरक्षण, संवर्धनाच्या संस्कार विद्यार्थ्यांवर रूजविण्याच्या पृष्ठेने १ ते ७ ऑक्टोबरच्या दरम्यान वन्यजीव सप्ताहाचे आयोजन केले.
  - रा. तुम. नागपूर विद्यापिठाच्या 'सेवक टकरा' खेळाच्या स्पर्धा महाविद्यालयात आयोजित केल्या.
  - मॅक मुल्यांकनासाठीच्या तिसऱ्या फेरीसाठी महाविद्यालयातील सर्व कक्षांना गती दिली.

दिनांक :- 31/05/2023

अधिकार्याची / कर्मचार्याची सही,  
नाव व पदनाम,  
PRINCIPAL  
Indraprastha New Arts, Commerce  
& Science College, WARDHA.

- (१) शासकीय अधिकारी / कर्मचारी यांच्यावरील स्वयंमूल्यनिर्धारणाशी सहमत आहात का ? ..
- (२) नसल्यास, त्याची कारणे ..

दिनांक :-

१६

President | Secretary  
Mahila Vides Sanstha,  
WARDHA नाव व पदनाम.

परिशिष्ट-ब ( भाग ४ )

गट "अ" ते गट "क" च्या अधिकाऱ्यांची / कर्मचाऱ्यांची सर्वसाधारण योग्यता व चरित्र यासंबंधी अभिप्राय  
Estimate of General Ability and Character of Grade 'A' to Grade 'C' Officers / Employees

(1)	Name	श्री. / श्रीमती / कुमारी									
(2)	प्रतिवेदनाचा कालावधी	पासून	दिवस	महिना	वर्ष	पर्यंत	दिवस	महिना	वर्ष		
(2)	Period of Report	From	Date	Month	Year	To	Date	Month	Year		
(9)	नाव	श्री. / श्रीमती / कुमारी									
(1)	Name	श्री. / Smt. / Kum.									
(2)	प्रतिवेदनाचा कालावधी	पासून	दिवस	महिना	वर्ष	पर्यंत	दिवस	महिना	वर्ष		
(2)	Period of Report	From	Date	Month	Year	To	Date	Month	Year		
(3)	घारण केलेले पद / पदे	05 08 2022 31 04 2023									
(3)	Post/Posts held	प्राचार्य									
(४)	उद्योगप्रियता व कार्यतत्परता	अत्युत्कृष्ट	उत्कृष्ट	चांगले	साधारण	साधारणपेक्षा कमी					
(4)	Industry & Application	Outstanding	Very good	Good	Average	Below Average					
(५)	हाताखालील कर्मचाऱ्यांकडून काम करून घेण्याची क्षमता.	अत्युत्कृष्ट	उत्कृष्ट	चांगले	साधारण	साधारणपेक्षा कमी	प्रश्न उद्भवत नाही				
(5)	Capacity to get work done by subordinates.	Outstanding	Very good	Good	Average	Below Average	Question does not arise				
(६)	सहकारी व जनता यांच्याशी असलेले संबंध	सहाकार्यी	सौजन्याचे	मदतीचे	उदासीन	अमैत्रीपूर्ण					
(6)	Relations with colleagues & public	Co-operative	Courteous	Helpful	Indifferent	Unfriendly					
(७)	सर्वसाधारण बुद्धिमत्ता	अत्युत्कृष्ट	उत्कृष्ट	चांगली	साधारण	साधारणपेक्षा कमी					
(7)	General Intelligence	Outstanding	Very good	Good	Average	Below Average					
(८)	निर्णयशक्ती, उपक्रमशीलता, खात्री पटविण्याचे सामर्थ्य व घड्याडी यांसह कार्यक्षमता.	अत्युत्कृष्ट	उत्कृष्ट	निश्चित चांगले	चांगली	साधारण	साधारणपेक्षा कमी				
(8)	Administrative ability including judgement initiative, convincing ability & drive.	Outstanding	Very good	Positively Good	Good	Average	Below Average				
(९)	तांत्रिक / व्यावसायिक कार्यक्षमता (संबंधित असेल तेथे).	उत्तम									
(9)	Technical / Professional ability (Where relevant).	उत्तम									
(१०)	मागासवर्गीयांबाबतचा दृष्टिकोन.	मदतीचा	सहानुभूतीचा	असहानुभूतीपूर्ण	तटस्थ						
(10)	Attitude towards backward class.	Helpful	Sympathetic	Unsympathetic	Neutral						
(११)	विशेष कल	शैक्षणिक गुणवत्ता वाढविणे									
(11)	Special Attitude	शैक्षणिक गुणवत्ता वाढविणे									
(१२)	सचोटी व चरित्र	उत्तम									
(12)	Integrity & Character	उत्तम									
(१३)	प्रदान करण्यात आलेल्या शक्तींचा पूर्णपणे वापर करतात काय ?	होय	अंशतः	नाही							
(13)	Whether powers delegated are fully utilised ?	Yes	Partly	No							
(१४)	पदोन्नतीसाठी पात्रता	अयोग्य	ज्येष्ठतेनुसार योग्य								
(14)	Fitness for Promotion	Unfit	Fit in normal course (according to seniority)								
(१५)	प्रशिक्षणासाठी आवश्यक क्षेत्र (येथे आवश्यक त्या क्षेत्राचा उल्लेख करावा.)										
(15)	Areas of training required (Mention required area)										
(१६)	प्रकृतीमान	चांगले नाही	चांगले	उत्कृष्ट							
(16)	State of Health	Not Good	Good	Very Good							
(१७)	क्षेत्रीय स्तरावर काम करण्याची योग्यता.	आहे	नाही	संदर्भित नाही							
(17)	Fitness for field work	Yes	No	Not relevant							

- (14) संगणकावर काम करण्याची आवड : आहे नाही दिसून आली नाही संबंधित नाही  
 (18) Willingness to work on Computer. : Yes No Not seen Not relevant  
 (19) सर्वसाधारण मूल्यमापन : कर्तव्य तत्पर  
 (19) General Assessment

- (20) प्रतवारी ( हाताने लिहावी ) : अ+ अत्युत्कृष्ट अ उत्कृष्ट ब+ निश्चित चांगली ब चांगला ब- साधारण क साधारणपेक्षा कमी  
 (20) Grading (Write in handwriting) : A+ Outstanding A Very good B+ Positively good B Good B- Average C Below Average

ठिकाण / Place:-

वर्धा

दिनांक/Date :-

02/06/2023

President / Secretary  
 Mahila V. Sanstha,  
 प्रतिवेदन अधिकार्याची सही, नाव व पदनाम  
 Signature, Name & Designation of the Reporting Officer.

परिशिष्ट-ब ( भाग ५ )

पुनर्विलोकन अधिकार्याचे अभिप्राय

Remarks of the Reviewing Officer

१. पुनर्विलोकन अधिकार्याच्या हाताखालील सेवावधी : ४ वर्ष ७ महिने  
 1. Length of Service under Reviewing Officer : हीय  
 २. आपण प्रतिवेदन अधिकार्याशी सहमत आहात ? :  
 (सहमत नसल्यास, कुठल्या अभिप्रायाशी सहमत नाही हे विनिर्दिष्टपणे नमूद करावे) की त्यांच्या मूल्यमापनामध्ये काही सुधारणा करण्याची किंवा भर घालण्याची आपली इच्छा आहे ?  
 2. Do you agree with the Reporting Officer ? :  
 (If not state specifically the remarks with which you do not agree) or do you wish to modify or add to his assessment ?  
 ३. प्रतवारी ( हाताने लिहावी ) : अ+ अत्युत्कृष्ट अ उत्कृष्ट ब+ निश्चित चांगली ब चांगला ब- साधारण क साधारणपेक्षा कमी  
 3. Grading (Write in handwriting) : A+ Outstanding A Very good B+ Positively good B Good B- Average C Below Average

ठिकाण / Place:-

वर्धा

दिनांक/Date:-

02/06/2023

President / Secretary  
 Mahila V. Sanstha,  
 पुनर्विलोकन अधिकार्याची सही, नाव व पदनाम  
 Signature, Name & Designation of the Reviewing Officer.

गोपनीय अहवालाची झेरॉक्स प्रत समक्ष मिळाली.

पत्राद्वारे गोपनीय अहवालाची प्रत पाठविली असल्यास पत्र क्रमांक व दिनांक.

अधिकारी / कर्मचारी यांचे नाव

संस्करण अधिकार्याचे नाव, पदनाम व दिनांकित स्वाक्षरी.

परिशिष्ट ब (भाग १)  
गोपनीय प्रतिवेदनाचा नमुना  
Form of Confidential Report

Full Name पूर्ण नाव	: प्रा. डॉ. आशिष वक्कराव ससनकर
Father's Name वडिलांचे नाव	: वक्कराव मारोतराव ससनकर
Date of Birth जन्मतारीख	: १४/०६/१९७५
Place of Birth जन्मस्थान	: वर्धा ता. वर्धा, जि. वर्धा (Village / Town / Taluka / District) गाव / शहर / तालुका / जिल्हा
Nationality and Religion राष्ट्रीयत्व व धर्म	: भारतीय, हिंदू
Caste category and जात प्रवर्ग	: इतर मागासवर्ग (OBC)
Home of Family कुटुंबाचे मूळे ठिकाण	: रामनगर वर्धा
Permanent Address कायमचा पत्ता	: गजानन सायकळ स्टेशन जवळ, रामनगर, वर्धा
Whether any immovable property held कोणतीही स्थावर मालमत्ता आहे काय ?	: स्वतःचे घर
If so, what and where ? असल्यास, कोणती व कोठे ?	: जयताळा रोड, गव्हर्नमेंट प्रेस सीमायती, नागपूर
Date of Joining Government Service शासकीय सेवेत प्रविष्ट झाल्याची तारीख	: ०६/०९/२०१५
If service is not continuous, details of previous Government Service. सेवा अखंडित नसल्यास, पूर्वीच्या शासकीय सेवेचा तपशील.	-
Mother tongue मातृभाषा	: मराठी
Languages known अवगत असलेल्या भाषा	: मराठी, हिन्दी, इंग्रजी
Qualification and Degrees अर्हता व पदव्या	: University/ Institute/ Year विद्यापीठ / संस्था / वर्ष

1. B.Sc.	RMN University Nagpur	1996	58%
2. MCA	Amravati University, Amravati	1999	69%
3. M.Phil	Allagappa University Karaikudi	2008	58%
4. Ph.D.	RMN University, Nagpur	2015	-



## परिशिष्ट-ब (भाग-२)

गट "अ" ते गट "क" चे शासकीय अधिकारी / कर्मचारी यांच्यासाठी गोपनीय अहवालाचे स्वयंमूल्यनिर्धारण अहवाल प्रपत्र

### स्वयंमूल्यनिर्धारण अहवाल लिहिणाऱ्या अधिकाऱ्यांना / कर्मचाऱ्यांना सूचना

- जर उद्दिष्टे ठरवून देण्यात आली असतील तर ती उद्दिष्टे सर्वसाधारण सूचनांनुसार अथवा विशेष सूचनांनुसार ठरवून देण्यात आली होती की आपापसातील चर्चेनुसार ठरविण्यात आली होती.
- सर्व दैनंदिन कामाची यादी येथे देऊ नये. फक्त ठळक, वैशिष्ट्यपूर्ण व उल्लेखनीय कामगिरीचा उल्लेख करावा. (उद्दिष्टे ठरवून देण्यात आली असल्यास उद्दिष्टांचा संदर्भ देऊन) संदिग्ध विधाने टाळावीत व नेमके विधान करावे.
- तुमच्या कामगिरीबाबतचे तुमचे अभिप्राय दिलेल्या जागेवढेच मर्यादित ठेवावेत. काहीही सहपत्रे त्यास जोडू नयेत. ती गोपनीय अहवालाच्या नस्तीत ठेवली जाणार नाहीत व कर्मचाऱ्यास परत करण्यात येतील.
- "मी माझ्या वरिष्ठांचे समाधान / पूर्ण समाधान होईपर्यंत काम केले" किंवा "वरिष्ठांनी माझे काम नावाजले" अशी किंवा अशा सारखी विधाने करू नयेत. अशी विधाने केल्यास ती दुर्लक्षित करण्यात येतील.
- स्वयंमूल्यनिर्धारण अहवाल अर्ध्या पानातच लिहावा.
- स्वयंमूल्यनिर्धारण अहवाल अधिकारी / कर्मचारी यांनी त्यांना प्राप्त झाल्यापासून १५ दिवसांच्या आत प्रतिवेदन अधिकाऱ्याकडे द्यावे.

### प्रतिवेदन अधिकाऱ्यांना सूचना

- गोपनीय अहवाल लिहिताना कर्मचाऱ्यांनी भाग-३ मध्ये लिहिलेला स्वयंमूल्यनिर्धारण अहवाल विचारात घ्यावा व तसा तो घेतला गेला असल्याचा विशिष्ट उल्लेख गोपनीय अहवालात करण्यात यावा.
- वरील सूचना क्रमांक ६ अनुसार स्वयंमूल्यनिर्धारण अहवाल प्राप्त न झाल्यास प्रतिवेदन अधिकारी स्वतः गोपनीय अहवाल लिहू शकेल.
- प्रतिवेदन अधिकाऱ्यांनी गोपनीय अहवालाच्या प्रपत्रात दिलेल्या पर्यायांपैकी एक पर्याय निवडून त्याभोवती वर्तुळ करावे. उदा. अ. क्र. ४ उद्योगप्रियता व कार्यतत्परता या समोर उत्कृष्ट असे शेरे द्यावयाचे असल्यास ते खालीलप्रमाणे देण्यात यावेत.

अत्युत्कृष्ट

उत्कृष्ट

चांगले

साधारण

साधारणपेक्षा कमी

- भागासवर्गीय अधिकारी / कर्मचारी यांना येणाऱ्या अडचणी समजून घेऊन त्या दूर करण्याच्या दृष्टीने अधिकारी / कर्मचारी यांनी केलेले प्रयत्न व त्यांच्याबाबतचा दृष्टीकोन याबाबतची नोंद परिशिष्ट "ब" (भाग-४) मधील बाब क्रमांक १० येथे नमूद करावी.
- (अ) गोपनीय अहवालाच्या प्रपत्रातील बाब क्रमांक ३, ९, १०, ११ व १८ या समोरील शेरे, तसेच प्रतवारी स्वतःच्या हस्ताक्षरात लिहावी.
- (ब) प्रतिवेदन अधिकाऱ्यांनी सर्वसाधारण मूल्यमापनामध्ये (बाब क्रमांक १९) संबंधित अधिकारी / कर्मचारी यांच्या सामाजिक विषयाबाबतची संवेदनशीलता, राबविलेले नवीन उपक्रम / कल्पना, तसेच लागू असेल तेथे धोरण ठरविण्याची व अंमलबजावणी करण्याची क्षमता या बाबी देखील विचारात घ्याव्यात.
- (क) प्रतवारी नमूद करताना ती अहवालातील रकान्यासमोरील अभिप्रायाशी मिळती जुळती राहिल याची दक्षता घ्यावी.
- (ड) अत्युत्कृष्ट शेरे नोंदविताना गोपनीय अहवाल काळ्यातील कर्मचाऱ्यांच्या कामक्रमाच्या मुल्यांकनासाठी ठेवलेल्या कच्च्या टिपणावरून (Ephemeral Roll) अत्युत्कृष्ट श्रेयाच्या पृष्ठार्थ वस्तुस्थितीदर्शक समर्थन गोपनीय अहवालात देणे आवश्यक आहे.
- (इ) साधारण, सर्वसाधारण, बरा, ठीक, सुमार या श्रेयांची वर्गवारी प्रतिकूल स्वरूपाची असल्याचे प्रतिवेदन अधिकाऱ्यांनी लक्षात घ्यावे.

### पुनर्विलोकन अधिकाऱ्यांना सूचना

- अधिकारी / कर्मचारी यांच्या कामाबाबतची प्रतवारी लिहावी.
- प्रतवारी नमूद करताना ती अहवालातील रकान्यासमोरील अभिप्रायाशी मिळती जुळती राहिल याची दक्षता घ्यावी.
- अत्युत्कृष्ट शेरे नोंदविताना त्यांच्या पृष्ठार्थ वस्तुस्थितीदर्शक समर्थन नोंदवावे.

परिशिष्ट-ब ( भाग ३ )  
( स्वयंमूल्यनिर्धारण अहवाल )

कालावधी :- दिनांक २०२१ ते दिनांक २०२२

- (१) शासकीय अधिकार्याचे / कर्मचार्याचे नाव ... प्रा. डॉ. आशिष बकराव ससनकर
- (२) पद ... प्राचार्य
- (३) या वर्षी / कालावधीत नेमून दिलेल्या कामाची उद्दिष्टे (असल्यास) ... रा. तु. म. नागपूर विद्यापिठ व महाराष्ट्र शासनाच्या ह्येथ घोषानुसार महाविद्यालयात कामाचे नियोजन करून पुरक कार्य केले.
- (४) वर्षभरात केलेली उल्लेखनीय अशी महत्त्वाची व वैशिष्ट्यपूर्ण कामे (उद्दिष्टांच्या संदर्भासहित) ...
- नॅक मूल्यांकनाच्या दृष्टीने AQAR तयार करून नॅकला सादर केला
  - नॅक मूल्यांकनाच्या दृष्टीने विविध कागदफांंची पूर्तता सहज होव्याकरीता 'IQAC LAB' ची स्थापना केली
  - विद्यार्थ्यांमध्ये पर्यावरण साक्षरता रुजावोव्याकरीता विविध उपक्रमांचे आयोजन केले
  - वर्धा जिल्हा कौशल्यविकास वेव्याच्या सहकार्याने 'रीजगार मेळावा' आयोजित केला
  - महाविद्यालयाच्या आवाशात 'हॅन्ड स्केपिंग' केली

दिनांक :- ३०/०८/२०२२

अधिकार्याची / कर्मचार्याची सही,  
नाव व पदनाम.

PRINCIPAL

Indraprastha New Arts, Commerce  
& Science College, WARDHA.

- (१) शासकीय अधिकारी / कर्मचारी यांच्यावरील स्वयंमूल्यनिर्धारणाशी सहमत आहात का ?
- (२) नसल्यास, त्याची कारणे

Rebhoy

President | Secretary

प्रतिवेदन अधिकार्याची सही, नाव व पदनाम.  
WARDHA.

