# INDRAPRASTHA NEW ARTS, COMMERCE AND SCIENCE COLLEGE, WARDHA

# **College Library**



Our College library was established in 1996. The library is automated and follows the open system. It is committed to knowledge enhancement of faculty and student though effective use of recent technology in the field, in addition to the other services offered for the purpose. The library offered an interesting collection of books, Journal Periodical, Magazine and Newspaper, CD, DVD and Online resources national and international to facilitate reading and referencing. Library resources are up to date every year though supervision of the Library Advisory Committee. The library houses different sections under one roof for the convenience of its users. New Books are displayed for the benefit of staff and students in the library. The library is centrally located with a total carpet area 3000 sq. ft. The Library is well ventilated with adequate facilities. It is one of the richest libraries in the area of Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur. The Library has a good collection of Reference books and Text books. In addition to the books, Journals, Magazines on general knowledge, competitive exam, yoga, sports, spiritual and moral values are also there, having 23663 books, including Reference books, Text Books, Encyclopedia, etc on various subjects. The library regularly subscribes about 35 International & National journals and periodicals per year.

#### **Objectives:**

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- To Acquire, Organization and update the library collection to support teaching learning process.
- To encourage students to read beyond the requirements of the curriculum.
- To provide instruction and assistance in the effective use of learning resources/services.

## **Mission:**

Library service as a resource center and aims to develop a comprehensive collection of books and journals useful for students and faculty of the college and provides an efficient dissemination of knowledge.

# **Library Advisory Committee:**

Sr.	Name of Committee Member	<b>Designation</b>	
1	Dr. Ashish B. Sasankar	Chairman/ Principal	
2	Prof. Pramod W. Tadas	Secretary/Librarian	
3	Prof. Sandip Petare	IQAC Coordinator	
4	Dr.Prashant R. Kadwe	Member/Head of Arts & Humanities. Dept.	
5	Dr.Mohan Sawade	Member/Head Commerce Dept.	
6	Dr. Vaibhavi Ughade	Member/Head of Biotechnology Dept.	
7	Prof. Swati Lambat	Member/ Asstt. Prof. Computer Science Dept.	
8	Mr. Vivek Ghungrud	Member/ Head of Administration office	

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# **Working Hours of Library**

LIBRARY HOURS			
On Working Day:	8:00 AM to 5:00 PM		
In Examination Period	8:00 AM to 5:00 PM		
During Vacation:	8:00 AM to 5:00 PM		
On Holiday:	Closed		

# **Library Area**

Detail of Areas	Area in Sq. ft.	
Administrative Space	250	
Stacking Area	1000	
Reading Hall Area	750	
Staff Reading Area	250	
E-Resources Section Area	250	
Other Area	500	
Total Area	3000	

# Library Usage Details

**Total Area:** 3000 Square Ft.

**Seating Capacity:** 130

**Usage Times:** 08:00 AM to 5:00 PM

Working Days: Monday to Saturday

# **Issue and Return Timings:**

and Neturn Timings.			
Monday to Saturday	09:00 AM to 2:00 PM		

# **Lay-Out of Library**

- Librarian Table
- Property Counter
- Display of New Arrivals
- Circulation Counter
- Students Reading Room

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- Staff Reading Room
- Reference Book Section
- NRC
- OPAC Section
- News Paper Table
- Periodical Rack
- Competitive Books section
- Notice display Board

## **Library Collection:**

Total No of Books	23663
Text Books	14367
Reference books	977
Others & Competitive Books	8319
Journals & Periodicals	35
News Paper	06
E-Books INFLIBNET through N-LIST	199500
E-journals INFLIBNET through N-LIST	6000

COLL

#### **Library Guide:**

New Arts, Commerce & Science College of library provides a mix of useful reference works, core text books and relaxing reading material, as well as a comfortable and quiet place to study. The Librarian works 09.00 hours a day, and is pleased to answer any queries, either in person or by email (pramod.tadas09@gmail.com).

#### **Admission Policy**

All members of College Library are entitled to hour access to the library and OPAC facilities.

All members of College are entitled to 24/9.00 access to the library and computing facilities, and can borrow up to 2 books for a period of one week.