दिनांक :- २०/०८/२०२२ १६

परिशिष्ट-ब ( भाग ४ )

गट "अ" ते गट "क" च्या अधिकाऱ्यांची / कर्मचाऱ्यांची सर्वसाधारण योग्यता व चारित्र्य यासंबंधी अभिप्राय  
Estimate of General Ability and Character of Grade 'A' to Grade 'C' Officers / Employees

(१)	नाम	श्री. / श्रीमती / कुमारी प्रा. डॉ. आशिष वक्कराव ससनकर							
(1)	Name	Shri / Smt. / Kum.							
(२)	प्रतिवेदनाचा कालावधी	पासून	दिवस	महिना	वर्ष	पर्यंत	दिवस	महिना	वर्ष
(2)	Period of Report	From	Date	Month	Year	To	Date	Month	Year
(३)	धारण केलेले पद / पदे		०५	०८	२०२१		०५	०८	२०२२
(3)	Post/Posts held		प्राचार्य						
(४)	उद्योगप्रियता व कार्यतत्परता	अत्युत्कृष्ट	उत्कृष्ट	चांगले	साधारण	साधारणपेक्षा कमी			
(4)	Industry & Application	Outstanding	Very good	Good	Average	Below Average			
(५)	हाताखालील कर्मचाऱ्यांकडून काम करून घेण्याची क्षमता.	अत्युत्कृष्ट	उत्कृष्ट	चांगले	साधारण	साधारणपेक्षा कमी	प्रश्न उद्भवत नाही		
(5)	Capacity to get work done by subordinates.	Outstanding	Very good	Good	Average	Below Average	Question does not arise		
(६)	सहकारी व जनता यांच्याशी असलेले संबंध	सहकार्याचे	सौजन्याचे	मदतीचे	उदासीन	अमैत्रीपूर्ण			
(6)	Relations with colleagues & public	Co-operative	Courteous	Helpful	Indifferent	Unfriendly			
(७)	सर्वसाधारण बुद्धिमत्ता	अत्युत्कृष्ट	उत्कृष्ट	चांगली	साधारण	साधारणपेक्षा कमी			
(7)	General Intelligence	Outstanding	Very good	Good	Average	Below Average			
(८)	निर्णयशक्ती, उपक्रमशीलता, खात्री पटविण्याचे सामर्थ्य व घड्याडी यांसह कार्यक्षमता.	अत्युत्कृष्ट	उत्कृष्ट	निश्चित चांगले	चांगली	साधारण	साधारणपेक्षा कमी		
(8)	Administrative ability including judgement initiative, convincing ability & drive.	Outstanding	Very good	Positively Good	Good	Average	Below Average		
(९)	तांत्रिक / व्यावसायिक कार्यक्षमता (संबंधित असेल तेथे).	उत्तम							
(9)	Technical / Professional ability (Where relevant).								
(१०)	मागासवर्गीयांबाबतचा दृष्टिकोन.	मदतीचा	सहानुभूतीचा	असहानुभूतीपूर्ण	तटस्थ				
(10)	Attitude towards backward class.	Helpful	Sympathetic	Unsympathetic	Neutral				
(११)	विशेष कल	शैक्षणिक गुणवत्ता वाढविण्याच्या दृष्टीने विशेष							
(11)	Special Attitude	रुची दिसून येते.							
(१२)	सचोटी व चारित्र्य	उत्तम							
(12)	Integrity & Character								
(१३)	प्रदान करण्यात आलेल्या शक्तींचा पूर्णपणे वापर करतात काय ?	होय	अंशतः	नाही					
(13)	Whether powers delegated are fully utilised ?	Yes	Partly	No					
(१४)	पदोन्नतीसाठी पात्रता	अयोग्य	ज्येष्ठतेनुसार योग्य						
(14)	Fitness for Promotion	Unfit	Fit in normal course (according to seniority)						
(१५)	प्रशिक्षणासाठी आवश्यक क्षेत्र (येथे आवश्यक त्या क्षेत्राचा उल्लेख करावा.)								
(15)	Areas of training required (Mention required area)								
(१६)	प्रकृतीमान	चांगले नाही	चांगले	उत्कृष्ट					
(16)	State of Health	Not Good	Good	Very Good					
(१७)	क्षेत्रीय स्तरावर काम करण्याची योग्यता.	आहे	नाही	संदर्भित नाही					
(17)	Fitness for field work	Yes	No	Not relevant					

- (17) संगणकावर काम करण्याची आवड : आहे नाही दिसून आली नाही संबंधित नाही  
 (18) Willingness to work on : Yes No Not seen Not relevant  
 Computer.  
 (19) सर्वसाधारण मूल्यमापन : सहकार्यांकडून काम करून घेव्याचे कोशळ्य  
 (19) General Assessment आहे

- (20) प्रतवारी : अ+ अत्युत्कृष्ट अ उत्कृष्ट ब+ निश्चित चांगली ब चांगला ब- साधारण क साधारणपेक्षा कमी  
 (हाताने लिहावी)  
 (20) Grading : A+ Outstanding A Very good B+ Positively good B Good B- Average C Below Average  
 (Write in handwriting)

ठिकाण / Place:- वर्धा

दिनांक/Date :- 20/04/2022

President / Secretary  
 प्रतिवेदन अधिकार्याची सही, नाव व पदनाम  
 Signature, Name & Designation of the Reporting Officer.  
 WARDHA

परिशिष्ट-ब ( भाग ५ )

पुनर्विलोकन अधिकार्याचे अमिप्राय

Remarks of the Reviewing Officer

१. पुनर्विलोकन अधिकार्याच्या हाताखालील सेवावधी : ३ वर्ष ७ महिने  
 1. Length of Service under Reviewing Officer : होय  
 २. आपण प्रतिवेदन अधिकार्याशी सहमत आहात ? :  
 (सहमत नसल्यास, कुठल्या अमिप्रायाशी सहमत नाही हे विनिर्दिष्टपणे नमूद करावे) की त्यांच्या मूल्यमापनामध्ये काही सुधारणा करण्याची किंवा भर घालण्याची आपली इच्छा आहे ?  
 2. Do you agree with the Reporting Officer ? :  
 (If not state specifically the remarks with which you do not agree) or do you wish to modify or add to his assessment ?  
 ३. प्रतवारी : अ+ अत्युत्कृष्ट अ उत्कृष्ट ब+ निश्चित चांगली ब चांगला ब- साधारण क साधारणपेक्षा कमी  
 (हाताने लिहावी)  
 3. Grading : A+ Outstanding A Very good B+ Positively good B Good B- Average C Below Average  
 Write in handwriting)

ठिकाण / Place:- वर्धा

दिनांक/Date:- 20/04/2022

President / Secretary  
 पुनर्विलोकन अधिकार्याची सही, नाव व पदनाम  
 Signature, Name & Designation of the Reviewing Officer.  
 WARDHA

गोपनीय अहवालाची झेरॉक्स प्रत समक्ष मिळाली.

पत्राद्वारे गोपनीय अहवालाची प्रत पाठविली असल्यास पत्र क्रमांक व दिनांक.

अधिकारी / कर्मचारी यांचे नाव

संस्करण अधिकार्याचे नाव, पदनाम व दिनांकित स्वाक्षरी.

परिशिष्ट ब (भाग १)  
गोपनीय प्रतिवेदनाचा नमुना  
Form of Confidential Report

Full Name पूर्ण नाव	: प्रा. डॉ. आशिष बबनराव ससनकर
Father's Name वडिलांचे नाव	: बबनराव मारीतराव ससनकर
Date of Birth जन्मतारीख	: १४/०६/१९७५
Place of Birth जन्मस्थान	: वर्धा, त. वर्धा, जि. वर्धा (Village / Town / Taluka / District) गाव / शहर / तालुका / जिल्हा
Nationality and Religion राष्ट्रीयत्व व धर्म	: भारतीय, हिंदू
Caste category and जात प्रवर्ग	: इतर मागासवर्ग (OBC)
Home of Family कुटुंबाचे मूळे ठिकाण	: रामनगर, वर्धा.
Permanent Address कायमचा पत्ता	: गजानन सायकळ स्टीअर जवळ, रामनगर, वर्धा
Whether any immovable property held कोणतीही स्थावर मालमत्ता आहे काय ?	: स्वतःचे घर
If so, what and where ? असल्यास, कोणती व कोठे ?	: जयताळू रोड, जव्हानमेट प्रेस सायकळी, वर्धा
Date of Joining Government Service शासकीय सेवेत प्रविष्ट झाल्याची तारीख	: ०६/०९/२०१८
If service is not continuous, details of previous Government Service. सेवा अखंडित नसल्यास, पूर्वीच्या शासकीय सेवेचा तपशील.	: -
Mother tongue मातृभाषा	: मराठी
Languages known अवगत असलेल्या भाषा	: मराठी, हिंदी, इंग्रजी
Qualification and Degrees अर्हता व पदव्या	: University/ Institute/ Year विद्यापीठ/ संस्था / वर्ष

1. B.Sc.	RTMN University, Nagpur	1996	58%
2. MCA	Amravati University, Amravati	1999	69%
3. M.Phil	Allagappa University, Karaikudi	2008	58%
4. Ph.D.	RTMN University Nagpur	2015	-

## परिशिष्ट-ब (भाग-२)

गट "अ" ते गट "क" चे शासकीय अधिकारी / कर्मचारी यांच्यासाठी गोपनीय अहवालाचे स्वयंमूल्यनिर्धारण अहवाल प्रपत्र

### स्वयंमूल्यनिर्धारण अहवाल लिहिणाऱ्या अधिकाऱ्यांना / कर्मचाऱ्यांना सूचना

- जर उद्दिष्टे ठरवून देण्यात आली असतील तर ती उद्दिष्टे सर्वसाधारण सूचनांनुसार अथवा विशेष सूचनांनुसार ठरवून देण्यात आली होती की आपापसातील चर्चेनुसार ठरविण्यात आली होती.
- सर्व दैनंदिन कामाची यादी येथे देऊ नये. फक्त ठळक, वैशिष्ट्यपूर्ण व उल्लेखनीय कामगिरीचा उल्लेख करावा. (उद्दिष्टे ठरवून देण्यात आली असल्यास उद्दिष्टांचा संदर्भ देऊन) संदिग्ध विधाने टाळावीत व नेमके विधान करावे.
- तुमच्या कामगिरीबाबतचे तुमचे अभिप्राय दिलेल्या जागेवरच मर्यादित ठेवावेत. काहीही सहपत्रे त्यास जोडू नयेत. ती गोपनीय अहवालाच्या नस्तीत ठेवली जाणार नाहीत व कर्मचाऱ्यास परत करण्यात येतील.
- "मी माझ्या वरिष्ठांचे समाधान / पूर्ण समाधान होईपर्यंत काम केले" किंवा "वरिष्ठांनी माझे काम नावाजले" अशी किंवा अशा सारखी विधाने करू नयेत. अशी विधाने केल्यास ती दुर्लक्षित करण्यात येतील.
- स्वयंमूल्यनिर्धारण अहवाल अर्घ्या पानातच लिहावा.
- स्वयंमूल्यनिर्धारण अहवाल अधिकारी / कर्मचारी यांनी त्यांना प्राप्त झाल्यापासून १५ दिवसांच्या आत प्रतिवेदन अधिकाऱ्याकडे द्यावा.

### प्रतिवेदन अधिकाऱ्यांना सूचना

- गोपनीय अहवाल लिहिताना कर्मचाऱ्यांनी भाग-३ मध्ये लिहिलेला स्वयंमूल्यनिर्धारण अहवाल विचारात घ्यावा व तसा तो घेतला गेला असल्याचा विशिष्ट उल्लेख गोपनीय अहवालात करण्यात यावा.
- वरील सूचना क्रमांक ६ अनुसार स्वयंमूल्यनिर्धारण अहवाल प्राप्त न झाल्यास प्रतिवेदन अधिकारी स्वतः गोपनीय अहवाल लिहू शकेल.
- प्रतिवेदन अधिकाऱ्यांनी गोपनीय अहवालाच्या प्रपत्रात दिलेल्या पर्यायांपैकी एक पर्याय निवडून त्यामोबती वर्तुळ करावे. उदा. अ. क्र. ४ उद्योगप्रियता व कार्यतत्परता या समोर उत्कृष्ट असे श्रेरे द्यावयाचे असल्यास ते खालीलप्रमाणे देण्यात यावेत.

अत्युत्कृष्ट

उत्कृष्ट

चांगले

साधारण

साधारणपेक्षा कमी

- मागासवर्गीय अधिकारी / कर्मचारी यांना येणाऱ्या अडचणी समजून घेऊन त्या दूर करण्याच्या दृष्टीने अधिकारी / कर्मचारी यांनी केलेले प्रयत्न व त्यांच्याबाबतचा दृष्टीकोन याबाबतची नोंद परिशिष्ट "ब" (भाग-४) मधील बाब क्रमांक १० येथे नमूद करावी.
- (अ) गोपनीय अहवालाच्या प्रपत्रातील बाब क्रमांक ३, ९, १०, ११ व १८ या समोरील श्रेरे, तसेच प्रतवारी स्वतःच्या हस्ताक्षरात लिहावी.
- (ब) प्रतिवेदन अधिकाऱ्यांनी सर्वसाधारण मूल्यमापनामध्ये (बाब क्रमांक १९) संबंधित अधिकारी / कर्मचारी यांच्या सामाजिक विषयाबाबतची संवेदनशीलता, राबविलेले नवीन उपक्रम / कल्पना, तसेच लागू असेल तेथे घोरण ठरविण्याची व अंमलबजावणी करण्याची क्षमता या बाबी देखील विचारात घ्याव्यात.
- (क) प्रतवारी नमूद करताना ती अहवालातील रकान्यासमोरील अभिप्रायाशी मिळती जुळती राहिल याची दक्षता घ्यावी.
- (ड) अत्युत्कृष्ट श्रेरे नोंदविताना गोपनीय अहवाल काळातील कर्मचाऱ्यांच्या कामकाजाच्या मूल्यांकनासाठी ठेवलेल्या कच्च्या टिपणावरून (Ephemeral Roll) अत्युत्कृष्ट श्रेऱ्याच्या पृष्ठार्थ वस्तुस्थितीदर्शक समर्थन गोपनीय अहवालात देणे आवश्यक आहे.
- (इ) साधारण, सर्वसाधारण, बरा, ठीक, सुमार या श्रेऱ्यांची वर्गवारी प्रतिकूल स्वरूपाची असल्याचे प्रतिवेदन अधिकाऱ्यांनी लक्षात घ्यावे.

### पुनर्विलोकन अधिकाऱ्यांना सूचना

- अधिकारी / कर्मचारी यांच्या कामाबाबतची प्रतवारी लिहावी.
- प्रतवारी नमूद करताना ती अहवालातील रकान्यासमोरील अभिप्रायाशी मिळती जुळती राहिल याची दक्षता घ्यावी.
- अत्युत्कृष्ट श्रेरे नोंदविताना त्यांच्या पृष्ठार्थ वस्तुस्थितीदर्शक समर्थन नोंदवावे.

परिशिष्ट-ब ( भाग ३ )  
( स्वयंमूल्यनिर्धारण अहवाल )

कालावधी :- दिनांक २०२० ते दिनांक २०२६

- (१) शासकीय अधिकार्याचे / कर्मचार्याचे नाव ... प्रा. डॉ. आशिष बबनराव ससनकर
- (२) पद ... प्राचार्य
- (३) या वर्षी / कालावधीत नेमून दिलेल्या कामाची उद्दिष्टे (असल्यास) ... विद्यापिठाच्या ध्येय धोरणानुसार महाविद्यालयात कामाचे नियोजन करणे सोपवक जेव्हा मुख्यकामाच्या तिसऱ्या फेरीकरीता सर्व तयारी करणे.
- (४) वर्षभरात केलेली उल्लेखनीय अशी महत्त्वाची व वैशिष्ट्यपूर्ण कामे (उद्दिष्टांच्या संदर्भासहित) ...
- ऑनलाईन टिचिंग लर्निंग विषयावर फॅकल्टी इम्प्लोमेंट प्रोग्रॅम कार्यशाळेचे आयोजन केले.
  - रिसर्च मेथडॉलॉजी विषयावर कार्यशाळेचे आयोजन केले.
  - महाविद्यालयाच्या मागील विद्यार्थ्यांच्या सहकार्याने 'सक्सेस स्टोरीज' व्याख्यानमालेचे आयोजन केले.
  - विद्यार्थ्यांसाठी ऑनलाईन परीक्षा पद्धतीवर कार्यशाळेचे आयोजन केले.
  - विद्यार्थ्यांच्या परीपूर्ण विकासाकरीता विविध उपक्रमांचे आयोजन केले.

दिनांक :- ३०/०८/२०२६

अधिकार्याची / कर्मचार्याची सही  
नाव व पदनाम.  
**PRINCIPAL**  
New Arts, Commerce & Science  
College, WARDHA

- (३) शासकीय अधिकारी / कर्मचारी यांच्यावरील स्वयंमूल्यनिर्धारणाशी सहमत आंहात का ?
- (२) नसल्यास, त्याची कारणे

दिनांक :- २०/०५/२०२६ १६

प्रतिवेदन अधिकार्याची सही, नाव व पदनाम.  
President / Secretary  
Mahila Vikas Sanstha,  
WARDHA.

परिशिष्ट-ब ( भाग ४ )

गट "अ" ते गट "क" च्या अधिकाऱ्यांची / कर्मचाऱ्यांची सर्वसाधारण योग्यता व चारित्र्य यासंबंधी अभिप्राय  
Estimate of General Ability and Character of Grade 'A' to Grade 'C' Officers / Employees

(1) Name	श्री. / श्रीमती / कुमारी			प्रा. डॉ. आशिष चव्हराव सरस्कर				
(2) Period of Report	From	Date	Month	Year	To	Date	Month	Year
(3) धारण केलेले पद / पदे		०५	०४	२०२१		०५	०४	२०२२
(4) Industry & Application	अत्युत्कृष्ट	उत्कृष्ट	चांगले	साधारण	साधारणपेक्षा कमी	प्रश्न उद्भवत नाही		
(5) Capacity to get work done by subordinates.	Outstanding	Very good	Good	Average	Below Average	Question does not arise		
(6) Relations with colleagues & public	सहकार्यी	सौजन्याचे	मदतीचे	उदासीन	अमैत्रीपूर्ण			
(7) General Intelligence	Co-operative	Courteous	Helpful	Indifferent	Unfriendly			
(8) Administrative ability including judgement initiative, convincing ability & drive.	अत्युत्कृष्ट	उत्कृष्ट	चांगली	साधारण	साधारणपेक्षा कमी			
(9) Technical / Professional ability (Where relevant).	Outstanding	Very good	Good	Average	Below Average			
(10) Attitude towards backward class.	मदतीचा	सहानुभूतीचा	असहानुभूतीपूर्ण	तटस्थ				
(11) Special Attitude	Helpful	Sympathetic	Unsympathetic	Neutral				
(12) Integrity & Character	होय	अंशतः	नाही					
(13) Whether powers delegated are fully utilised?	Yes	Partly	No					
(14) Fitness for Promotion	अयोग्य	ज्येष्ठतेनुसार योग्य						
(15) Areas of training required (Mention required area)	चांगले नाही	चांगले	उत्कृष्ट					
(16) State of Health	Not Good	Good	Very Good					
(17) Fitness for field work	आहे	नाही	संदर्भित नाही					



- (17) संगणकावर काम करण्याची आवड : आहे नाही दिसून आली नाही संबंधित नाही  
 (18) Willingness to work on : Yes No Not seen Not relevant  
 Computer.  
 (19) सर्वसाधारण मूल्यमापन : उत्तम कार्य  
 (19) General Assessment

- (20) प्रतवारी : अ+ अत्युत्कृष्ट अ उत्कृष्ट ब+ निश्चित चांगली ब चांगला ब- साधारण क साधारणपेक्षा कमी  
 ( हाताने लिहावी )  
 (20) Grading : A+ Outstanding A Very good B+ Positively good B Good B- Average C Below Average  
 (Write in handwriting)

ठिकाण / Place:- वर्धा  
 दिनांक/Date :- 26/04/2028

प्रतिवेदन अधिकार्याची सही, नाव व पदनाम  
 Signature, Name & Designation of the Reporting Officer.  
 President / Secretary  
 Mahila Vilas Sanstha,  
 WARDHA.

परिशिष्ट-ब ( भाग ५ )  
 पुनर्विलोकन अधिकार्याचे अभिप्राय  
 Remarks of the Reviewing Officer

१. पुनर्विलोकन अधिकार्याच्या हाताखालील सेवावधी : २ वर्ष ७ महिने  
 1. Length of Service under Reviewing Officer : हीय  
 २. आपण प्रतिवेदन अधिकार्याशी सहमत आहात ?  
 (सहमत नसल्यास, कुठल्या अभिप्रायाशी सहमत नाही हे विनिर्दिष्टपणे नमूद करावे) की त्यांच्या मूल्यमापनामध्ये काही सुधारणा करण्याची किंवा भर घालण्याची आपली इच्छा आहे ?  
 2. Do you agree with the Reporting Officer ?  
 (If not state specifically the remarks with which you do not agree) or do you wish to modify or add to his assessment ?  
 ३. प्रतवारी : अ+ अत्युत्कृष्ट अ उत्कृष्ट ब+ निश्चित चांगली ब चांगला ब- साधारण क साधारणपेक्षा कमी  
 (हाताने लिहावी)  
 3. Grading : A+ Outstanding A Very good B+ Positively good B Good B- Average C Below Average  
 Write in handwriting)

ठिकाण / Place:- वर्धा  
 दिनांक/Date:- 26/04/2028

पुनर्विलोकन अधिकार्याची सही, नाव व पदनाम  
 Signature, Name & Designation of the Reviewing Officer.  
 President / Secretary  
 Mahila Vilas Sanstha,  
 WARDHA.

गोपनीय अहवालाची झेरॉक्स प्रत समक्ष मिळाली.

पत्राद्वारे गोपनीय अहवालाची प्रत पाठविली असल्यास पत्र क्रमांक व दिनांक.

अधिकारी / कर्मचारी यांचे नाव

संस्करण अधिकार्याचे नाव, पदनाम  
 व दिनांकित स्वाक्षरी.

परिशिष्ट ब (भाग १)  
गोपनीय प्रतिवेदनाचा नमुना  
Form of Confidential Report

Full Name पूर्ण नाव	: प्रा. डॉ. आशिष बबनराव ससनकर
Father's Name वडिलांचे नाव	: बबनराव मारीतराव ससनकर
Date of Birth जन्मतारीख	: १४/०६/१९७५
Place of Birth जन्मस्थान	: वर्धा, ता. वर्धा, जि. वर्धा (Village / Town / Taluka / District) गाव / शहर / तालुका / जिल्हा
Nationality and Religion राष्ट्रीयत्व व धर्म	: भारतीय, हिंदू
Caste category and जात प्रवर्ग	: इतर माझासवर्ग (OBC)
Home of Family कुटुंबाचे मूळे ठिकाण	: रामनगर, वर्धा
Permanent Address कायमचा पत्ता	: गजानन सायकल इटीअर जवळ, रामनगर, वर्धा
Whether any immovable property held कोणतीही स्थावर मालमत्ता आहे काय?	: स्वतःचे घर
If so, what and where? असल्यास, कोणती व कोठे?	: जयताळा रोड, गण्डमिंट प्रेस सोसायटी जाणपुर
Date of Joining Government Service शासकीय सेवेत प्रविष्ट झाल्याची तारीख	: ०६/०९/२०१८
If service is not continuous, details of previous Government Service. सेवा अखंडित नसल्यास, पूर्वीच्या शासकीय सेवेचा तपशील.	: -
Mother tongue मातृभाषा	: मराठी
Languages known अवगत असलेल्या भाषा	: मराठी, हिंदी, इंग्रजी
Qualification and Degrees अर्हता व पदव्या	: University/ Institute/ Year विद्यापीठ/ संस्था/ वर्ष

1. B.Sc.	RTMN University Nagpur	1996	58%
2. MCA	Amravati University, Amravati	1999	69%
3. M.Phil	Allagappa University, Kavaikudi	2008	58%
4. Ph.D.	RTMN University, Nagpur	2015	-

## परिशिष्ट-ब (भाग-२)

गट "अ" ते गट "क" चे शासकीय अधिकारी / कर्मचारी यांच्यासाठी गोपनीय अहवालाचे स्वयंमूल्यनिर्धारण अहवाल प्रपत्र

### स्वयंमूल्यनिर्धारण अहवाल लिहिणाऱ्या अधिकाऱ्यांना / कर्मचाऱ्यांना सूचना

- जर उद्दिष्टे ठरवून देण्यात आली असतील तर ती उद्दिष्टे सर्वसाधारण सूचनांनुसार अथवा विशेष सूचनांनुसार ठरवून देण्यात आली होती की आपापसातील चर्चेनुसार ठरविण्यात आली होती.
- सर्व दैनंदिन कामाची यादी येथे देऊ नये. फक्त ठळक, वैशिष्ट्यपूर्ण व उल्लेखनीय कामगिरीचा उल्लेख करावा. (उद्दिष्टे ठरवून देण्यात आली असल्यास उद्दिष्टांचा संदर्भ देऊन) संदिग्ध विधाने टाळावीत व नेमके विधान करावे.
- तुमच्या कामगिरीबाबतचे तुमचे अभिप्राय दिलेल्या जागेएवढेच मर्यादित ठेवावेत. काहीही सहपत्रे त्यास जोडू नयेत. ती गोपनीय अहवालाच्या नस्तीत ठेवली जाणार नाहीत व कर्मचाऱ्यास परत करण्यात येतील.
- "मी माझ्या वरिष्ठांचे समाधान / पूर्ण समाधान होईपर्यंत काम केले" किंवा "वरिष्ठांनी माझे काम नावाजले" अशी किंवा अशा सारखी विधाने करू नयेत. अशी विधाने केल्यास ती दुर्लक्षित करण्यात येतील.
- स्वयंमूल्यनिर्धारण अहवाल अर्घ्या पानातच लिहावा.
- स्वयंमूल्यनिर्धारण अहवाल अधिकारी / कर्मचारी यांनी त्यांना प्राप्त झाल्यापासून १५ दिवसांच्या आत प्रतिवेदन अधिकाऱ्याकडे द्यावा.

### प्रतिवेदन अधिकाऱ्यांना सूचना

- गोपनीय अहवाल लिहिताना कर्मचाऱ्यांनी भाग-३ मध्ये लिहिलेला स्वयंमूल्यनिर्धारण अहवाल विचारात घ्यावा व तसा तो घेतला गेला असल्याचा विशिष्ट उल्लेख गोपनीय अहवालात करण्यात यावा.
- वरील सूचना क्रमांक ६ अनुसार स्वयंमूल्यनिर्धारण अहवाल प्राप्त न झाल्यास प्रतिवेदन अधिकारी स्वतः गोपनीय अहवाल लिहू-शकेल.
- प्रतिवेदन अधिकाऱ्यांनी गोपनीय अहवालाच्या प्रपत्रात दिलेल्या पर्यायांपैकी एक पर्याय निवडून त्यामोबती वर्तुळ करावे. उदा. अ. क्र. ४ उद्योगप्रियता व कार्यतत्परता या समोर उत्कृष्ट असे शेरे द्यावयाचे असल्यास ते खालीलप्रमाणे देण्यात यावेत.

अत्युत्कृष्ट

उत्कृष्ट

चांगले

साधारण

साधारणपेक्षा कमी

- मागासवर्गीय अधिकारी / कर्मचारी यांना येणाऱ्या अडचणी समजून घेऊन त्या दूर करण्याच्या दृष्टीने अधिकारी / कर्मचारी यांनी केलेले प्रयत्न व त्यांच्याबाबतचा दृष्टीकोन याबाबतची नोंद परिशिष्ट "ब" (भाग-४) मधील बाब क्रमांक १० येथे नमूद करावी.
- (अ) गोपनीय अहवालाच्या प्रपत्रातील बाब क्रमांक ३, ९, १०, ११ व १८ या समोरील शेरे, तसेच प्रतवारी स्वतःच्या हस्ताक्षरात लिहावी.
- (ब) प्रतिवेदन अधिकाऱ्यांनी सर्वसाधारण मूल्यमापनामध्ये (बाब क्रमांक १९) संबंधित अधिकारी / कर्मचारी यांच्या सामाजिक विषयाबाबतची संवेदनशीलता, राबविलेले नवीन उपक्रम / कल्पना, तसेच लागू असेल तेथे धोरण ठरविण्याची व अंमलबजावणी करण्याची क्षमता या बाबी देखील विचारात घ्याव्यात.
- (क) प्रतवारी नमूद करताना ती अहवालातील रकान्यासमोरील अभिप्रायाशी मिळती जुळती राहिल याची दक्षता घ्यावी.
- (ड) अत्युत्कृष्ट शेरे नोंदविताना गोपनीय अहवाल काळतील कर्मचाऱ्यांच्या कामक्रमाच्या मूल्यांकनासाठी ठेवलेल्या कच्च्या टिपणावरून (Ephemeral Roll) अत्युत्कृष्ट श्रेऱ्याच्या पृष्ठार्थ वस्तुस्थितीदर्शक समर्थन गोपनीय अहवालात देणे आवश्यक आहे.
- (इ) साधारण, सर्वसाधारण, बरा, ठीक, सुमार या श्रेऱ्यांची वर्गवारी प्रतिकूल स्वरूपाची असल्याचे प्रतिवेदन अधिकाऱ्यांनी लक्षात घ्यावे.

### पुनर्विलोकन अधिकाऱ्यांना सूचना

- अधिकारी / कर्मचारी यांच्या कामाबाबतची प्रतवारी लिहावी.
- प्रतवारी नमूद करताना ती अहवालातील रकान्यासमोरील अभिप्रायाशी मिळती जुळती राहिल याची दक्षता घ्यावी.
- अत्युत्कृष्ट शेरे नोंदविताना त्यांच्या पृष्ठार्थ वस्तुस्थितीदर्शक समर्थन नोंदवावे.

परिशिष्ट-ब ( भाग ३ )  
( स्वयंमूल्यनिर्धारण अहवाल )

कालावधी :- दिनांक २०१९ ते दिनांक २०२०

(१) शासकीय अधिकार्याचे / कर्मचार्याचे नाव .. प्रा. डॉ. आशिस बबनराव ससनकर

(२) पद .. प्राचार्य

(३) या वर्षी / कालावधीत नेमून दिलेल्या कामाची उद्दिष्टे (असल्यास) .. रा. तु. म. नागपूर विद्यापिठाच्या दृष्टीची धोरणा-नुसार महाविद्यालयात कामाची आखणी करून ते पूर्णत्वास नेण्याचे नियोजन करण्यात आले.

(४) वर्षभरात केलेली उल्लेखनीय अशी महत्त्वाची व वैशिष्ट्यपूर्ण कामे (उद्दिष्टांच्या संदर्भासहित) ..

- कोव्हीड १९ महाशारीच्या प्रभावामुळे ऑनलाईन शिक्षण पध्दतीचा अपलवकरावा लागल्याने ' ऑनलाईन टिचिंग हर्निंग ' या विषयांवर प्राध्यापकांसाठी कार्यशाळेचे आयोजन केले.
- विद्यार्थ्यांसाठी ' ऑनलाईन टिचिंग हर्निंग ' कार्यशाळेचे आयोजन केले.
- राष्ट्रीय मुख्य प्रसार व्याख्यानमाळेचे आयोजन केले.
- कोव्हीड १९ लसीकरणाबाबत विद्यार्थी व समाजामध्ये जनजागृती केली.
- ऑनलाईन शैक्षणिक कार्यात विद्यार्थ्यांना वेळान्या अडचणी निरसना करीता ' आधार सेल फॉर ऑनलाईन आसिसरन्स ' ची स्थापना केली.

दिनांक :- १४/०५/२०२०

अधिकार्याची / कर्मचार्याची सही,  
नाव व पदनाम.

PRINCIPAL  
New Arts, Commerce & Science  
College, WARDHA

(१) शासकीय अधिकारी / कर्मचारी यांच्यावरील स्वयंमूल्यनिर्धारणाशी सहमत आहात का ?

(२) नसल्यास, त्याची कारणे

दिनांक :- १४/०५/२०२० १६

President / Secretary  
प्रतिवेदन अधिकार्याची सही  
WARDHA.

परिशिष्ट-ब ( भाग ४ )

गट "अ" ते गट "क" च्या अधिकाऱ्यांची / कर्मचाऱ्यांची सर्वसाधारण योग्यता व चारित्र्य यासंबंधी अभिप्राय  
Estimate of General Ability and Character of Grade 'A' to Grade 'C' Officers / Employees

(1) Name	श्री. / श्रीमती / कुमारी			मा.डा. आशिष व्जराव रसनकर				
(2) Period of Report	From	Date	Month	Year	To	Date	Month	Year
(3) धारण केलेले पद / पदे			04	08	2019	04	08	2020
(4) Industry & Application	अत्युत्कृष्ट	उत्कृष्ट	चांगले	साधारण	साधारणपेक्षा कमी	साधारणपेक्षा कमी	प्रश्न उद्भवत नाही	
(5) Capacity to get work done by subordinates.	Outstanding	Very good	Good	Average	Below Average	Question does not arise		
(6) Relations with colleagues & public	सहकार्याचे	सौजन्याचे	मदतीचे	उदासीन	अमैत्रीपूर्ण			
(7) General Intelligence	Co-operative	Courteous	Helpful	Indifferent	Unfriendly			
(8) Administrative ability including judgement initiative, convincing ability & drive.	अत्युत्कृष्ट	उत्कृष्ट	चांगली	साधारण	साधारणपेक्षा कमी			
(9) Technical / Professional ability (Where relevant).	Outstanding	Very good	Positively Good	Good	Average	Below Average		
(10) Attitude towards backward class.	मदतीचा	सहानुभूतीचा	असहानुभूतीपूर्ण	तटस्थ				
(11) Special Attitude	Helpful	Sympathetic	Unsympathetic	Neutral				
(12) Integrity & Character	उत्तम							
(13) Whether powers delegated are fully utilised ?	होय	अंशतः	नाही					
(14) Fitness for Promotion	Yes	Partly	No					
(15) Areas of training required (Mention required area)	अयोग्य	ज्येष्ठतेनुसार योग्य						
(16) State of Health	Unfit	Fit in normal course (according to seniority)						
(17) Fitness for field work	चांगले नाही	चांगले	उत्कृष्ट					
	Not Good	Good	Very Good					
	आहे	नाही	संदर्भित नाही					
	Yes	No	Not relevant					

- (17) संगणकावर काम करण्याची आवड : आहे नाही दिसून आली नाही संबंधित नाही  
 (18) Willingness to work on : Yes No Not seen Not relevant  
 Computer.  
 (19) सर्वसाधारण मूल्यमापन : उत्कृष्ट कार्य आहे  
 (19) General Assessment

- (20) प्रतवारी : अ+ अत्युत्कृष्ट अ उत्कृष्ट ब+ निश्चित चांगली ब चांगला ब- साधारण क साधारणपेक्षा कमी  
 (हाताने लिहावी)  
 (20) Grading : A+ Outstanding A Very good B+ Positively good B Good B- Average C Below Average  
 (Write in handwriting)

ठिकाण / Place:- वर्धा

दिनांक/Date :- १४/०५/२०२०

प्रतिवेदन अधिकाऱ्याची सही, नाव व पदनाम  
 Signature, Name & Designation of the Reporting Officer.

President / Secretary  
 Mahila Vikas Sanstha,  
 WARDHA.

परिशिष्ट-ब ( भाग ५ )

पुनर्विलोकन अधिकाऱ्याचे अमिप्राय

Remarks of the Reviewing Officer

१. पुनर्विलोकन अधिकाऱ्याच्या हाताखालील सेवावधी :

१. Length of Service under Reviewing Officer :

२. आपण प्रतिवेदन अधिकाऱ्याशी सहमत आहात ? :

(सहमत नसल्यास, कुठल्या अमिप्रायाशी सहमत नाही हे विनिर्दिष्टपणे नमूद करावे) की त्यांच्या मूल्यमापनामध्ये काही सुधारणा करण्याची किंवा भर घालण्याची आपली इच्छा आहे ?

२. Do you agree with the Reporting Officer ? :  
 (If not state specifically the remarks with which you do not agree) or do you wish to modify or add to his assessment ?

३. प्रतवारी : अ+ अत्युत्कृष्ट अ उत्कृष्ट ब+ निश्चित चांगली ब चांगला ब- साधारण क साधारणपेक्षा कमी  
 (हाताने लिहावी)

३. Grading : A+ Outstanding A Very good B+ Positively good B Good B- Average C Below Average  
 Write in handwriting)

ठिकाण / Place:- वर्धा

दिनांक/Date:- १४/०५/२०२०

पुनर्विलोकन अधिकाऱ्याची सही, नाव व पदनाम  
 Signature, Name & Designation of the Reviewing Officer.

President / Secretary  
 Mahila Vikas Sanstha,  
 WARDHA.

गोपनीय अहवालाची झेरॉक्स प्रत समक्ष मिळाली.

पत्राद्वारे गोपनीय अहवालाची प्रत पाठविली असल्यास पत्र क्रमांक व दिनांक.

अधिकारी / कर्मचारी यांचे नाव

संस्करण अधिकाऱ्याचे नाव, पदनाम  
 व दिनांकित स्वाक्षरी.

परिशिष्ट ब (भाग १)  
गोपनीय प्रतिवेदनाचा नमुना  
Form of Confidential Report

Full Name पूर्ण नाव	: प्रा. डॉ. आशिष बबनराव ससनकर
Father's Name वडिलांचे नाव	: बबनराव मारीतराव ससनकर
Date of Birth जन्मतारीख	: १४/०६/१९७५
Place of Birth जन्मस्थान	: वर्धा, ता. वर्धा, जि. वर्धा (Village / Town / Taluka / District) गाव / शहर / तालुका / जिल्हा
Nationality and Religion राष्ट्रीयत्व व धर्म	: भारतीय हिंदू
Caste category and जात प्रवर्ग	: इतर भागास वर्ग (OBC)
Home of Family कुटुंबाचे मूळे ठिकाण	: रामनगर, वर्धा
Permanent Address कायमचा पत्ता	: गजानन सायकळ शेअर जवळ, रामनगर वर्धा
Whether any immovable property held कोणतीही स्थावर मालमत्ता आहे काय ?	: स्वतःचे घर
If so, what and where ? असल्यास, कोणती व कोठे ?	: जयताळ रोड, जळनगिरे प्रेश सोसायटी नागपुर
Date of Joining Government Service शासकीय सेवेत प्रविष्ट झाल्याची तारीख	: ०६/०९/२०१८
If service is not continuous, details of previous Government Service. सेवा अखंडित नसल्यास, पूर्वीच्या शासकीय सेवेचा तपशील.	: -
Mother tongue मातृभाषा	: मराठी
Languages known अवगत असलेल्या भाषा	: मराठी, हिंदी, इंग्रजी
Qualification and Degrees अर्हता व पदव्या	: University/ Institute/ Year विद्यापीठ/ संस्था / वर्ष

1. B.Sc.	RTMN University, Nagpur	1996	58%
2. MCA	Amravati University, Amravati	1999	69%
3. M.Phil	Allagappa University, Karaikudi	2008	58%
4. Ph.D.	RTMN University Nagpur	2015	-

## परिशिष्ट-ब (भाग-२)

गट "अ" ते गट "क" चे शासकीय अधिकारी / कर्मचारी यांच्यासाठी गोपनीय अहवालाचे स्वयंमूल्यनिर्धारण अहवाल प्रपत्र

### स्वयंमूल्यनिर्धारण अहवाल लिहिणाऱ्या अधिकाऱ्यांना / कर्मचाऱ्यांना सूचना

- जर उद्दिष्टे ठरवून देण्यात आली असतील तर ती उद्दिष्टे सर्वसाधारण सूचनांनुसार अथवा विशेष सूचनांनुसार ठरवून देण्यात आली होती की आपापसातील चर्चेनुसार ठरविण्यात आली होती.
- सर्व दैनंदिन कामाची यादी येथे देऊ नये. फक्त ठळक, वैशिष्ट्यपूर्ण व उल्लेखनीय कामगिरीचा उल्लेख करावा. (उद्दिष्टे ठरवून देण्यात आली असल्यास उद्दिष्टांचा संदर्भ देऊन) संदिग्ध विधाने टाळावीत व नेमके विधान करावे.
- तुमच्या कामगिरीबाबतचे तुमचे अभिप्राय दिलेल्या जागेएवढेच मर्यादित ठेवावेत. काहीही सहपत्रे त्यास जोडू नयेत. ती गोपनीय अहवालाच्या नस्तीत ठेवली जाणार नाहीत व कर्मचाऱ्यास परत करण्यात येतील.
- "मी माझ्या वरिष्ठांचे समाधान / पूर्ण समाधान होईपर्यंत काम केले" किंवा "वरिष्ठांनी माझे काम नावाजले" अशी किंवा अशा सारखी विधाने करू नयेत. अशी विधाने केल्यास ती दुर्लक्षित करण्यात येतील.
- स्वयंमूल्यनिर्धारण अहवाल अर्ध्या पानातच लिहावा.
- स्वयंमूल्यनिर्धारण अहवाल अधिकारी / कर्मचारी यांनी त्यांना प्राप्त झाल्यापासून १५ दिवसांच्या आत प्रतिवेदन अधिकाऱ्याकडे द्यावे.