All members of Indraprastha New Arts Commerce & Science College of education are entitled to borrow books from the library excluding Reference Collection items.

The due date for all items borrowed is one WEEK from the date you issued the item to yourself.

Loans can be renewed up to a maximum of one time by using the Renewals option of college library.

#### **Study Support:**

The library buys core textbooks for courses with a significant number of College students. The librarian welcomes suggestions for books to support your studies. Please email your suggestions to Suggestion box or enter them in the Library Suggestions Book, which can be found inside the Library.

#### Study spaces:

There are 130 Chairs for quiet study in the reading hall of library

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## Suggestions:

We welcome suggestions for book purchases and any other comments, which will be given full consideration. The Library Suggestion book can be found by just inside the library.

#### **Special Membership:**

Interested user can be a member of our library under special deposit scheme (SPS).

For this membership user should pay some amount as a deposit for a year which is decide by library committee Under this scheme user can issue 2 book at one time for one week.

#### **ICT Enabled:**

- Automation of circulation
- E-Zone fore-Journals and Book Retrieval
- Barcode Printer and Scanner
- CCTV Installed in library
- E-Resource

# **Library Best Practices:**

- Adopted Open access System for students and faculty
- Career/Employment service
- Membership for Outsider/ Alumni Students
- Best Library Reader Award
- Best Library User Award

## **Library Facilities and Services:**

#### **Facility**

- 1. Software for library & Information management (LibSoft)
- 2. OPAC (Online Public Access Catalogue)
- 3. Reprography (Xerox) facility
- 4. Inter library loan facility
- 5. Reading Room for Students & Staff.
- 6. Books for competitive Exam, UPSC, MPSC, SSC, and all type of Departmental Exam.
- 7. Books deposit scheme
- 8. Internet with Wi-Fi facility for students and faculty

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#### **Services**

- 1 PG Students Open Access system
- 2 Display of new books arrivals
- 3 Reference service
- 4 Referral Service
- 5 Syllabus
- 6 Previous year question paper
- 7 Journals back volumes
- 8 Access to E-Journals and E-Books
- 9 Outsider user service
- 10 Library users Guide
- 11 Computerized Reports Service
- 12 Personalized Reference Service
- 13 CAS-current awareness Service
- 14 SDI-Selective Dissemination Service
- 15 Open Access
- 16 Internet service
- 17 Home landing Services
- 18 Suggestion Box

# Library Events –

- 1.General Knowledge Test for students.
- 2.Exhibition.
- 3. Celebrating S.R. Ranganathan Birth Days Librarian Day.
- 4. Reading Day. APJAbdul Kalam Jayanti
- 5.User Orientation Programme for New Admitted students
- 6.Online E-Resources and N- List Orientation Programme organized for Staff and Students
- 7.Essay Competition for Student

# SWOC ANALYSIS

## Strength

- 1 Fully Qualified Staff
- 2 Open Access Systems
- 3 Automated Library Circulations
- 4 Wi-Fi Internet facilities with number of computer system

#### Weakness

1 Less Setting Capacity Reading Room/Need of separate Building

### **Opportunity**

- 1. Well Established Library with Advanced ICT Facility
- 2. Best Library User Award For Student

#### **Challenges**

- 1.Declining Reading Habits
  - 2.Lack of library funding policy

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# **Future Plan**

- 1. Develop separate Library Building
- 2. Using Fully Barcode Technology
- 3. To Increase stack room and reading room space.
- 4. To adopt all modernization regarding library.
- 5. National Knowledge Network connectivity

# **Subject list of Library Collection**

Sr. No	Subject
1	English
2	English Literature
3	Marathi
4	Marathi Literature
5	Economics
6	Political Science
7	Sociology
8	History
9	Geography
10	Psychology
11	Home-Economic
12	Fashion-Design
13	Physical Education
14	Library Science
15	Commerce
16	Management
17	Accounting
18	Economics
19	Auditing
20	Statistics
21	Auditing
22	Law
23	Environmental
24	Computer Science
25	Electronics
26	Mathematics
27	Biotechnology
28	Chemistry

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29	Microbiology
30	Genetic
31	Biology
32	Competitive Exam& Others
33	Hindi
34	Curriculum
35	Biography/Literature
36	Communication
37	Philosophy
38	Information Technology
39	Reference