### प्रतिवेदन अधिकाऱ्यांना सूचना

- गोपनीय अहवाल लिहिताना कर्मचाऱ्यांनी भाग-३ मध्ये लिहिलेला स्वयंमूल्यनिर्धारण अहवाल विचारात घ्यावा व तसा तो घेतला गेला असल्याचा विशिष्ट उल्लेख गोपनीय अहवालात करण्यात यावा.
- वरील सूचना क्रमांक ६ अनुसार स्वयंमूल्यनिर्धारण अहवाल प्राप्त न झाल्यास प्रतिवेदन अधिकारी स्वतः गोपनीय अहवाल लिहू शकेल.
- प्रतिवेदन अधिकाऱ्यांनी गोपनीय अहवालाच्या प्रपत्रात दिलेल्या पर्यायांपैकी एक पर्याय निवडून त्याभोवती वर्तुळ करावे. उदा. अ. क्र. ४ उद्योगप्रियता व कार्यतत्परता या समोर उत्कृष्ट असे शेरे द्यावयाचे असल्यास ते खालीलप्रमाणे देण्यात यावेत.

अत्युत्कृष्ट

उत्कृष्ट

चांगले

साधारण

साधारणपेक्षा कमी

- मागासवर्गीय अधिकारी / कर्मचारी यांना येणाऱ्या अडचणी समजून घेऊन त्या दूर करण्याच्या दृष्टीने अधिकारी / कर्मचारी यांनी केलेले प्रयत्न व त्यांच्याबाबतचा दृष्टीकोन याबाबतची नोंद परिशिष्ट "ब" (भाग-४) मधील बाब क्रमांक १० येथे नमूद करावी.
- (अ) गोपनीय अहवालाच्या प्रपत्रातील बाब क्रमांक ३, ९, १०, ११ व १८ या समोरील शेरे, तसेच प्रतवारी स्वतःच्या हस्ताक्षरात लिहावी.  
(ब) प्रतिवेदन अधिकाऱ्यांनी सर्वसाधारण मूल्यमापनामध्ये (बाब क्रमांक १९) संबंधित अधिकारी / कर्मचारी यांच्या सामाजिक विषयाबाबतची संवेदनशीलता, राबविलेले नवीन उपक्रम / कल्पना, तसेच लागू असेल तेथे घोरण ठरविण्याची व अंमलबजावणी करण्याची क्षमता या बाबी देखील विचारात घ्याव्यात.  
(क) प्रतवारी नमूद करताना ती अहवालातील रकान्यासमोरील अभिप्रायाशी मिळती जुळती राहिल याची दक्षता घ्यावी.  
(ड) अत्युत्कृष्ट शेरे नोंदविताना गोपनीय अहवाल काळातील कर्मचाऱ्यांच्या कामकाजाच्या मुल्यांकनासाठी ठेवलेल्या कच्च्या टिपणावरून (Ephemeral Roll) अत्युत्कृष्ट श्रेऱ्याच्या पृष्ठार्थ वस्तुस्थितीदर्शक समर्थन गोपनीय अहवालात देणे आवश्यक आहे.  
(इ) साधारण, सर्वसाधारण, बरा, ठीक, सुमार या श्रेऱ्यांची वर्गवारी प्रतिकूल स्वरूपाची असल्याचे प्रतिवेदन अधिकाऱ्यांनी लक्षात घ्यावे.

### पुनर्विलोकन अधिकाऱ्यांना सूचना

- अधिकारी / कर्मचारी यांच्या कामाबाबतची प्रतवारी लिहावी.
- प्रतवारी नमूद करताना ती अहवालातील रकान्यासमोरील अभिप्रायाशी मिळती जुळती राहिल याची दक्षता घ्यावी.
- अत्युत्कृष्ट शेरे नोंदविताना त्यांच्या पृष्ठार्थ वस्तुस्थितीदर्शक समर्थन नोंदवावे.



परिशिष्ट-ब ( भाग ३ )  
( स्वयंमूल्यनिर्धारण अहवाल )

कालावधी :- दिनांक २०१८ ते दिनांक २०१९

(१) शासकीय अधिकार्याचे / कर्मचार्याचे नाव .. प्रा. डॉ. आशीष बबनशव ससनकर

(२) पद .. प्राचार्य

(३) या वर्षी / कालावधीत नेमून दिलेल्या कामाची उद्दिष्टे (असल्यास) .. विद्यापिठाचे नियोजित अक्यासक्रम द्येय्य धोरणानुसार सर्व कार्य करणे.

(४) वर्षभरात केलेली उल्लेखनीय अशी महत्त्वाची व वैशिष्ट्यपूर्ण कामे (उद्दिष्टांच्या संदर्भासहित) ..

- नॅकच्या द्वितीय प्रमाणीकरणानंतर नॉलेज सिरीज प्रोग्रॅम या व्याख्यान माळेचे आयोजन केले.
- शिक्षकांसाठी फॅकल्टी डेव्हलपमेंट कार्यशाळेचे आयोजन केले.
- विद्यार्थ्यांमध्ये राष्ट्रीय एकात्मतेची भावना वृद्धीगत करण्याच्या अनुशासने संविधान दिवस, मतदार दिवस, भारतीय लोकशाही विषयावर सामान्यज्ञान स्पर्धेचे आयोजन केले.
- विद्यार्थ्यांमध्ये वाचन लेखनाची आवड निर्माण करण्याच्या दृष्टीने 'बेस्ट लायब्ररी युजर' अवार्डची घोषणा करून उमठ वजावणी केली.
- राष्ट्रपिता महात्मा गांधीजींच्या १५० व्या जयंती निमित्त 'एक्सपोजर महात्मा @ १५०' या आंतरराष्ट्रीय परीषदेचे आयोजन केले.

दिनांक :- ३०/८/२०१८

अधिकार्याची / कर्मचार्याची सही,

नाव व पदनाम.

PRINCIPAL

New Arts, Commerce & Science  
College, WARDHA

(१) शासकीय अधिकारी / कर्मचारी यांच्यावरील स्वयंमूल्यनिर्धारणाशी सहमत आहात का ?

(२) नसल्यास, त्याची कारणे ..

दिनांक :- ०७/०५/२०१९ २६

ReBwY

प्रतिवेदन अधिकार्याची सही, नाव व पदनाम.

President | Secretary  
Mahila V... Sanstha,  
WARDHA.

परिशिष्ट-ब ( भाग ४ )

गट "अ" ते गट "क" च्या अधिकाऱ्यांची / कर्मचाऱ्यांची सर्वसाधारण योग्यता व चारित्र्य यासंबंधी अभिप्राय  
Estimate of General Ability and Character of Grade 'A' to Grade 'C' Officers / Employees

(9)	नाव	:	श्री. / श्रीमती / कुमारी	प्रा. डॉ. आशिष बबनराव ससनकर								
(1)	Name	:	Shri / Smt. / Kum.	Prof. Dr. ASHISH BABANRAO SASANKAR								
(2)	प्रतिवेदनाचा कालावधी	:	पासून	:	दिवस	महिना	वर्ष	पर्यंत	:	दिवस	महिना	वर्ष
(2)	Period of Report	:	From	:	Date	Month	Year	To	:	Date	Month	Year
(3)	धारण केलेले पद / पदे	:	प्राचार्य, ०६/१०/२०१८ ते ०५/१०/२०१९									
(3)	Post/Posts held	:										
(४)	उद्योगप्रियता व कार्यतत्परता	:	अत्युत्कृष्ट	उत्कृष्ट	चांगले	साधारण	साधारणपेक्षा कमी					
(4)	Industry & Application	:	Outstanding	Very good	Good	Average	Below Average	Question does not arise				
(५)	हाताखालील कर्मचाऱ्यांकडून काम करून घेण्याची क्षमता.	:	अत्युत्कृष्ट	उत्कृष्ट	चांगले	साधारण	साधारणपेक्षा कमी	प्रश्न उद्भवत नाही				
(5)	Capacity to get work done by subordinates.	:	Outstanding	Very good	Good	Average	Below Average	Question does not arise				
(६)	सहकारी व जनता यांच्याशी असलेले संबंध	:	सहकार्यी	सौजन्याचे	मदतीचे	उदासीन	अमैत्रीपूर्ण					
(6)	Relations with colleagues & public	:	Co-operative	Courteous	Helpful	Indifferent	Unfriendly					
(७)	सर्वसाधारण बुद्धिमत्ता	:	अत्युत्कृष्ट	उत्कृष्ट	चांगली	साधारण	साधारणपेक्षा कमी					
(7)	General Intelligence	:	Outstanding	Very good	Good	Average	Below Average					
(८)	निर्णयशक्ती, उपक्रमशीलता, खात्री पटविण्याचे सामर्थ्य व घड्याडी यांसह कार्यक्षमता.	:	अत्युत्कृष्ट	उत्कृष्ट	निश्चित चांगले	चांगली	साधारण	साधारणपेक्षा कमी				
(8)	Administrative ability including judgement initiative, convincing ability & drive.	:	Outstanding	Very good	Positively Good	Good	Average	Below Average				
(९)	तांत्रिक / व्यावसायिक कार्यक्षमता (संबंधित असेल तेथे).	:										
(9)	Technical / Professional ability (Where relevant).	:										
(१०)	मागासवर्गीयांबाबतचा दृष्टिकोन.	:	मदतीचा	सहानुभूतीचा	असहानुभूतीपूर्ण	तटस्थ						
(10)	Attitude towards backward class.	:	Helpful	Sympathetic	Unsympathetic	Neutral						
(११)	विशेष कल	:	॥ हि महाविद्यालयाच्या शैक्षणिक विकासासाठी सामाजिक कार्यात रुची									
(11)	Special Attitude	:										
(१२)	सचोटी व चारित्र्य	:										
(12)	Integrity & Character	:										
(१३)	प्रदान करण्यात आलेल्या शक्तींचा पूर्णपणे वापर करतात काय ?	:	होय	अंशतः	नाही							
(13)	Whether powers delegated are fully utilised ?	:	Yes	Partly	No							
(१४)	पदोन्नतीसाठी पात्रता	:	अयोग्य	ज्येष्ठतेनुसार योग्य								
(14)	Fitness for Promotion	:	Unfit	Fit in normal course (according to seniority)								
(१५)	प्रशिक्षणासाठी आवश्यक क्षेत्र (देवे आवश्यक त्या क्षेत्राचा उल्लेख करावा.)	:										
(15)	Areas of training required (Mention required area)	:										
(१६)	प्रकृतीमान	:	चांगले नाही	चांगले	उत्कृष्ट							
(16)	State of Health	:	Not Good	Good	Very Good							
(१७)	क्षेत्रीय स्तरावर काम करण्याची योग्यता.	:	आहे	नाही	संदर्भित नाही							
(17)	Fitness for field work	:	Yes	No	Not relevant							

- (17) संगणकावर काम करण्याची आवड : आहे नाही दिसून आली नाही संबंधित नाही  
 (18) Willingness to work on : Yes No Not seen Not relevant  
 Computer.  
 (19) सर्वसाधारण मूल्यमापन : उच्च कार्य असून सहकार्यांकडून कार्य  
 (19) General Assessment करून घेण्याचे कौशल्य आहे.

- (20) प्रतवारी : अ+ अत्युत्कृष्ट अ उत्कृष्ट ब+ निश्चित चांगली ब चांगला ब- साधारण क सहाय्यपेक्षा कमी  
 ( हाताने लिहावी )  
 (20) Grading : A+ Outstanding A Very good B+ Positively good B Good B- Average C Below Average  
 (Write in handwriting)

ठिकाण / Place:- वर्धा

दिनांक/Date :- 06/04/2025

President / Secretary

प्रतिवेदन अधिकार्याची सही, नाव व पदनाम,  
 Signature, Name & Designation of the Reporting Officer.

Signature, Name & Designation of the Reporting Officer.

### परिशिष्ट-ब ( भाग ५ )

पुनर्विलोकन अधिकार्याचे अमिप्राय

Remarks of the Reviewing Officer

१. पुनर्विलोकन अधिकार्याच्या हाताखालील सेवावधी : ७ मधील  
 1. Length of Service under Reviewing Officer : हीय  
 २. आपण प्रतिवेदन अधिकार्याशी सहमत आहात ? :  
 (सहमत नसल्यास, कुठल्या अमिप्रायाशी सहमत नाही हे विनिर्दिष्टपणे नमूद करावे) की त्यांच्या मूल्यमापनामध्ये काही सुधारणा करण्याची किंवा भर घालण्याची आपली इच्छा आहे ?  
 2. Do you agree with the Reporting Officer ? :  
 (If not state specifically the remarks with which you do not agree) or do you wish to modify or add to his assessment ?  
 ३. प्रतवारी : अ+ अत्युत्कृष्ट अ उत्कृष्ट ब+ निश्चित चांगली ब चांगला ब- साधारण क सहाय्यपेक्षा कमी  
 (हाताने लिहावी)  
 3. Grading : A+ Outstanding A Very good B+ Positively good B Good B- Average C Below Average  
 Write in handwriting)

ठिकाण / Place:- वर्धा

दिनांक/Date:- 06/04/2025

President / Secretary  
 Mahila Vides Sanstha.

पुनर्विलोकन अधिकार्याची सही, नाव व पदनाम  
 Signature, Name & Designation of the Reviewing Officer.

गोपनीय अहवालाची झेरॉक्स प्रत समक्ष मिळाली.

पत्राद्वारे गोपनीय अहवालाची प्रत पाठविली असल्यास पत्र क्रमांक व दिनांक.

अधिकारी / कर्मचारी यांचे नाव

संस्करण अधिकार्याचे नाव, पदनाम  
 व दिनांकित स्वाक्षरी.

RTMNU, Nagpur  
Annual Self-Assessment-Cum-Performance Appraisal Report  
(For Physical Education Directors)

**ACADEMIC YEAR: 2020-21**

APPLICABLE FROM 1.1.2016


(As per The Gazette of India: Extraordinary, Part III Section 4, U. G. C. Notification dated 18th July, 2018 approved by Govt. of Maharashtra vide G. R. No. Misc.2018/C.R.56/18/ UNI-1 dated 8<sup>th</sup> March, 2019 and 10<sup>th</sup> May, 2019)

**Part A : General Information and Academic Background**

1. Name (in Block Letters) :- Madan B Ingle
2. Name of College :- New Arts, Comm. And Science college  
WARDHA
3. Department :- Physical Education & Sports
4. Current Designation & Grade Pay :- Director of Physical Education & Sports, 6000/-
5. Date of last Promotion :- ----
- 6 Address (With Pin Code) :- 21, Sant Tukaram Ward, Ramnagar, Wardha –  
442 001
7. . Permanent Address (With Pin Code) :- Same Above  
Telephone No :- 7218236045  
Email :- [madaningle24@gmail.com](mailto:madaningle24@gmail.com)
8. Whether acquired any degrees or fresh academic qualifications during the year : NO
9. Orientation / Refresher Course/ ISTE - AICTE Sponsored STTP/SBP attended

Name of the Course/ Summer School	Place	Duration	Sponsoring Agency
NIL	---	---	----

Date :30-06-2021

  
(Dr. Madan B Ingle)  
Director, Physical Education



**PART B : ACADEMIC PERFORMANCE**  
**INDICATORS CATEGORY : I**  
**ASSESSMENT CRITERION FOR TEACHING, TRAINING, COACHING, SPORTS PERSON**  
**DEVELOPMENT AND SPORTS MANAGEMENT ACTIVITIES**

**Direct Teaching I a. Lecture cum practice based athlete/sports classes, practical, seminars undertaken as per percentage of allotted hours.**

Sr. no.	Course / paper	level	Method of teaching	Hours allotted per week	Hours engaged	Percentage of lectures engaged / conducted	Grading	Proof document**
1	<b>Lecture :</b> Online classes on whatsapp were conducted for 1 <sup>st</sup> year and 2 <sup>nd</sup> year students.	All students	Vedios and ppt	Once in week	Once in week	100 %	Good	Principal certificate
2	<b>Sport Training:</b> Due to COVID19 no physical training was allowed	----	----	----	----	---	---	-----
3	<b>Coaching camp:</b>	----	----	--	---	----	----	----
4	<b>Sport person development:</b>	----	-----	-----	-----	-----	-----	-----

**Direct Teaching b. Identifying sports talents and Mentoring sports excellence among students.**


Sr.no.	Name of activity	Methodology adopted	Hours allotted per week	Hours engages	Percentage of lectures engaged/ conducted	Grading	Proof document**
1	Due to covid 19 no tournaments were conducted and no regular physical education & sports classes were conducted.	NA	No hours allotted for physical training.	----	-----	--	---



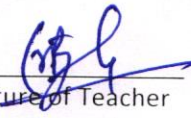
Grading Criterion:- 90% and above – Good ; above 80% but below 90% - satisfactory ; less than 80% - Not satisfactory.


\*\*As per table under the document Annexure I (A)

Overall grade (Category 1) :-	Good
-------------------------------	------

  
IQAC Co-ordinator  
Verified and found correct :  
New Arts, Commerce & Science  
College, WARDHA



  
Signature of Teacher

  
PRINCIPAL  
Signature of V.C./H.O.D./Principal  
New Arts, Commerce & Science  
College, WARDHA

Final Score approved by the Screening / Selection Committee: (For Category: I)

Signature of Chairman

Screening / Selection Committee

## PART B : ACADEMIC PERFORMANCE INDICATORS

### CATEGORY II

Involvement in Administrative, Examination, Co curricular, Extension and Professional Development Related Activities.

#### II a. Organizing intra college competitions

Sr.no.	Detail of Competition	Date	Target Group	Grading	Proof : document**
1.	Due to COVID 19 no competitions were conducted for college students.	--	--	---	notice
<b>Grading Criteria: Good</b> – Intra college competition in more than 5 disciplines; <b>Satisfactory</b> - Intra college competition in 3- 5 disciplines; <b>Unsatisfactory</b> - Neither Good nor satisfactory					

#### II b Institution participating in external competitions.

Sr.no.	Detail of Competition	Duration	Organizing institute	Grading	Proof : document**
1	No competitions were organised by DSO and University	-----	-----	-----	-----
2					
<b>Grading Criteria: Good – Good</b> - National level competition in at least one discipline plus State/District level competition in at least 3 disciplines; <b>Satisfactory</b> - State level competition in at least one discipline plus district level competition in at least 3 disciplines. <b>OR</b> District level competition in at least 5 Disciplines; <b>Unsatisfactory</b> – neither good nor satisfactory					

#### II c. Up gradation of Sports fields.

Sr.no.	Indicator / activity	Nature of work	Grading	Proof : document**
1	Volleyball court work	Rolling and Laying soil on ground for practice	Good	-----
2	Kabaddi court Work	Rolling and Laying soil on ground for practice	Good	-----
3				
<b>Grading Criteria: Good/Satisfactory/ Not-Satisfactory</b> to be assessed by the Promotion committee				



**II d i. Student Participation:**

Sr. no	Name of student	Whether National/ state/ university (for college level only) teams. organizing state/ national/ inter university/inter college level competition	Name of event with duration	Organizing institute	Grading	Proof : document**
1	No competitions were organized by DSO and University	-----	-----	-----	-----	-----

**II d ii. Coaching at State/National level:**

Sr. no	Name of organization	Period	Grading	Proof : document**
	NIL			

**II d.iii. Organization of Workshop:**

Sr. no	Name of Workshop	Date/ period of organization	Period	Grading	Proof : document**
1	NIL				

**II d.iv. Research paper Published:**

Sr. no	Tital with page nos	Journal	Issn/isbn no	Whether peer reviewed impact factor, if any	No of co-othors	Whether you are the main author	Whether refreed/ot her journals notified by the UGC#	Gra ding	Proof : docum ent**
1	Anxiety and its technique to control competition anxiety	An Interna tional multidisciplina ry quarter ly researc h journal	2277-5730	yes	NIL	yes	No	Good	
2	Importance of yoga in modern life	B-Adhar	2278-9308	Yes	NIL	Yes	No	good	





**II d. v. Institutional governance:**

Sr.no	Responsibility	Nature of work	Grading	Proof : document**
1	Admission committee	Work for admission	Good	Principal certificate
2	IQAC member	Attend meetings, do AQAR work and do criteria 1 work	Good	Principal certificate
3	In charge for university examination	Conduct exam in college campus and solve problems related online problems	Good	Principal certificate

**Grading criteria for II d. i to v :- Good: involved in any two activities; satisfactory: 1 activity; Not satisfactory: not involved/undertaken any of the activity**

**Note:-**

**Overall grading criteria**


**Good:** Good in category-I and satisfactory/good in any other items under Category-II.


**Satisfactory:** Satisfactory in category-I and satisfactory/ good in any other two items under Category-II.

**Not Satisfactory:** If neither good nor satisfactory in overall grading.

**\*\*As per table under the document Annexure II (A)**

Overall Grading ( Category : II ) :-	Good
--------------------------------------	------

  
**IQAC Co-ordinator**  
 Verified and found correct:  
 New Arts, Commerce & Science  
 College, WARDHA

  
 Signature of Teacher



  
**PRINCIPAL**  
 Signature of H.O.D. / Principal  
 College, WARDHA

**Final Score approved by the Screening / Selection Committee :  
 (For Category II)**

**Signature of Chairman  
 Screening / Selection Committee**

**PART B : ACADEMIC PERFORMANCE**  
**INDICATORS CATEGORY : III**  
**RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS**

**II A. Research Papers publication:**

Sr. no	Tital with page nos	Journal	Issn/isbn no	Whether peer reviewed impact factor, if any	No of co-othors	Whether you are the main author	Whether refreed/ot her journals notified by the UGC#	Aug mented API Score	Proof : docu ment* *
1	Anxiety and its technique to control competition anxiety	An Interna tional multidisciplina ry quarter ly researc h journal	2277-5730	yes	NIL	yes	No	10	certifi cate
2	Importance of yoga in modern life	B-Adhar	2278-9308	Yes	NIL	Yes	No	10	certifi cate
3	The effect of Motivation on sports performance	Interna tional multidisciplina ry quarter ly researc h journal	2394-5305	Yes	NIL	Yes	No	10	

**III B. Publications other than journal articles (books, chapters in books):**

Sr. no	Tital with page nos/ Chapter with page no.	Book tital, editor& publish er	Publicat ion Internat ional/Na tional/ Local	ISSN/ ISBN No.	Wheth er Apro ved by univer sity	No of co-othors	Whether you are the main author	API Scor e	Proof : docum ent**
1	NIL	---	---	---	---	--	---		---

**III C. CREATION OF ICT MEDIATED PEDAGOGY AND CONTENT AND DEVELOPMENT OF NEW AND INNOVATIVE COURSES AND CURRICULA**

Sr. No.	Innovative Pedagogy/ New Curricula/ Courses/ MOOCs/ E-Content	Name of Activity	Authority Concern	Publisher	Course Credit/ Module	API Score	Proof Document**
1	Nil	---	---	---	---	---	---
<b>Total</b>						NIL	



III D.a RESEARCH GUIDANCE:

Sr. No.	Number Enrolled	Thesis Submitted	Degree awarded	API Score	Proof Document**
M. Phil.	NIL	---	-----	-----	-----
Ph. D.	NIL	---	-----	-----	-----
P.G. Dissertation	NIL	---	-----	-----	-----
Total					NIL

III D.b RESEARCH PROJECTS COMPLETED:

III D. b (i). Sponsored Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	Policy Document Generated	API Score	Proof Document* *
1	NIL	---	-----	-----	-----	-----	-----
	Total						

III D.b (ii). Consultancy Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	Policy Document Generated	API Score	Proof Document* *
1	NIL	---	-----	-----	-----	-----	-----
	Total						

III D.c ONGOING RESEARCH PROJECTS:

III D.c (i). Sponsored Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	API Score	Proof Document**
1	NIL	---	-----	-----	-----	-----
	Total				NIL	

III D. c (ii). Consultancy Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	API Score	Proof Document**



1	NIL	---	-----	-----	-----	-----
<b>Total</b>					<b>NIL</b>	

**III E.a Patents Awards:**

Sr. No.	Title of Patents	Award conferring Organization	National/ International	Patent Number	API Score	Proof Document**
1	NIL	---	-----	-----	-----	-----
<b>Total</b>					<b>NIL</b>	

**III E. b Policy Document:**

Sr. No.	Title of Document	Policy Document Submitted to	International/ National/ State Government/ Central Government	Publisher	API Score	Proof Document**
1	NIL	---	-----	-----	-----	-----
<b>Total</b>					<b>NIL</b>	

**III E. c. Fellowships and Awards:**

Sr. No.	Fellowship/ Award	Award conferring Organization	Event Organized by	Whether international / national / state / regional / college or university level	API Score	Proof Document**
1	NIL	---	-----	-----	-----	-----
<b>Total</b>					<b>NIL</b>	



III F Invited lectures / paper delivered in conferences/ seminars:


Sr.no	Invited talk / paper presented	Title of Conference/ Seminar	Event organized by	Whether International (Abroad) International (Within country) National/state /regional/college/university level	API Scorer	Proof : document**
1	NII	---	---	---	--	--
2						

Note:

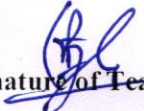
- ❖ Paper presented if part of edited book or proceeding then it can be claimed only once.
- ❖ For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- ❖ \*For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6 .Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.

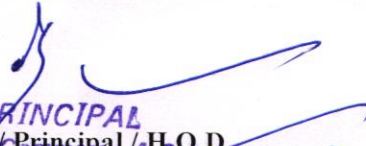
\*\*As per table under the document Annexure III (A)

Total Score ( Category : III ) :-	30
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**IQAC Co-ordinator**  
 Verified and found correct :  
 New Arts, Commerce & Science  
 College, WARDHA



  
 Signature of Teacher


  
**PRINCIPAL**  
 Signature of N.A.C. Principal / H.O.D.  
 New Arts, Commerce & Science  
 College, WARDHA


Final Score approved by the Screening / Selection Committee : (For Category :III )

Signature of Chairman  
Screening / Selection Committee


#### IV. Summary of Grades/ API Score

Category	Criteria	Last Academic year	Grades / API	Annual API score for category III only
I	Assessment criterion for Teaching, Learning and evaluation related activities	2020-2021	Good	
II	Involvement in Administrative, Examination, Co-curricular, Extension and Professional Development Related Activities	2020-2021	Good	
III	Research and Academic Contribution	2020-2021		30

  
**IQAC Co-ordinator**  
 Verified and found correct :  
 New Arts, Commerce & Science  
 College, WARDHA

  
 Signature of Teacher



  
**PRINCIPAL**  
 Signature of N.A.C.S. Principal  
 H.O.D. College, WARDHA

Signature of Chairman  
 Screening / Selection  
 Committee

### PART C: OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sr. No.	Details ( Mention Year, value etc. where relevant)
1	21online National /International workshop/seminar/ webinar attended
2	Tree plantation at college

LIST OF ENCLOSURES: (Please attach copies of certificates, sanction order, papers etc. wherever necessary)

1. GS College Wardha Guest lecture Letter
2. Certificate Paper published in journals (3)
3. International Yoga day letter.
4. Certificate by Principal (other activities)

I certify that the information provided is correct as per records available with the University / College and / or documents enclosed along with the duly filled PBAS Performa.

Signature of the faculty with  
Designation, Place & Date



Signature of V.C./ School  
Chairperson / Principal / HOD  
Principal  
New Arts, Commerce & Science  
College, Wardha

N:B: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information filed with the IQAC.

**Name: Madan B Ingle**  
**Designation: Director of Physical Education**

**Assessment Year: 2020-2021**

# RASHTRASAT TUKODOJI MAHARAJ NAGPUR UNIVERSITY, NAGPUR

Name of College: New Arts, Commerce & Science college, Wardha

## Self-Assessment-Cum-Performance Appraisal Forms API - PBAS Proforma

API Performa for *Directors of Physical Education and Sports* in Universities and Colleges

Reference: i) The Gazette of India: Extraordinary, Part III Section 4 dated 18th July, 2018  
ii) Government of Maharashtra Misc. – 2018.CR 56/18/ UNII date 8th March, 2019

### ACADEMIC YEAR: 2019-20

#### PART A: GENERAL INFORMATION AND ACADEMIC BACKGROUND

1. Name (in Block Letters) :- Madan Bhaurao Ingle
2. Name of College  
WARDHA. :- New Arts, Comm. And Science college, Wardha.
3. Department :- Physical Education & Sports
4. Current Designation & Grade Pay :- Director of Physical Education & Sports, 6000/-
5. Date of last Promotion :-
- 6 Address (With Pin Code) :- **21, Sant Tukaram Ward, Ramnagar, Wardha – 442 001**
7. Permanent Address (With Pin Code) :- Same Above
- Telephone No :- 7218236045
- Email :- madaningle24@gmail.com
8. Whether acquired any degrees or fresh academic qualifications during the year : **NO**
9. Orientation / Refresher Course/ ISTE - AICTE Sponsored STTP/SBP attended

Name of the Course/ Summer School	Place	Duration	Sponsoring Agency
NIL			

Date:-09-06-2020



  
(Dr. Madan B Ingle)

Director, Physical Education



**PARTB: ACADEMIC PERFORMANCE**  
**INDICATORSCATEGORY :I**  
**ASSESSMENT CRITERION FOR TEACHING, TRAINING, COACHING, SPORTS**  
**PERSONDEVELOPMENT AND SPORTS MANAGEMENT ACTIVITIES**

**Direct Teaching I a. Lecture cum practice based athlete/sports classes, practical, seminars  
 undertaken as per percentage of allotted hours.**

Sr. no.	Course / paper	level	Method of teaching	Hours allotted per week	Hours engaged	Percentage of lectures engaged / conducted	Grading	Proof document**
<b>Odd semester</b>								
1	<b>Lecture cum Practical :</b> As per RTM Nagpur University Ordinance (3) the college time table of physical training (P.T) created for the classes B.A.,B.Com.&B.Sc I,II, year Students. Lectures on different components of physical fitness and their importance were delivered. Lectures on Nutrition and Balance diet. Minor games were taught. Practical for throwing, running yoga suryanamskar etc. conducted	All college students	Demonstration and practice	18 hrs	18 hrs	100 %	Good	Attendance book
2	<b>Sport classes and Training:</b> As per the RTM Nagpur University Intercollegiate Competition schedule the sports practice classes were conducted for the preparation of college teams of Volleyball, kabaddi, Athletics, Cross-country, Kho-kho, for RTMNU Inter Collegiate Tournament.	All teams those are selected for inter collegiate tournaments	Game practice	12 hrs / week	12 hrs / week	100%	Good	Principal certificate



3	<b>Seminars:</b> Seminars were allotted to all the team captains so that the captain himself should be aware of all the skill details in the particular game and every captain regularly delivered these seminars (Approx. once in a week per game)	All Team Captains	By showing them rules videos and upgrade their knowledge about new rules	01 hrs / week	01 hrs / week	100%	Good	
4	<b>Coaching camp:</b> 1) Organised ball badminton camp	College students	Practically	12 hrs	12 hrs	100%	Good	Notice
5	<b>Sport person development:</b> Provide Facilities approved safety sports equipments. Conduct regular practice session. Provide coaching & scientific training for the enhancement performance of player. Provide Suggestions to take proper diet, nutrition, rest and recovery. Rehabilitation of injured player through Doctor. Showing Video clips of different games for better understanding of technique, tactics and strategy.	College players	Arrange guest lecture, showing them skill videos	15 hrs /semester approx.	15 hrs /semester approx.	100%	Good	Academic diary



**Direct Teaching b.** Identifying sports talents and Mentoring sports excellence among students.


Sr.no.	Name of activity	Methodology adopted	Hours allotted per week	Hours engages	Percentage of lectures engaged/ conducted	Grading	Proof document**
1	<p>In the 3-Days sports meet, organized at college level various competitions were held in which the merit students were identified. Personally interacting with newly admitted students. The players who participated or winners in Junior College U-19 tournaments conducted by DSO or Association were selected for future competitions. The merit students identified were given special attention for their coaching. Provide facilities to students The play ground, equipments or other infrastructure of college was made available to these players. Athletics shoes. Football shoes&amp; Ball badminton racket were provided for a year to Player students by the department.</p>	As per student's fitness and performance in Events.		180hrs/ years	100%	Good	Notice

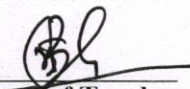


Grading Criterion:- 90% and above – Good ; above 80% but below 90% - satisfactory ; less than 80% - Not satisfactory.

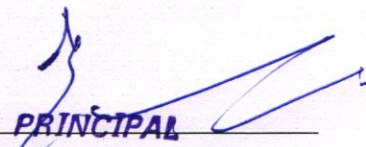
\*\*As per table under the document Annexure I (A)

Overall grade (Category 1) :-	Good
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IQAC Co-ordinator  
New Arts, Commerce & Science  
College, WARDHA

  
Signature of Teacher



  
**PRINCIPAL**  
New Arts, Commerce & Science  
College, WARDHA

Final Score approved by the Screening / Selection Committee: (For Category: I)

\_\_\_\_\_  
Signature of Chairman  
Screening / Selection Committee

## PART B : ACADEMIC PERFORMANCE INDICATORS

### CATEGORY II

Involvement in Administrative, Examination, Co-curricular, Extension and Professional Development Related Activities.

#### II a. Organizing intra college competitions

Sr.no.	Detail of Competition	Date	Target Group	Grading	Proof : document**
1.	Invitational Intercollegiate volleyball championship	3 to 5 jan. 2020	College students	Good	Notice

**Grading Criteria: Good** – Intra college competition in more than 5 disciplines; **Satisfactory**- Intra college competition in 3- 5 disciplines; **Unsatisfactory**- Neither Good nor satisfactory

#### II b Institution participating in external competitions.

Sr.no.	Detail of Competition	Duration	Organizing institute	Grading	Proof : document**
1	All India University Swimming championship	01.11.2019	Lovely professional uni. Jalandhar	Good	Selection Letter
2	All India University Ball badminton championship	7 to 10 jan. 2020	Vishakhapatnam University	Good	Selection Letter
3	Intercollegiate Volleyball (W) Championship	05 to 10 October 2019	SJGSM ,Pipri	Good	Eligibility Copy
4	Intercollegiate kabaddi (M) Championship	05 to 09 November 2019	SJGSM ,Pipri	Good	Eligibility Copy
5	Intercollegiate Volleyball (M) Championship	12 to 16 October 2019	SJGSM ,Pipri	Good	Eligibility Copy

**Grading Criteria: Good** – Good - National level competition in at least one discipline plus State/District level competition in at least 3 disciplines; **Satisfactory**- State level competition in at least one discipline plus district level competition in at least 3 disciplines.

OR

District level competition in at least 5 Disciplines; **Unsatisfactory** – neither good nor satisfactory



**II c. Up gradation of Sportsfields.:**

Sr.no.	Indicator / activity	Nature of work	Grading	Proof : document**
1	Volley ball court work	New poles placed in the field, Direction change of the court	Good	Academic diary
2	Kabaddi court Work	Rolling and Laying soil on ground for university tournament	Good	Academic diary
3	New Basketball court	constructed	Good	Principal certificate

**Grading Criteria:** Good/Satisfactory/ Not-Satisfactory to be assessed by the Promotion committee

**II di. Student Participation:**

no	Name of student	whether National/ state/ university (for college level only) teams. organizing state/ national/ inter university/inter college level competition	Name of event with duration	Organizing institute	Grading	Proof : document**
	Kbaddi (M)	intercollegiate Championship	05 to 09 November 2019	SJGSM ,Pipri	Good	University fixture
	Volleyball (M) Championship	Intercollegiate Championship	12 to 16 October 2019	SJGSM ,Pipri	Good	University fixture
	Volleyball W)	Intercollegiate Championship	05 to 10 October 2019	SJGSM ,Pipri	Good	University fixture
	Lalit R Pendam	All India University swimming	01.11.19	Jalandhar PB	Good	letter
	Nikita Singh	West zone inter University Hockey championship	11 to 15 November 2019	Jaipur	Good	Selection letters
	AdityKhirsagar	All India University Soft ball	4 to 7 march 2020	Patiyala PB	Good	Selection letters

**II d ii. Coaching at State/National level:**

Sr. no	Name of organization	Period	Grading	Proof : document**

**II d.iii. Organization of Workshop:**

Sr. no	Name of Workshop	Date/ period of organization	Period	Grading	Proof : document**
1				Good	Notice
2				Good	University letter



**II d.iv. Research paper Published:**

Sr. no	Total with page nos	Journal	Issn/isbn no	Whether peer reviewed impact factor, if any	No of co-authors	Whether you are the main author	Whether refreed/ot her journals notified by the UGC#	Grading	Proof : document**
1	Sports education and mental development		2319-9318	Yes	NIL	Yes	-----	Good	certificate

**II d. v. Institutional governance:**

Sr.no	Responsibility	Nature of work	Grading	Proof : document**
1	Cultural activity member	Work as a member	Good	Committee letter
2	Iqace member	Attend meetings and do my criteria work	Good	Committee letter
3	Admission committee	Work in Admission work	Good	Latter
4	Alumini committee	Work as a member	Good	Committee letter

**Grading criteria for II d. i to v :-** Good: involved in any two activities; satisfactory: 1 activity; not satisfactory: not involved/undertaken any of the activity

Note:-

**Overall grading criteria**


**Good:** Good in category-I and satisfactory/good in any other items under Category-II.

**Satisfactory:** Satisfactory in category-I and satisfactory/ good in any other two items under Category-II.


**Not Satisfactory:** If neither good nor satisfactory in overall grading.


\*\*As per table under the document Annexure II (A)

Overall Grading ( Category : II ) :-	Good
--------------------------------------	------

  
**IQAC Co-ordinator**  
 New Arts, Commerce & Science  
 College, WARDHA



  
 Signature of Teacher

  
**PRINCIPAL**  
 New Arts, Commerce & Science  
 College, WARDHA

Final Score approved by the Screening / Selection Committee :  
 (For Category II)

Signature of Chairman  
 Screening / Selection Committee

**PARTB: ACADEMIC PERFORMANCE**  
**INDICATORSCATEGORY :III**  
**RESEARCH, PUBLICATIONS AND ACADEMICCONTRIBUTIONS**

**II A. Research Paperspublication:**

Sr. no	Tital with page nos	Journal	Issn/isbn no	Whether peer reviewed impact factor, if any	No of co-others	Whether you are the main author	Whether refreed/ot her journals notified by the UGC#	Aug ment ed API Score	Proof : docu ment* *
1	Sports Education and youth Development p.no. 501-503	Vidyaw arta	2319.9318	Yes	Nil	Yes		10	
2	Gandhiji view on mental andphysical healthp.no. 44-46	Vidyaw arta	2319.9318	Yes	NiL	Yes		10	
3	Yoga and Exercise alternative medicine p.no. 420-421	B.Adha r	2278-9308	yes	NIL	Yes		10	

**III B. Publications other than journal articles (books, chapters in books):**

Sr. no	Tital with page nos/ Chapter with page no.	Book tital, editor& publisher	Publicat ion- Internat ional/Na tional/ Local	ISSN/ ISBN No.	Wheth er Aproved by univer sity	No of co-others	Whether you are the main author	API Scor e	Proof : docum ent**
1		Psychol ogical trait of basketb all and volleyb all men players	National	93-87760-54-7	NO	NIL	Yes	15	





**III C. CREATION OF ICT MEDIATED PEDAGOGY AND CONTENT AND DEVELOPMENT OF NEW AND INNOVATIVE COURSES AND CURRICULA**

Sr. No.	Innovative Pedagogy/ New Curricula/ Courses/ MOOCs/ E-Content	Name of Activity	Authority Concern	Publisher	Course Credit/ Module	API Score	Proof Document**
1		NIL	-	-	-	-	-
<b>Total</b>							

**III D.a RESEARCH GUIDANCE:**

Sr. No.	Number Enrolled	Thesis Submitted	Degree awarded	API Score	Proof Document**
M. Phil.	NIL	-	-	-	-
Ph. D.	NIL	-	-	-	-
P.G. Dissertation	NIL	-	-	-	-
<b>Total</b>					

**III D.b RESEARCH PROJECTS COMPLETED:**

**III D. b (i). Sponsored Projects:**

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	Policy Document Generated	API Score	Proof Document* *
1	Nil	-	-	-	-	-	-
<b>Total</b>							NIL

**III D.b (ii). Consultancy Projects:**

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	Policy Document Generated	API Score	Proof Document* *
1	Nil	-	-	-	-	-	-
<b>Total</b>							NIL



**III D.c ONGOING RESEARCH PROJECTS:**

**III D.c (i). Sponsored Projects:**

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	API Score	Proof Document **
1	Nil	-	-	-	-	-
<b>Total</b>						NIL

**III D. c (ii). Consultancy Projects:**

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	API Score	Proof Document **
1	Nil	-	-	-	-	-
<b>Total</b>						NIL

**III E.a Patents Awards:**

Sr. No.	Title of Patents	Award conferring Organization	National/ International	Patent Number	API Score	Proof Document**
1	Nil	-	-	-	-	-
<b>Total</b>						NIL

**III E. b Policy Document:**

Sr. No.	Title of Document	Policy Document Submitted to	International/ National/ State Government/ Central Government	Publisher	API Score	Proof Document**
1	Nil	-	-	-	-	-
<b>Total</b>						NIL

**III E. c. Fellowships and Awards:**

Sr. No.	Fellowship/ Award	Award conferring Organization	Event Organized by	Whether international / national/ state / regional / college or university level	API Score	Proof Document**
1	Nil	-	-	-	-	-
<b>Total</b>						NIL



III F Invited lectures / paper delivered in conferences/ seminars:


Sr.no	Invited talk / paper presented	Title of Conference/ Seminar	Event organized by	Whether International (Abroad) International (Within country) National/state /regional/college/university level	API Scorer	Proof : document**
1	Ni	-	-	-	-	NIL

**Note:**

- ❖ Paper presented if part of edited book or proceeding then it can be claimed onlyonce.
- ❖ For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 markseach.
- ❖ \*For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6 .Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacherconcerned.