# Journals & Magazine Library List

a		Periodicity	
Sr. No.	Name of the Journals		Types
1	Asian Journal of Microbiology, Biotechnology & Environmental Sciences	Quarterly	Types  National
2	Current Science	Fortnightly	National
3	Science Reporter	Monthly	National
4	University News	Weekly	National
5	Asian Journal of Research in Chemistry	Bimonthly	International
6	Indian Journal of Pure and Applied Mathematics	Bimonthly	International
7	Arthshastra: Indian Journal of Economics & Research	Quarterly	National
8	Indian Journal of Research in Capital Market	Quarterly	National
9	Arthsanwad	Quarterly	International
10	Udhyojak	Monthly	National
11	The Indian Journal of Nutrition and Dietetic	Quarterly	International
12	Indian Literature	Bimonthly	National
13	Samaj Prabodhan Patrika	Quarterly	National
14	Akshargatha	Quarterly	National



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15	Akshar Vaidarbhi	Quarterly	National
16	Navbharat	Monthly	National
17	Swastha Watika	Quarterly	National
18	Shikshan Sankraman	Monthly	National
19	Akshargangot	Monthly	National
20	Vanrai	Monthly	National
21	Yojana Hindi	Monthly	National
22	Jivan Vikas	Monthly	National
23	Digit	Monthly	International
24	Bhartia Itihas aani Sanskruti	Quarterly	National
25	Down To Earth (English	Monthly	International
26	Sportstar(English	Weekly	National
27	Kurukshetra (Hindi)	Monthly	National
28	Aseema	Monthly	National
29	Samany Dnyan Darpan	Monthly	National
30	India Today	Fortnightly	National
31	Pratiyogita Darpan	Monthly	National
32	Employment News	Weekly	National
33	Gruhshobha	Fortnightly	National
34	Gruhshobhika	Monthly	National
35	Competition Afair	Monthly	National
36	Aseema	Monthly	National

Mr. Pramod W. Tadas Librarian Indraprastha New Arts, Commerce and Science College Wardha

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## **LIBRARY**





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# **STACK ROOM**





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# OPAC/INTERNET ONLINE PUBLIC ACCESS CATALOGUE



**NRC** 

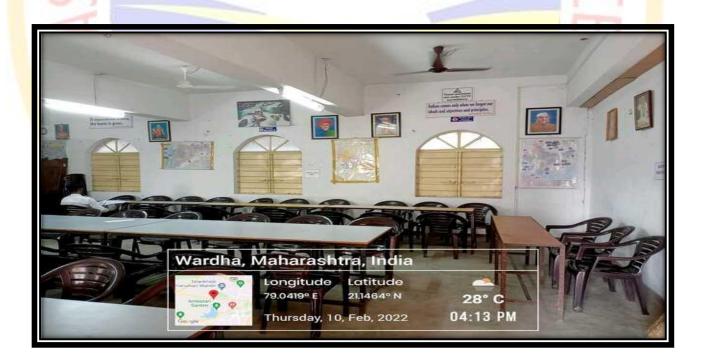


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# **READING ROOM**





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# **SPECIAL STUDY AND READING ROOM**





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# **NEWS PAPERS READING CORNER**