\*\*As per table under the document Annexure III (A)

Total Score ( Category : III ) :-	45
-----------------------------------	----

  
 IQAC Co-ordinator  
 Verified and found correct :  
 College, WARDHA



  
 Signature of Teacher

  
 PRINCIPAL  
 Signature of Principal/H.O.D.  
 College, WARDHA

Final Score approved by the Screening / Selection Committee : (For Category :III)

Signature of Chairman  
Screening / Selection Committee

**IV. Summary of Grades/ API Score**

Category	Criteria	Last Academic year	Grades / API	Annual API score for category III only
I	Assessment criterion for Teaching, Learning and evaluation related activities	2019-2020	Good	
II	Involvement in Administrative, Examination, Co-curricular, Extension and Professional Development Related Activities	2019-2020	Good	
III	Research and Academic Contribution	2019-2020	45	45

Signature of Teacher

Verified and found correct :  
 IQAC Co-ordinator  
 New Arts, Commerce & Science  
 College, WARDHA



Signature of Principal

**PRINCIPAL**  
 New Arts, Commerce & Science  
 College, WARDHA

Signature of Chairman  
 Screening / Selection  
 Committee

**PART C: OTHER RELEVANT INFORMATION**

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sr. No.	Details ( Mention Year, value etc. where relevant)
1	Nil
2	Nil

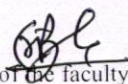
LIST OF ENCLOSURES: (Please attach copies of certificates, sanction order, papers etc. wherever necessary)


1. Journal cover page
2. Time table copy
3. Certificate by Principal for working in various committees
4. Students certificates/ letters

I certify that the information provided is correct as per records available with the University / College and / or documents enclosed along with the duly filled PBAS Performa.

Wardha  
09/6/2020



  
Signature of the faculty with  
Designation, Place & Date

  
**PRINCIPAL**  
Signature of V. C. / School  
Chairperson / Principal / HOD  
**New Arts, Commerce & Science College, WARDHA**

N:B: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information filed with the IQAC.

**Name: Madan B Ingle**  
**Designation: Director of Physical Education**

**Assessment Year: 2019-2020**

**Rashtrasanta Tukdoji Maharaj Nagpur University, Nagpur.**

**Annual Self-Assessment for the Performance Based Appraisal System (PBAS)**  
Revised API Pro forma as per (New UGC Regulation)4<sup>th</sup> Amendment dated 11 July 2016

For

CAS PROMOTIONS OF ASSISTANT DIRECTOR OF PHYSICAL EDUCATION & SPORTS

For

COLLEGE DIRECTOR OF PHYSICAL EDUCATION & SPORTS

For

DIRECT RECRUITMENT OF DEPUTY DIRECTOR AND DIRECTOR OF PHYSICAL  
EDUCATION & SPORTS IN UNIVERSITIES.

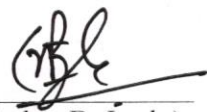
Year – 2018- 2019

**Part A : General Information and Academic Background**

1. Name (in Block Letters) :- Madan Bhaurao Ingle
2. Name of College :- New Arts, Comm. And Science college  
WARDHA.
3. Department :- Physical Education & Sports
4. Current Designation & Grade Pay :- Director of Physical Education &  
Sports, 6000/-
5. Date of last Promotion :- -----
- 6 Address (With Pin Code) :- **21, Sant Tukaram Ward, Ramnagar, Wardha –  
442 001**
7. . Permanent Address (With Pin Code) :- Same Above
- Telephone No :- 7218236045
- Email :- madaningle24@gmail.com
8. Whether acquired any degrees or fresh academic qualifications during the year : **NO**
9. Orientation / Refresher Course/ ISTE - AICTE Sponsored STTP/SBP attended

Name of the Course/ Summer School	Place	Duration	Sponsoring Agency
NIL	-----	-----	Nil

Date :24-04-19

  
(Dr. Madan B. Ingle)  
Director, Physical Education

## Part B: API calculation of category I, II and III:

### Category I : TEACHING, TRAINING, COACHING, SPORTS PERSON DEVELOPMENT AND SPORTS MANAGEMENT ACTIVITIES

(Since all the activities are based on objectively verifiable records, evidences must be provided to the committee)

Category I	Nature of Activity	Description of Activity Done	Limit for Points (Max. 80)	Unit of Calculation		Self Appraisal	Verified API Score by Committee
				Actual Hours spent per academic year (2)	Total Hours Spent (3)	For Assistant / College Director (4)= (3)/17.5	
(a) (i)	Teaching and Sports related activities						
	Lecture cum practical	<p>1) As per RTM Nagpur University Ordinance (3) the college time table of physical training (P.T) created for the classes B.A. B.Com &amp; B.Sc I,II, year Students.</p> <p>Lectures on different components of physical fitness and their importance were delivered.</p> <p>Lectures on Nutrition and Balance diet.</p> <p>Minor games were taught.</p> <p>Practical for throwing, running yoga suryanamskar etc. conducted</p>	<b>50 points</b>	<p>1) 18 hrs weekly* 15 weeks <b>= 270 Hrs</b></p>			

Sport classes and Training	<p>1)As per the RTM Nagpur University Intercollegiate Competition schedule the sports practice classes were conducted for the preparation of college teams of Volleyball, kabaddi, Ball badminton, Athletics, Basket ball, Cross-country, Kho-Kho, for RTMNU Inter Collegiate Tournament.</p> <p>2) Intercollegiate Tournament at Nagpur, &amp; wardha</p>		<p>1)1 hrs weekly* 20 weeks <b>220 Hrs</b></p> <p>2) Approximately 20 days* 14hrs= <b>280hrs</b></p>		
Seminars	Seminars were allotted to all the team captains so that the captain himself should aware of all the skill details in the particular game and every captain regularly delivered these seminars (Approx. once in a week per game)		Approximately <b>15Hrs</b>		
Coaching camp	1)Organized Ball Badminton coaching for college players		2 hrs dally * 2days <b>04 Hrs</b>	804 hrs	
Sport person development	<p>Provide Facilities approved safety sports equipments. Conduct regular practice session.</p> <p>Provide coaching &amp; scientific training for the enhancement performance of player.</p> <p>Organised Workshop cum coaching camp.</p> <p>Provide Suggestions to take proper diet, nutrition, rest and recovery.</p> <p>Rehabilitation of injured player through Doctor.</p> <p>Showing Video clips of different games for better</p>		<b>15 Hrs</b>		<p><b>804 Hrs/</b> <b>17.5 =</b> <b>45.9</b> <b>Points</b></p>



		understanding of technique, tactics and strategy.					
(ii)	<b>Identification of sports Talent</b>	In the 3-Days sports meet, organized at college level various competitions were held in which the merit students were identified. personally interacting with newly admitted students in the players who participated or winners in Junior College U-19 tournaments conducted by DSO or Association were selected for future competitions.	<b>20 points</b>	Sports meet 9hrs*4day = <b>36hrs</b> Interaction with Students 1hrs* 8 day = <b>8hrs</b> DSO Tournament =40hrs <b>84Hrs</b>	159 hrs	<b>159 Hrs</b> <b>/17.5</b> <b>= 9.08</b> <b>Points</b>	
	<b>Mentoring sport talent</b>	The merit students identified were given special attention for their coaching. Provide facilities to students The play ground, equipment's or other infrastructure of college was made available to these players. Athletics shoes, foot ball shoes, ball badminton rackets were provided for a year to Player students by the department.		<b>75 Hrs</b>			
(iii)	<b>Development of ground/ Play fields</b>	Development of Sports facilities by the Collected Amount of Sports Fees (fund) as per direction of university.	<b>10 points</b>	4hrs * 10 days= 40 <b>40Hrs</b>			

	<p>Maintenance of ground/play fields</p>	<p>Maintenance of play fields by spreading ground Soil Watering and Rolling Maintenance of Volleyballball, kabaddi, Kho -Kho ground by spreading ground Soil, Watering, and Rolling and spreading chemical fertilizer &amp; Maintenance of Gymnasium</p>		<p>20 min. daily * 150=3000 /60= <b>50Hrs</b></p>			
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	<p><b>Purchase of sports equipments</b></p>	<p>In starting of new academic session as per last year closing balance in stock book the list of required sports equipment and the quantity were finalized in meeting with department staff.</p> <p>Take the permission from Principal to purchase Invites quotation from sports material supplier farm. Create the comparative statement of quotation.</p> <p>College sports material purchase committee finalized the farm, material company and quantity. By placing the purchase order material were purchased from sports fees fund</p>		<p>College Regular Purchasing</p> <p><b>30Hrs</b></p> <p>Prize distribution purchasing</p> <p><b>30 Hrs</b></p>	<p><b>175H rs.</b></p> <p><b>(Total)</b>  <b>804+</b>  <b>159+17</b>  <b>5 =</b>  <b>1138H rs.)</b></p>	<p><b>175 Hrs/</b>  <b>17.5 = 10</b>  <b>Points</b></p> <p><b>1138</b>  <b>17.5 =</b></p> <p><b>65.02</b>  <b>Points</b></p>	
	<p><b>Maintenance of sports equipments</b></p>	<p>Maintenance of equipments by keeping proper in racks and almaries and boxes at storeroom.</p> <p>All rackets equipment, balls, players uniforms and heavy equipment were put separately in almaries.</p> <p>The repair equipments were repaired and those equipments needs regular maintenance can be done by oiling and greacing.</p> <p>All unused equipment were sorted out and make right off.</p> <p>After every fifteen day the storeroom made clean, and put nephelin ball to protect the equipment from any damage by rat .</p> <p>New purchase sports equipments were written in stock book and in session ending stock book is updated , in use and unused equipments were sorted</p>	<p>10 min. daily *</p> <p>150=1500 /60=</p> <p><b>25 Hrs</b></p>				


,with the permission of  
sports equipment purchase  
committee unused material  
were written off.

Category 1	Nature of activity	Description of Activity Done	Limit for Points (Max. 10)	Actual Hours spent per academic year	Total Hours Spent	For Assistant / College Director	Verified API Score by Committee
	(1)			(2)	(3)	(4)=(3)/10	
I(b)	<b>Management of Physical Education &amp; Sports Program for students (planning, executing and evaluating the policies in physical education &amp; sports (10 points)</b>	Physical Education and Sports Program <b>Planning</b> was done as per college time table and the schedule declared by University. According to the planning sports <b>classes</b> were taken ( <b>execution</b> ) throughout the year. Physical efficiency test was conducted as per ordinance (3) of RTM Nagpur University, also sports meet was held in which various sports competitions were arrange ( <b>evaluation</b> ). These competitions bring forward the students who are not concerned to the sports in their school or junior college life. <ul style="list-style-type: none"> <li>Sports activities were managed according to college time table depending on the availability of players.</li> <li>Practice session of Athletics, Volleyball, Kabaddi, basketball and kho kho etc were taken at college ground</li> </ul>	10 points	Planning= 15hrs Execution = 45hrs Evaluation = 30	111 Hrs.	111Hrs./10 = <b>11.1</b>	
	Organizaing and Conducting sports and games competition at Int./Nat./state /Inter Uni./Inter Zonal level	<ul style="list-style-type: none"> <li>Worked as selector for basketball team selection of RTMNU Nagpur (03 days)</li> </ul>		21 Hrs			


	(10 points)						
I(c)	Up gradation of knowledge	Description of Activity Done	Limit for Points (Max. 10)	Actual Hours spent per academic year	Total Hours Spent	For Assistant / College Director	Verified API Score by Committee
	(1)			(2)	(3)	(4)=(3)/10	
	<b>Up gradation Scientific Technological Any other (10 points)</b>	<ul style="list-style-type: none"> <li>Updated new Rules of various games and Sports from Association rule Books and from Internet. Scientific and Technological Knowledge of Volleyball, basketball &amp; Athletics, is given to students from C.D.</li> </ul> <p>Scientific and Technological knowledge Upgraded through latest Books Of Games and Sports and Internet available in the department</p>	<b>10 points</b>	Library Rule books & sport News 30days *1/2hrs= <b>15 hrs</b>  Internet for games rule & Videos 30 min.*30 = <b>15hrs</b>	<b>94 Hrs</b>	<b>94 Hrs/10 = 9.4</b>	

	<b>Extending Sports facilities And training on holidays to Institute/ organizations (10 points)</b>	Practice of various games was given on Sunday & Other holidays by the permission of Principal on college ground.  Various teams participated in Inter collegiate and state championships in holidays	<b>10 points</b>	3hrs* 8days= <b>24 hrs</b>  Approxim ately <b>40 hrs</b>		<b>( Total Points. I (a) + (b)+(c) =</b>  <b>65.02+ 11.1+9.4</b> <b>=</b>  <b>85.52 Points</b>	
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	Category I	Max. Score	API Score (Actual )	API Score Claimed (Actual or Maximum score whichever is less	Verified API Score by Committee
Total score of API for Category I	a	80	<b>65.02</b>	<b>65.02</b>	
	b	10	<b>11.1</b>	<b>10</b>	
	c	10	<b>9.4</b>	<b>9.4</b>	
	<b>Total</b>	100	<b>85.52</b>	<b>84.42</b>	

  
**IQAC Co-ordinator**  
 Verified and found correct  
 New Arts, Commerce & Science  
 College, WARDHA



  
 (Dr. Madan B Ingle)  
 Name and Signature of the teacher

  
 Signature of the Principal  
**PRINCIPAL**  
 New Arts, Commerce & Science  
 College, WARDHA

Final Score approved by the Screening / Selection Committee for Category – I: \_\_\_\_\_

Signature of the Chairman  
 Screening / Selection Committee

**CATEGORY II : PROFESSIONAL DEVELOPMENT, CO-CURRICULAR AND EXTENSION ACTIVITIES**

(Since all the activities are based on objectively verifiable records, evidences must be provided to the committee)

Category II	Nature of Activity	Description of Activity Done	Limit for Points	Unit of Calculation		Self Appraisal	Verified API Score by Committee
				Actual Hours spent per academic year	Total Hours Spent	For Assistant / College Director	
	(1)			(2)	(3)	(4)=(3)/10 (Max.15)	
<b>II (a)</b>	<b>Students related co-curricular, extension and field based activities</b>		15				
(i)	<b>Discipline related co-curricular activities</b>						
	<b>Cultural</b>	Work to maintained the discipline for smooth conduct the programme and encourage the student to participate in cultural programme		2days programme * 8hrs = <b>16 hrs</b>			
	<b>Sports (Various level of intramular and extramular programmes )</b>	<ul style="list-style-type: none"> <li>• Interclass tournaments of various games were organised.</li> <li>• Organised National Sports Day Programme In memory of Major Dhyanchand.</li> <li>• Conduct medical examination for the college students</li> <li>• Conduct Physical examination for the Jr. college students</li> </ul>		<b>24 hrs</b>  <b>4.5 hrs</b>  <b>12hrs</b>  <b>38 Hrs</b>			



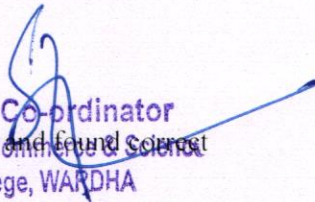
	NSS/NCC	Participated in Ahinsa Din Rally Organised By college NSS department on 2 <sup>nd</sup> Oct.2018		9 hrs			
(ii)	Extension and dissemination activities(public/popular lectures/talk/seminars)	•-----		-----	103.5 Hrs	103.5Hrs / 10=	10.3 Points
<b>Category</b>	<b>Nature of Activity</b>	<b>Description of Activity Done</b>	<b>Limit for Points (Max 15)</b>	<b>Actual Hours spent per academic year</b>	<b>Total Hours Spent</b>	<b>For Assistant / College Director</b>	<b>Verified API Score by Committee</b>
<b>II (b)</b>	(1)			(2)	(3)	4)=(3)/ 10 (Max.15)	
	Contribution to corporate life and management of sports unit and institution through participation in sports and administrative committees and responsibilities ( including as Principal/Director /Convener/similar other duties that require regular office hrs for discharge)						

	<p><b>Convener/Chairman/ coordinator of Phy. Edu./ sport program Admission/Academic/Examination committees/Local management committee/library committee/Standing Committee/Sexual Harassment &amp; Prevention Committee</b></p>	<ul style="list-style-type: none"> <li>• Member of discipline committee.</li> <li>• Convener-Sports Committee College.</li> <li>Convener -Grievance Redressal, Anti-Ragging And <b>Discipline</b> Committee</li> <li>• Member- Skill Development committee, Alumina committee, Staff council, &amp; IQAC</li> <li>• Member-Admission Committee</li> </ul>		<p>7 hrs.</p> <p>60 hrs.</p> <p>60 hrs.</p> <p>50 hrs aprx</p> <p>54hrs</p>	733		
	<b>Examination Reforms/ Institutional Governance</b>	<ul style="list-style-type: none"> <li>• Work as Chief supervisor for RTMNU examinations Summer exam 2019.</li> <li>• External / Internal examiner for RTMNU B.P.E. Exams.</li> </ul>		<p>450 hrs</p> <p>52Hrs</p>		<p><b>733 hrs / 10 = 73.3 Points</b></p>	
II(c)	Professional development activities	<b>Description of Activity Done</b>	<b>Limit for Points (Max 15)</b>	<b>Actual Hours spent per academic year</b>	<b>Total Hours Spent</b>	<b>For Assistant / College Director</b>	<b>Verified API Score by Committee</b>
	(1)			(2)	(3)	4)=(3)/10 (Max.15)	


	Participation in Seminars/ Conferences/ Short Term Training Course/ Camps and events,	<ul style="list-style-type: none"> <li>• Participated in UGC Sponsored International &amp; National Seminars/ Conferences (03)</li> </ul>		Approximately 42 Hrs	61 Hours	61/10 = 6.1 Points	
	Talks / Lectures in Refresher / Orientation/ STTP/ Faculty Development course// camps and events/	-----					
	Membership of associations International/ National/State	<ul style="list-style-type: none"> <li>• Member of Nagpur Teachers Association.</li> <li>• Life member of NUTA</li> <li>• Joint Secretary of Wardha volleyball Association</li> </ul>		2 hours 2 hours 15hrs		Total points II (a+b+c) 10.3+ 73.3+ 6.1 = 89.7	
	Publications of articles in newspaper/magazine etc not covered in Category III.	-----					
	Dissemination/ Radio Talks	-----					

	Category II	Max. Score	API Score (Actual)	API Score Claimed (Actual or Maximum score whichever is less)	Verified API Score by Committee
Total score of API for Category II	a	15	<b>10.3</b>	10.3	
	b	15	<b>89.7</b>	15	
	c	15	<b>6.1</b>	6.1	
	<b>Total</b>	<b>45</b>	<b>106.1</b>	<b>31.4</b>	

Total Score Category – II (a + b + c): **31.4**

  
**IQAC Co-ordinator**  
 Verified and found correct  
 New Arts, Commerce & Science  
 College, WARDHA

Final Score approved by the Screening /  
 Selection Committee for Category – II: \_\_\_\_\_

  
 (Dr. Madan B Ingle)  
 Name and Signature of the teacher



  
 Signature of the Principal  
**PRINCIPAL**  
 New Arts, Commerce & Science  
 College, WARDHA

Signature of the Chairmen  
 Screening / Selection Committee

### CATEGORY-III : RESEARCH AND ACADEMIC CONTRIBUTIONS

(Since the self-assessment score is based on verifiable records, all necessary evidences must be provided at the time of scrutiny)

#### III A) RESEARCH PAPERS PUBLISHED:

##### (a) Refereed Journals as notified by UGC<sup>#</sup> (25 points per publication)

Sr. No	Title of the paper with page Nos.	Journal name <sup>#</sup> with ISBN/ISSN No	Whether Journal is notified by UGC? <sup>#</sup>	Impact Factor, if any	No of First/Principal/ corresponding authors/supervisor/mentors	No of other authors	Self appraisal API Score *	Verified API Score by Committee *
1	Relationship of arousal and performance p.no.202-204	Research choriniclcr C-issn- 2347-503X	Yes	0.90	01	single	10	
2	Gandhian approach towards health p.no. 71-76	Printing area	yes	6.021	01	single	20	
3	Effective use of ICT and E-learning resources in rural setup p.no. 235	Research Journey ISSN 2348-7143	yes	6.261	01	single	20	
Sub Total IIIA(a)						50		

##### (b) Other reputed Journals as notified by UGC<sup>#</sup> (10 points per publication)

Sr. No	Title of the paper with page Nos.	Journal name <sup>#</sup> with ISBN/ISSN No	Whether Journal is notified by UGC? <sup>#</sup>	No of First / Principal/ corresponding authors/supervisor/mentors	No of other authors	Self appraisal API Score*	Verified API Score by Committee*
	NIL						
Sub Total IIIA(b)							Nil

#### III B) PUBLICATIONS OTHER THAN JOURNAL ARTICLES (BOOKS, CHAPTERS IN BOOKS)

(a) Text/Reference, Subject Books published by International Publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.(30 points for single author per book)

Sr. No	Title of the Book with ISBN/ISSN No	Name of the Publisher with address	Whether Book approved by the University and intimated in the UGC? #	No of authors	No of co-authors	Self appraisal API Score*	Verified API Score by Committee*
			NIL				
Sub Total IIIB(a)							NIL

**(b) Subject Books, published by National level publishers, with ISBN/ISSN number or State / Central Govt. Publications as approved by the University and posted on its website. The List will be intimated to UGC. (20 points for single author per book)**

Sr. No	Title of the Book with ISBN/ISSN No	Name of the Publisher with address	Whether Book approved by the University and intimated in the UGC? #	No of authors	No of co-authors	Self appraisal API Score*	Verified API Score by Committee*
			NIL				
Sub Total IIIB(b)							NIL

**(c) Subject Books, published by Other local publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC. (15 points for single author per book)**

Sr. No	Title of the Book with ISBN/ISSN No	Name of the Publisher with address	Whether Book approved by the University and intimated in the UGC? #	No of authors	No of co-authors	Self appraisal API Score*	Verified API Score by Committee*
			NIL				
Sub Total IIIB(c)							NIL

**(d) Chapters in Books, published by National and International level publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC. (Per chapter 10 points for International/ 05 points for National books)**

Sr. No	Title of the Book with ISBN/ISSN No	Name of the Publisher with address	Whether Book approved by the University and intimated in the UGC? #	No of authors	No of co-authors	Self appraisal API Score*	Verified API Score by Committee*
			NIL				
Sub Total III B(d)							NIL

### III C) RESEARCH PROJECTS:

<b>(i) Sponsored projects: Major /Minor projects</b>							
Sr. No.	Title of Project	Name of Sponsoring Agency	Period	Grant /Amount mobilized in Lakhs	Major/Minor/Patent/Technology Transfer/product/process	Self appraisal API Score	Verified API Score by Committee
				NIL			
<b>(ii) Sponsored projects: Major /minor projects</b>							
				NIL			
<b>(iii) Projects Outcome / Outputs: Patent / Technology transfer / Product / Process</b>							
				NIL			
<b>Sub Total III C</b>							<b>NIL</b>

**III (D) RESEARCH GUIDANCE:** (Ph. D. degree awarded per candidate 15, Ph. D. thesis submitted per candidate 10 and M. Phil. Degree awarded 05 per candidate)

Sr.No.	Ph.D / M.Phil.	Degree awarded/ Thesis submitted	Guide/ co-guide	Self appraisal API Score	Verified API Score by Committee
			NIL		
<b>Sub Total III D</b>					<b>NIL</b>

### III (E) FELLOWSHIPS, AWARDS AND INVITED LECTURES DELIVERED IN CONFERENCES / SEMINARS

- (i) 15 points per award International award/fellowship from Govt. or recognized International Sports bodies or organization;  
 10 points per National award/Fellowship ;  
 5 points per state or University level award/fellowship

<b>International/National/state/University level Awards</b>					
Sr. No.	Name of the award	Sports Body/Organization/Association	Level International /National/State/University	Self appraisal API Score	Verified API Score by Committee
			NIL		
<b>International /National/state/University level Fellowships</b>					
Sr. No.	Name of the fellowship	Sports body/Organization/ Association	Level International /National/state/ University	Self appraisal API Score	Verified API Score by Committee
			NIL		
<b>Sub Total III E(i)</b>					<b>NIL</b>

(ii) Invited Lectures/paper presented in Conferences/Seminars:

Points per lecture: International 07, National 05, State/University 03.

Points per paper presentation: International 05, National 03, State/University 02.


(The score under this sub-category API points shall be restricted to 20% of the minimum fixed for Category III for any assessment period)

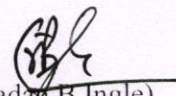
Invited lectures/paper presentations						
Sr No	Title of the Invited lecture/paper presentations	Title of Conference/seminar	Organized by	Level International /National/State/University	Self appraisal API Score	Verified API Score by Committee
1	<b>NIL</b>	-	-	-	-	-
2						
3						
<b>Sub Total III E(ii)</b>						

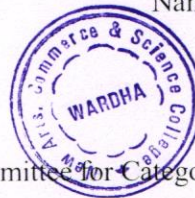
III (F) DEVELOPMENT OF E-LEARNING DELIVERY PROCESS/MATERIAL (10 points per module)

Sr.No.	e-learning delivery process/material	Title of the process/material	Details of the website	No of modules developed	Self appraisal API Score	Verified API Score by Committee
1	<b>NIL</b>					
<b>Sub Total III F</b>						<b>NIL</b>

Total Score Category – III: **50**

  
**IQAC Coordinator**  
 Verified and found correct  
 New Arts, Commerce & Science  
 College, WARDHA

  
 (Dr. Madan B Ingle)  
 Name and Signature of the teacher



  
 Signature of the Principal  
**PRINCIPAL**  
 New Arts, Commerce & Science  
 College, WARDHA

Final Score approved by the Screening / Selection Committee for Category – III: \_\_\_\_\_

Signature of the Chairman  
 Screening / Selection Committee



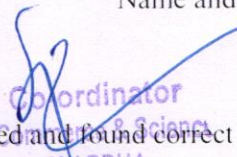
IV. SUMMARY OF API SCORES:

Sr. No.	Last Academic year	Last Academic Year	Total API Score for Assessment Period	Annual Average API Score for Assessment Year
I	Category – I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES	2018-19	<b>84.42</b>	
II	Category – II: CO-CURRICULAR, EXTENSION, PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES	2018-19	<b>31.4</b>	
III	Category – III: RESEARCH AND ACADEMIC CONTRIBUTIONS (For entire period)	2018-19	<b>50</b>	
	Total of Category II + III	2018-19	<b>81.4</b>	

Total Score Category I: 84.42  
II + III: 81.4

Name and Signature of the teacher

  
(Dr. Madan B Ingle)

  
IQAC Coordinator  
New Arts, Commerce & Science  
College, WARDHA



  
Signature of the Principal  
**PRINCIPAL**  
New Arts, Commerce & Science  
College, WARDHA

Final Score approved by the Screening / Selection Committee for Category III:-

Signature of the Chairman  
Screening / Selection Committee

\*\*\*\*\*

### PART C: OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sr. No.	Details ( Mention Year, value etc. where relevant)
1	NIL
2	

LIST OF ENCLOSURES: (Please attach copies of certificates, sanction order, papers etc. wherever necessary)

1. Time table copy.
2. Principal certificate of committee
3. Paper published in journal (0)
- 4 Certificate of National Seminars (03)
- 5 University letters for examiner

I certify that the information provided is correct as per records available with the University / College and / or documents enclosed along with the duly filled PBAS Performa.

Signature of the faculty with  
Designation, Place & Date

Date - 24-4-19



Signature of V.C./ School  
PRINCIPAL  
Chairperson / Principal / HOD  
New Arts, Commerce & Science  
College, WARDHA

N:B: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information filed with the IQAC.

Mahila Vikas Sansthas, Wardha

**NEW ARTS, COMMERCE AND SCIENCE COLLEGE,  
WARDHA**

**SELF-ASSESSMENT-CUM-PERFORMANCE APPRAISAL FORMS  
API - PBAS PROFORMA FOR PROMOTION UNDER CAS**  
(For University Librarian / Deputy Librarian / Assistant Librarian and College Librarian)

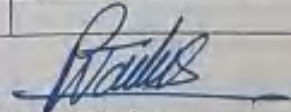
**ACADEMIC YEAR: 2020-2021**

**Part A: GENERAL INFORMATION AND ACADEMIC BACKGROUND**

1. Name (in Block Letters) :- PRAMOD WASUDEORAO TADAS  
2. Father's Name :- WASUDEORAO V. TADAS  
3. Department :- LIBRARY  
4. Current Designation & Grade Pay :- COLLEGE LIBRARIAN (ASTT. PROFESSOR GRADE 10A)  
6000/-  
5. Date of last Promotion, if any :- - Nil -  
6. Which position and grade pay you :- COLLEGE LIBRARIAN (ACADEMIC LEVEL 10A TO 11A)  
Are an applicant under CAS :-  
7. Date of eligibility for promotion :- - Nil -  
8. Address (With Pin Code) :- Plot no. 40 Hari-om Nagar Near New Water Tank  
Anjanamata Parisar, Alodi, Wardha 442001  
Telephone No :- 7385668269  
Email :- [pramod.tadas09@gmail.com](mailto:pramod.tadas09@gmail.com)

9. Human Resource Development Centre Orientation / Refresher Course/ FDP/ MOOC/ One-Two Week Courses attended so far

Name of the Course	Place	Duration	Sponsoring Agency
Nil			



Pramod Tadas  
Signature of Librarian

**PART B: ACADEMIC PERFORMANCE INDICATORS**

**CATEGORY: I**

**(COLLEGE LIBRARIAN)**

**PROCUREMENT, ORGANISATION AND DELIVERY OF KNOWLEDGE AND INFORMATION THROUGH LIBRARY SERVICES.**

Regularity of attending library:

Sr.No	Total No. of Working Days	No. of days attended	Work done	Percentage of attendance	Self-Appraisal Grading	API Grade Verified by Committee
1	291	285	<ul style="list-style-type: none"><li>• <b>Collection Development :</b> Procured Resources: Books: 470 Periodicals:38 Consortia: N-LIST</li><li>• <b>Technical Processing of Resources:</b> Accessioning, Classification, Cataloguing, Data entry of Books</li><li>• <b>Organization of Library Resources:</b> Arrangement of collection Alphabetical and Subject-wise/Classified shelving.</li><li>• <b>Maintenance of Collection:</b> Checked the Inventory &amp; Outstanding records of library users.</li><li>• <b>Reports:</b> for NAAC, LECs, College Magazines &amp; other various purpose.</li></ul> <p><b>Collection Promotion:</b> In-house Book Display, Various activities, to promote library resources in addition lists sent to the concern.</p>	97.93	Good	

*Prakash*

Sr.No	Total No. of Working Days	No. of days attended	Work done	Percentage of attendance	Self-Appraisal Grading	API Grade Verified by Committee
2	291	285	<b>Provision of Library Reader Services:</b> Following Conventional as well as Modern Library Services are provided to the users. <ul style="list-style-type: none"> <li>• Circulation Service</li> <li>• Reference Service</li> <li>• On-line Public Access catalogue (OPAC) Service</li> <li>• Photocopy Service by way of Printing</li> <li>• Internet Service</li> <li>• Document Delivery Service (by e-mail)</li> <li>• Database search Service</li> <li>• Reading Room Service</li> </ul> <b>Other Services</b> <ul style="list-style-type: none"> <li>• Question Bank Service</li> <li>• Books on Credit/ Deposit Service</li> <li>• Career guidance &amp; Counseling Service</li> </ul>	97.93%	Good	
3	291	285	<b>Assistance towards updating Institutional website:</b> <ul style="list-style-type: none"> <li>• Information provided about Library, committee, rules is updated on the College Website viz.</li> <li>• Library facilities</li> <li>• Library Membership ,</li> <li>• Library Services.</li> <li>• OPAC</li> <li>• e-Resources</li> <li>• Assisted to update the information of college on the website</li> </ul>	97.93%	Good	

\*\*As per the table under the document Annexure I (A)

Overall Grading (Category : I) :-	Good
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*Prakash*

Signature of College Librarian

Verified and found correct:



*[Handwritten Signature]*

Signature of V.C./H.O.D./Principal

**PRINCIPAL**  
**Wardha Arts, Commerce & Science**  
**College, WARDHA**

Final Score approved by the Screening / Selection Committee (For Category : I)

Signature of Chairman  
Screening / Selection Committee

**PART B: ACADEMIC PERFORMANCE INDICATORS**

**CATEGORY:II**

**INVOLVEMENT IN ADMINISTRATIVE, EXAMINATION, CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES.**

**II. A. Conduct of Seminar / Workshop pertaining to Library:**

Sr.No.	Name of Seminar/ Workshop organized	Duration	Target Group	Grading	API Grade Verified by Committee
1	Library User Education and Orientation Program	15 days in the Month of Sept.	All first year students of UG & PG	Satisfactory	
2	Competitive Examinations Quiz	15 Oct	UG & PG Students		
3	Workshop on NLIST	September	Faculty & Student		
4	Wachan Din Workshop	19 June	Students & Faculty		
5	Use of Internet in Learning		Student		

**Grading Criteria: Good** – One National level seminar/ workshop and one State/ institution level workshop/Seminar

**Satisfactory**-One National level seminar/ workshop or one State level seminar/ workshop and one institution level seminar/ workshop or four institution seminar / workshop;

**Unsatisfactory**- Not falling in above two categories

**II. B. Library Automation:**

Sr.No.	Activity undertaken for Automation	Completed/ Ongoing	Grading	API Grade Verified by Committee
1	Library has computerized database of Books and Journals with LIB-SOFT software (i.e. Computerized Accession Register) Acquisition, Processing, Bar-coding, Circulation, OPAC & Reports	All the bibliographical details of purchased books and subscribed journals are entered and updated the computerized database of Books and journals.	Good	

**Grading Criteria: Good** – 100% of physical books and journals in computerized database.

**Satisfactory**- At least 99% of physical books and journals in computerized database.

**Unsatisfactory**- Not falling under good or satisfactory.

**II. C. Checking inventory:**

Sr. No.	Indicator/ Activity	Nature of work	Grading	API Grade Verified by Committee

*Prakash*

1	Checking inventory and extent of missing books	During the month May & June the stock verification of books carried out by the library staff. In the course of verification the percentage of missing books is found 0.2%.	Good	
<b>Grading Criteria: Good :</b> Checked inventory and missing book less than 0.5% <b>Satisfactory-</b> Checked inventory and missing book less than 1% <b>Unsatisfactory-</b> Did not check inventory <b>Or</b> Checked inventory and missing books 1% or more.				

#### II. D. i. Digitization Work:

Sr.No.	Indicator/ Activity	Nature of work	Grading	API Grade Verified by Committee
1	Digitization of <ul style="list-style-type: none"> <li>Important Library documents,</li> <li>Previous Exam Question Papers</li> </ul>	Keeping in mind the deteriorating nature of paper media all the important Library documents have been digitized for further use. Also Digitization of previous exam question papers.	Good	

#### II. D. ii. Promotion of Library Networks:

Sr.No.	Indicator/ Activity	Nature of work	Grading	API Grade Verified by Committee
1	N-LIST Consortia	Registration of library users to N-LIST Consortia	Good	
2	Training on Use of N-LIST Consortia	The training is provided to all library users		
3	Training programme on awareness on NDL	The training is provided to all library users		

#### II. D. iii. Dissemination of information

Sr.No.	Indicator/ Activity	Nature of activity	Grading	API Grade Verified by Committee
1	CAS (Current Awareness Service) service to Students	Displayed Library related information on Notice board & Uploaded information on college website	Good	
2	SDI (Selective Dissemination of	E-resources from various sources are linked to library site and were downloaded		

*Prakash*



Information) service to teachers	for users and serviced. - DOAJ full-text articles. etc		
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**II. D. iv. Administrative and Governance related activities:**

Sr.No.	Name of Indicator/ Activity	Nature of work	Grading	API Grade Verified by Committee
1	Library Committee- Secretary	Duties performed as a secretary of Library Committee	Good	
2	IQAC Committee Member	Duties performed as a member of IQAC Committee Member		
3	Green Audit Committee Member	Duties performed as a member of Green Audit Committee		
4	Cultural Committee Member	Duties performed as a member of Cultural Committee		
5	Campus Maintenance Cell	Duties performed as a member of Campus Maintenance Cell		
6	Physical Education and Sports Committee Member	Duties performed as a member of Physical Education and Sports Committee		

**II. D. v. Short term course:**

Sr.No.	Name of Short term course organized	Duration	Target Group	Grading	API Grade Verified by Committee
	--	--	--	--	--

*Wanted:*

II. D. VI. Research paper Published:

Sr.No	Title with Page Nos.	Journal	ISSN / ISBN No.	Whether peer reviewed Impact Factor, if any	No. of Co-authors	Whether you are the main author	Whether Refereed / other Journal as notified by the UGC#	Grading	API Grade Verified by Committee
1	Granthalaya Upbhoktyanchya Abhyasvishayak Garaja Page no 093-095	Vidyawarta International Peer Reviewed Multilingual Research Journal Issue-38 Vol-02 April to June 2021	ISSN - 2319 - 9318	7.940	No	Yes	Yes	15 Good	--
2	Granthalaya Aani SamajPage no193-195	B.Aadhar Multidisciplinary International Research Journal Peer Reviewed & Retreed Indexed April-2021	2278 - 9308	7.675	No	Yes	Yes	10	
<b>Total</b>								25	

**GRADING CRITERIA FOR CATEGORY II**

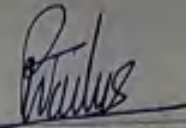
**Grading Criteria Good:** Involved in any two activities from above (I to VI);