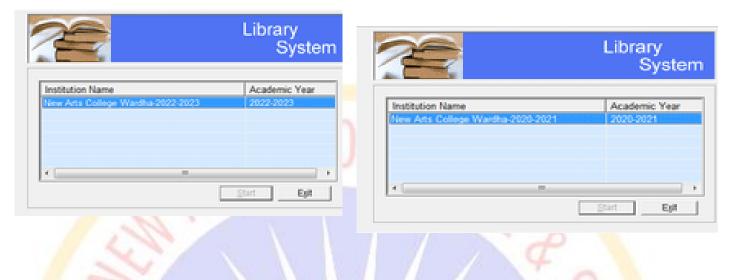


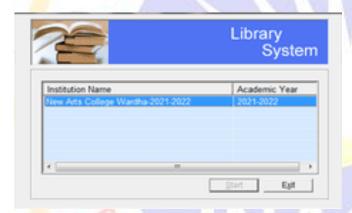


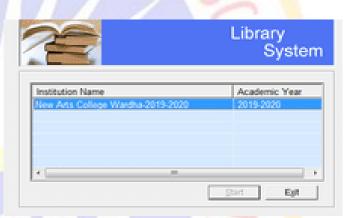
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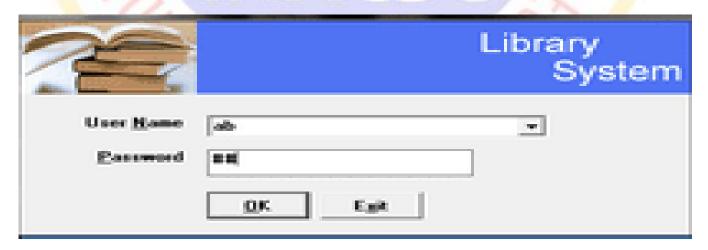
## LIBRARY MANAGEMENT SYSTEM: HOME PAGE







## **SOFTWARE LOGIN:**



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## **SOFTWARE MENU TAB:**



#### **BOOK ISSUE MENU**







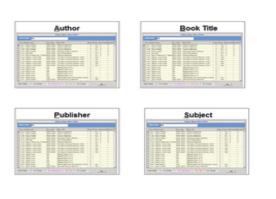
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#### **BOOK RETURN**