**Satisfactory:** involved in at least one activity from above (I to VI);

**Not Satisfactory:** Not involved/ undertaken any of the activities above (I to VI).

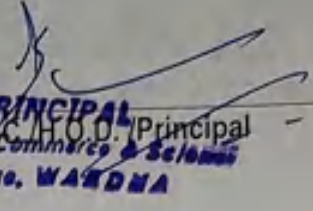
Overall Grading (Category : II) :- Good

*Prakash*



Signature of College Librarian

Verified and found correct:



Signature of **PRINCIPAL** / C.H.O. Principal  
New Arts Commerce & Science  
College, WARDHA

Final Score approved by the Screening / Selection  
Committee (For Category : II)

Signature of Chairman  
Screening / Selection  
Committee

**PART B: ACADEMIC PERFORMANCE INDICATORS**

**CATEGORY: III**

**RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS**

**III A. Research Papers Publication:**

Sr. No	Title with Page Nos.	Journal	ISSN/ ISBN No.	Whether peer reviewed Impact Factor, if any	No. of Co-authors	Whether you are the main author	Whether Refereed / other Journal as notified by the UGC#	Augmented API Score	Proof Document **
1	Granthalaya Upbhoktyanchya Abhyasvishayak Garajayak Page no 093-095	Vidyawarta International Peer Reviewed Multilingual Research Journal Issue-38 Vol-02 April to June 2021	ISSN-2319-9318	7.94	No	Yes	Yes	15 Good	--
2	Granthalaya Aani SamajPage no193-195	B.Aadhar Multidisciplinary International Research Journal Peer Reviewed & Referred Indexed April-2021	2278-9308	7.675	No	Yes	Yes	10	
<b>Total</b>								25	

**III B. Publication other than journal articles (books, chapter in books)**

Sr. No.	Title with Page Nos./Chapter with Page Nos	Book Title, editor & publisher	Publication International / National/Local	ISSN/ ISBN No.	Whether approved by University	No. of Co-authors	Whether you are the main author	API Score	Proof Document**
	--	--	--	--	--	--	--	--	--
<b>Total</b>									

*[Handwritten Signature]*

11

III C. CREATION OF ICT MEDIATED PEDAGOGY AND CONTENT AND DEVELOPMENT OF NEW AND INNOVATIVE COURSES AND CURRICULA

Sr. No.	Innovative Pedagogy/ New Curricula/ Courses/ MOOCs/ E-Content	Name of Activity	Authority Concern	Publisher	Course Credit/ Module	API Score	Proof Document**
	--	--	--	--	--	--	--
Total							

III D. a. RESEARCH GUIDENCE:

Sr. No.	Number Enrolled	Thesis Submitted	Degree awarded	APIScore	Proof Document**
M. Phil.	--	--	--	--	--
Ph.D.	--	--	--	--	--
P.G. Dissertation	--	--	--	--	--
Total					

III D. b. RESEARCH PROJECTS COMPLETED:

III D. b. (i). Sponsored Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	Policy Document Generated	API Score	Proof Document**
	--	--	--	--	--	--	--
Total							

III D. b. (ii). Consultancy Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	Policy Document Generated	API Score	Proof Document**
	--	--	--	--	--	--	--
Total							

III D. C. ONGOING RESEARCH PROJECTS:

III D. C. (i). Sponsored Projects:

*Prakash*

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	Policy Document Generated	API Score	Proof Document**
	--	--	--	--	--	--	--
Total							

III D. C. (ii). Consultancy Projects:

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	Policy Document Generated	API Score	Proof Document**
	--	--	--	--	--	--	--
Total							

III E. a. Patents Awards:

Sr. No.	Title of Patents	Award conferring Organization	National/ International	Patent Number	Policy Document Generated	Proof Document**
	--	--	--	--	--	--
Total						

III E. b. Policy Document:

Sr. No.	Title of Document	Policy Document Submitted to	National/ International/ State Government/ Central Government	Publisher	Policy Document Generated	Proof Document**
	--	--	--	--	--	--
Total						

III E. c. Fellowship and Awards:

Sr. No.	Fellowship Award	Award conferring Organization	Event Organized by	Whether International/ National/ State/ Regional/ College or University level	API Score	Proof Document**
	--	--	--	--	--	--
Total						

III F. Invited lectures / Paper delivered in conferences / seminars:

Sr. No.	Invited Talk/ Paper Presented	Title of Conference/ Seminar	Event Organized by	Whether International (Abroad)/ National (Within Country)/ State/ Regional/ College or University level	API Score	Proof Document**
	--	--	--	--	--	--
<b>Total</b>						

Note:

- ❖ Paper presented in part of edited book or proceeding then it can be claimed only once.
- ❖ For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- ❖ \*For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.

As per table under the document Annexure III (A)

Overall Grading (Category : III) :-	25
-------------------------------------	----

*[Handwritten Signature]*

Signature of College Librarian

Verified and found correct:



Signature of V.C./H.O.D. /Principal

**PRINCIPAL**

**New Arts, Commerce & Sciences College, WARDNA**

Final Score approved by the Screening / Selection Committee

[Empty rectangular box for final score]

(For Category: III)

\_\_\_\_\_  
Signature of Chairman  
Screening / Selection Committee

IV. SUMMARY OF GRADES/ API SCORES

Category	Criteria	Last Academic Year (2019-2020)	GRADES	Annual API Score (for Category III Only)
I	PROCUREMENT, ORGANISATION AND DELIVERY OF KNOWLEDGE AND INFORMATION THROUGH LIBRARY SERVICES	Good	Good	25
II	INVOLVEMENT IN ADMINISTRATIVE, EXAMINATION, CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES	Good	Good	
III	RESEARCH PUBLICATIONS AND ACADEMIC CONTRIBUTION			

*P. S. Patil*  
\_\_\_\_\_  
Signature of College Librarian

Verified and found correct:



*[Signature]*  
\_\_\_\_\_  
Signature of V. G. H. D. P. Principal  
Wardha Arts, Commerce & Science  
College, WARDHA

\_\_\_\_\_  
Signature of Chairman  
Screening / Selection  
Committee



**PART C : OTHER RELEVANT INFORMATION**

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sr.No.	Details (Mention Year, value etc. where relevant)

**LIST OF ENCLOSURES:**

(Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)

Sr No.	Certificates / Letters/ Sanction Orders/ Papers	Enclosure No.
1	Granthalaya Upbhoktyanchya Abhyasvishayak Garaja, Vidyawarta International Peer Reviewed Multilingual Research Journal Issue-38 Vol-02 April to June 2021, Page no 093-095	1
2	Granthalaya Aani Samaj, B.Aadhar Multidisciplinary International Research Journal Peer Reviewed & Referred Indexed April-2021, Page no193-1 95	2
3	Work done Certificate OF Head of the Department. Head of the Institution in reference to category I & II.	3

I certify that the information provided is correct as per records available with the University / College and / or documents enclosed along with the duly filled PBAS Proforma.

Wardha

Date: 16.06.2019

*[Signature]* LIBRARIAN

Signature of the faculty with Designation



*[Signature]*  
Signature of V.C. / Principal / HOD  
**PRINCIPAL**

**Wardha College of Arts, Commerce & Science**

**N: B:** The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS

Promotions will be verified by the university/college and information filed with the IQAC.

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**NEW ARTS, COMMERCE AND SCIENCE COLLEGE, WARDHA**

**WORK DONE CERTIFICATE-2020-2021**

This is to certify that, **Shri. PRAMOD W. TADAS (College Librarian)** carried out the following activities and has provided library services. And conducted Co-Curricular and other activities in academic Session **2018-19** are as follows:

**CATEGORY I: PROCUREMENT, ORGANISATION AND DELIVERY OF KNOWLEDGE AND INFORMATION THROUGH LIBRARY SERVICES**

- **Collection Development :**  
Books acquired, accessioned, processed, organized well, the books are properly maintained and shelved.  
The Journals are directly subscribed from the publisher, the subscription is paid annually. The e-resources are also subscribed from INFLIBNET under N-List.  
Procured Resources: Books: 470; Periodicals: 38; Consortia: N-LIST.
- **Technical Processing of Resources:**  
The Books are accessioned in the Accession register and are data entered in Library software  
The books are classified according to Dew Decimal Classification system.  
Books are purchased as per the recommended by teachers. Recommended by the library committee, Journals are purchased directly from Publishers. Back volumes are Bounded for reference purpose Accessioning, Classification, Cataloguing, Data entry of Books has been carried out
- **Organization of Library Resources:** Books acquired, accessioned, processed, organized well, the books are properly maintained and shelved.
- **Arrangement of collection** Alphabetical and Subject-wise/Classified shelving.
- **Maintenance of Collection:** The mutilated or unbind books are sent for binding along with the journals Cataloguing, Book Binding are carried out. Checked the Inventory & Outstanding records of library users.
- **Reports:** The various reports are prepared and generated for NAAC., LECs, College Magazines & other various purposes.
- **Collection Promotion:** User awareness & Instruction Programmes are carried out. Training Programme/ Instruction about Catalogue/ use of OPAC, is provided to students. External users are provided library services with the permission of the Principal, such as Reference service, Reprographic service, Referral service etc. The information about the new arrivals and the various advertisements such as entrance, eligibility and other competitive exams are displayed on the display board. The students are motivated to apply online using the library resources. In-house Book Display, Various activities, to promote library resources in addition lists sent to the concern.

- > **Library Services:** the library services are provided using computers. The Circulation of Books is carried out using computers. The Reference Service, Reprographic Services, Information Extension Service, Periodical Services, Document Delivery Services, e-resources are made available. Assisted by providing number of books, departments, Assistance by providing number of books, faculties, Information provided about library, to members.
- > **ICT application of Library Services:** Library management software 'LIBSOFT' is installed and Library automation in process, OPAC, is installed for the searching of Books, Computerized reports are generated, e-resources are subscribed under N-LIST programme of INFLIBNET. The students are provided internet service free of cost. The unique password is provided to access these resources. The guidelines are provided to access these resources about the accessing and downloading the resources. The National Digital Library services are provided to users.

> **CATEGORY II: INVOLVEMENT IN ADMINISTRATIVE, EXAMINATION, CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES:**

> **II. A. Conduct of Seminar / Workshop pertaining to Library:**

Provided the Library User Education and Orientation Program for students of UG & PG  
 Conducted Workshop on NLIST, Workshop on NDL, Use of Internet in Learning ,

> **II. B. Library Automation:**

Library has computerized database of Books and Journals with LIBSOFT the Acquisition, Processing, Bar-coding, Circulation, OPAC & Reports. All the bibliographical details of purchased books and subscribed journals are entered and updated the computerized database of Books and journals.

> **II. C. Checking inventory:**

Checked the inventory during the month May & June the stock verification of books carried out by the library staff. In the course of verification the percentage of missing books is found 0.2%.

> **II. D. i. Digitization Work:**

Keeping in mind the deteriorating nature of paper media all the important Library documents and GRs have been digitized for further use. Also Digitization of previous exam question papers

- o Important Library documents,
- Previous Exam Question Papers

> **II. D. ii. Promotion of Library Networks:**

The N-LIST Consortia is available and library users are registered to N-LIST Consortia and NDL for accessing the e-resources. Training on Use of N-LIST Consortia and Training programme on awareness on NDL is provided to all library users

> **II. D. iii. Dissemination of information**

Provided CAS (Current Awareness Service) service to Students, Displayed Library related information on Notice board & Uploaded Library information on college website

Provided SDI (Selective Dissemination of Information) service to teachers for these e-resources from various sources is linked to library site and were downloaded for users and serviced. Such as- DOAB,DOAJ full-text articles. etc

> **II. D. iv. Administrative and Governance related activities:**

Worked as Library Committee-Secretary. \ He always helped in the governance activities of the institution whenever required. He also helped in the examination process and always ready. . He also worked a Member of annual student festival committee etc. He carried out his all duties/ activities enthusiastically and successfully

Date : / /

*[Handwritten Signature]*  
Principal

**PRINCIPAL**  
**New Arts, Commerce & Science**  
**College, WARDHA**



(3)

परिशिष्ट-ब (भाग-३)  
स्वयंमूल्यनिर्धारण अहवाल

कालावधी :- प्रागुत दिनांक ०१ ०७ २०२० पर्यंत दिनांक ३० ०६ २०२१

(1) शासकीय अधिकार्याचे/कर्मचार्याचे नाव श्री प्रमोद वासुदेवराव लडस  
(2) पद गृहशास्त्र

(3) या वर्षी/कालावधीत नेवून दिलेल्या कामाची उद्दिष्टे (असल्यास)  
गृहशास्त्राच्या कामकाजाकालात योणास डिविझनाच्या व वारिष्ठांच्या माफीत योणाच्या कुलत्याच पाळण सन्मानपूर्वक

(4) वर्षभरात केलेली उल्लेखनीय अशी महत्त्वाची व वैशिष्ट्यपूर्ण कामे (उद्दिष्टांपासून सदर्भराहित)  
गृहशास्त्राचे डिविझन साध्य करित असलेला योणाच्या डिविझन सन्मानपूर्वक योणाच्या व वारिष्ठांच्या मागीर निरवाळी साडवित्या अ. दोन शोधनिबंध आंतरराष्ट्रीय जर्नल मध्ये प्रकाशित झाले.

*Prudh*  
गृहशास्त्र

प्रमोद वासुदेवराव लडस

अधिकार्याची/कर्मचार्याची सही, नाव व पदनाम

दिनांक

(5) शासकीय अधिकारी/कर्मचारी यांच्या वरील स्वयंमूल्यनिर्धारणाशी सहमत आहेत का ?

(6) नसल्यास त्याची कारणे



दिनांक

*Dr. A. B. Sajanikar*  
प्रतिबंधन अधिकार्याची सही, नाव व पदनाम  
DR. A. B. SAJANIKAR  
PRINCIPAL  
New Arts, Commerce & Science  
College, WARDHA

(3)

परिशिष्ट-बे (भाग-४)

गट "अ" ते गट "क" च्या अधिकाऱ्यांची/कर्मचाऱ्यांची सर्वसाधारण योग्यता व वैरिच्य यासंबंधी अभिप्राय  
 Estimate of General Ability and Character of Grade "A" to Grade "C" Officers/Employees

(१) नाव  
 (1) Name

श्री. प्रमोद वासुदेवराव लडस  
 Shri. Pramod Vasudevrao Ladse

	दिनांक Date	महिना Month	वर्ष Year	दिनांक Date	महिना Month	वर्ष Year		
(२) प्रतिवेदनका कालावधी (2) Period of Report	From	01	07	2020	पर्यंत To	30	06	2021
(३) धारण केलेले पद/पदे (3) Posts held	उच्चपाठ							
(४) उद्योगप्रियता व कार्यक्षमता (4) Industry & Application	अत्युत्कृष्ट Outstanding	उत्कृष्ट Very good	चांगले Good	साधारण Average	साधारणपेक्षा कमी Below Average	प्रश्नचिह्न Question		
(५) हस्तगतकृत कामांचे पूर्ण करणेची क्षमता (5) Capacity to get work done by subordinates	अत्युत्कृष्ट Outstanding	उत्कृष्ट Very good	चांगले Good	साधारण Average	साधारणपेक्षा कमी Below Average	प्रश्नचिह्न Question does not arise		
(६) सहकारी व जनता यांच्याशी अशांततेचे संबंध (6) Relations with colleagues & public	सहाकार्यीय Co-operative	सौजन्याचे Courteous	मदतीचे Helpful	उदासीन Indifferent	अनैतकीपूर्ण Unfriendly			
(७) सर्वसाधारण बुद्धिमत्ता (7) General Intelligence	अत्युत्कृष्ट Outstanding	उत्कृष्ट Very good	चांगली Good	साधारण Average	साधारणपेक्षा कमी Below Average			
(८) निर्णयशक्ती, उपक्रमशीलता, खात्री पटविण्याचे सामर्थ्य व धडाडी यासह कार्यक्षमता (8) Administrative ability including judgment, initiative convincing ability and drive.	अत्युत्कृष्ट Outstanding	उत्कृष्ट Very Good	पिश्रित चांगले Positively Good	चांगली Good	साधारण Average	साधारणपेक्षा कमी Below Average		
(९) तांत्रिक/व्यावसायिक कार्यक्षमता (संबंधित असेल तेथे) (9) Technical/Professional ability (Where relevant)								
(१०) मागासवर्गीयांबाबतचा दृष्टिकोन (10) Attitude towards backward class	मदतीचा Helpful	सहानुभूतीचा Sympathetic	असहानुभूतीचा Unsympathetic	तटस्थ Neutral				
(११) विशेष कल (11) Special Attitude								
(१२) सचोटी व वैरिच्य (12) Integrity & Character								
(१३) प्रदान करण्यात आलेल्या शक्तींचा पूर्णपणे वापर करतात काय ? (13) Whether powers delegated are fully utilised ?	होय Yes	आंशतः Partly	नाही No					
(१४) बढोन्नतीसाठी पात्रता (14) Fitness for Promotion	प्रयोग Uncertain		अपेक्षानुसार वागवणे Fill in normal course (according to seniority)					
(१५) प्रशिक्षणासाठी आवश्यक क्षेत्र (जेथे आवश्यक त्या क्षेत्राचा उल्लेख करावा.) (15) Areas of training required (Mention Required Area)								
(१६) प्रकृतिमान (16) State of Health	चांगले नाही Not Good	चांगले Good	अत्युत्कृष्ट Very Good					
(१७) क्षेत्रीय स्तरावर काम करण्याची योग्यता (17) Fitness for field work	आय Yes	नाही No	संबंधित नाही Not relevant					



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- (v)
- (18) सारणका-२ काम करण्याची आवड  
Willingness to work on Computer
- (19) सामान्य मूल्यमापन  
General Assessment
- आहे  
Yes
- नाही  
No
- दिसून आली नाही  
Not seen
- संबंधित नाही  
Not relevant

- (20) प्रतवरी  
(हाताने लिहावी)  
Grading  
(Write in handwriting)
- A + अत्युत्कृष्ट  
A + Outstanding
- A उत्कृष्ट  
A Very good
- B + निश्चित चांगली  
B + Positively good
- B चांगला  
B Good
- B - साधारण  
B - Average
- C साधारणपणा कमी  
C Below average

ठिकाण / Place -

दिनांक / Date -

प्रतिवेदन अधिकार्याची सही, नाव व पदाचा  
Signature, Name & Designation of the Reporting Officer

परिशिष्ट " ब " (भाग-५)  
पुनर्विलोकन अधिकार्याचे अभिप्राय  
Remarks of the Reviewing Officer

पुनर्विलोकनाचा कालावधी : प्रारंभ

1 Period of Review From

दिनांक Date	महिना Month	वर्ष Year	0	दिनांक Date	महिना Month	वर्ष Year
			To			

- 2 आपण प्रतिवेदन अधिकार्याशी सहमत आहात ?  
(सहमत नसल्यास, कुठल्या अभिप्रायाशी सहमत नाही हे  
विनिश्चितपणे नमूद करावे ) की त्याच्या मूल्यमापनामध्ये काही  
सुधारणा करण्याची किंवा भर घालण्याची आपली इच्छा  
आहे ?
- 2 Do you agree with the Reporting Officer ?  
(if not, state specifically the remarks with  
which you do not agree) or do you wish to  
modify or add to his assessment ?

- 3 प्रतवरी  
(हाताने लिहावी)  
Grading  
(Write in handwriting)
- A + अत्युत्कृष्ट, A उत्कृष्ट, B + निश्चित चांगली, B चांगला, B - साधारण, C साधारणपणा कमी
- A + Outstanding, A Very good, B + Positively good, B Good, B - Average, C Below average

ठिकाण / Place -

दिनांक / Date -

पुनर्विलोकन अधिकार्याची सही, नाव व पदाचा  
Signature, Name & Designation of the Reviewing Officer

गोपनीय अहवालाची श्रेणीत प्रत समक्ष मिळाली.

प्रकाशद्वारे गोपनीय अहवालाची प्रत पाठविली तरक्यास, पत्र अमानत व दिनांक.

अधिकारी/कर्मचारी यांचे नाव व दिनांकित स्वाक्षरी

संस्कारण अधिकार्याचे नाव, पदाचा व दिनांकित स्वाक्षरी



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