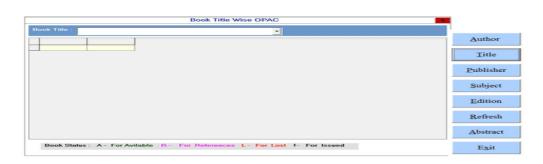
# **OPAC: ONLINE PUBLIC ACCESS CATALOGUE**





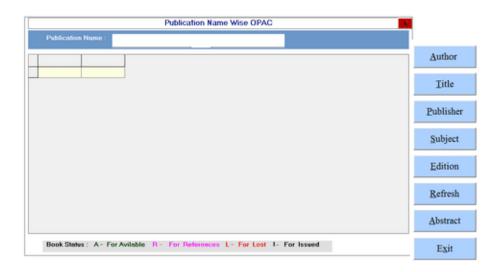


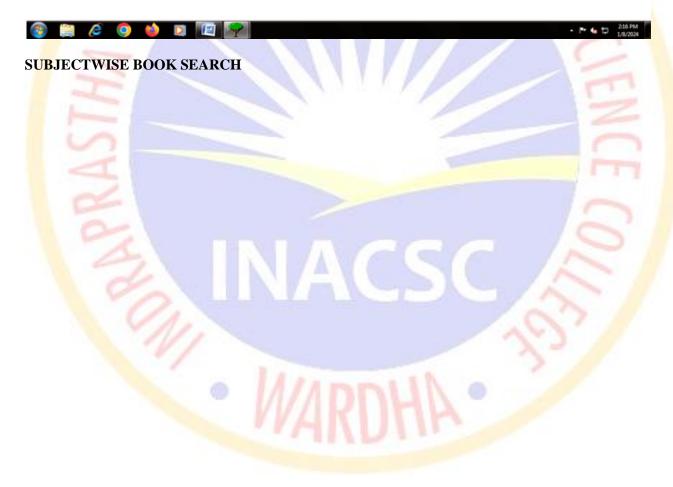
#### TITLEWISE BOOK SEARCH



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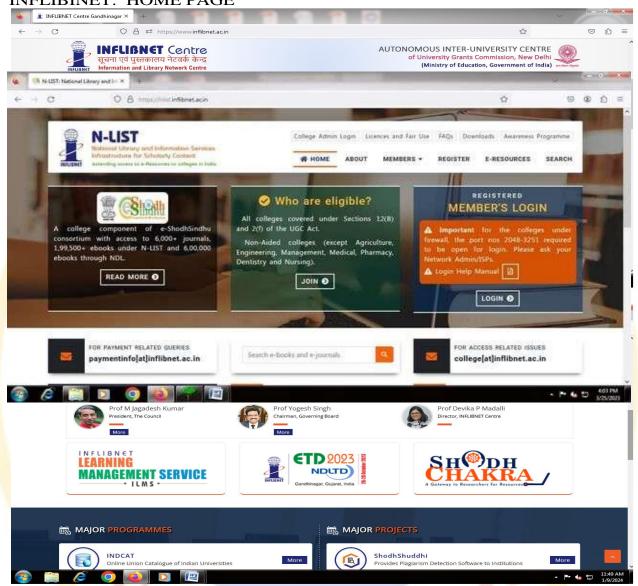
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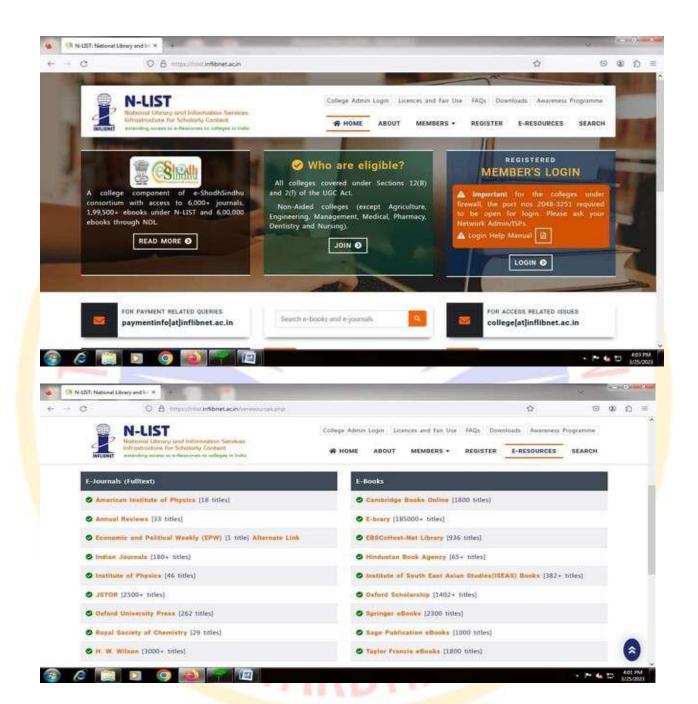
# **Digital Library Facility**

**INFLIBINET: HOME PAGE** 



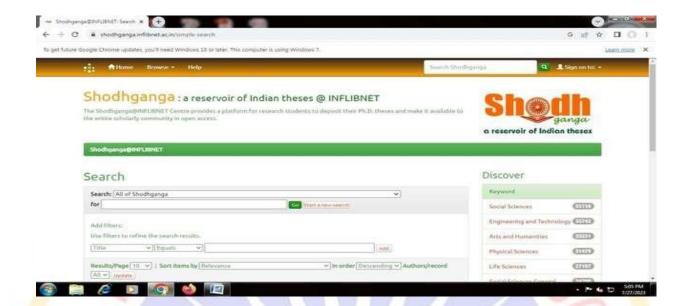
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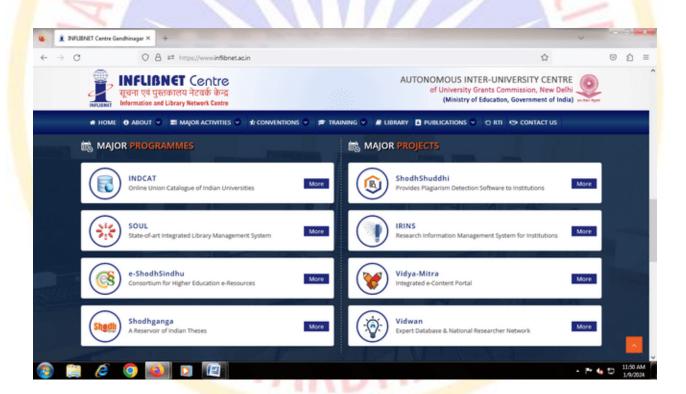
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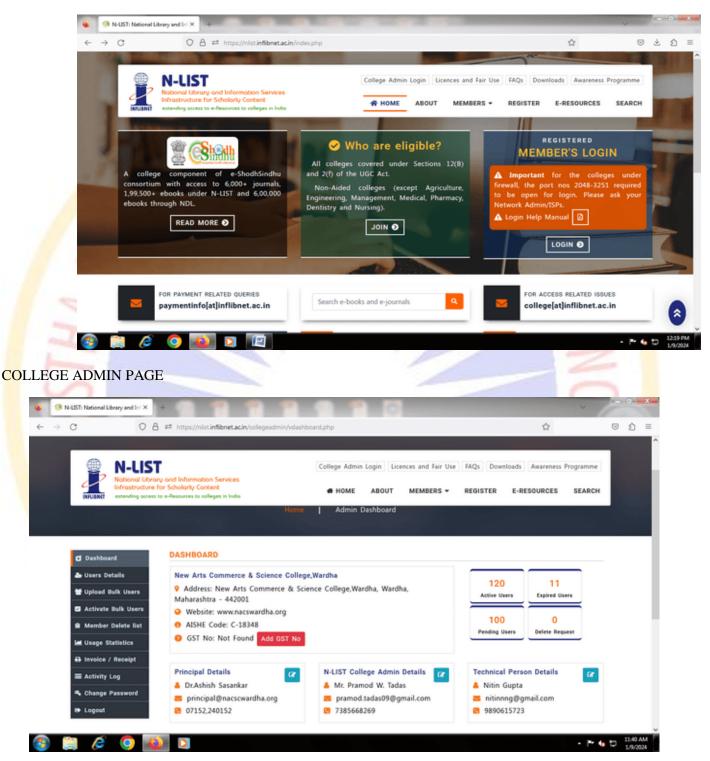
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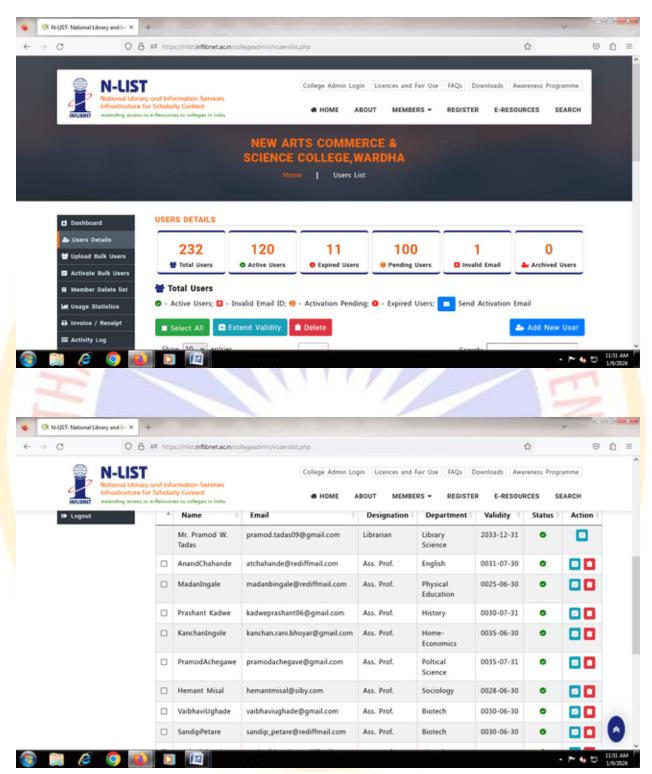
# N-LIST (NATIONAL LIBRARY AND INFRASTRUCTURE FOR SCHOLARLY CONTENT) HOME PAGE



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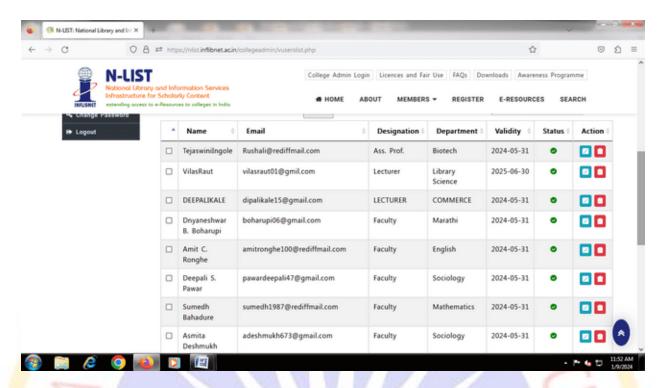
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#### **USER DETAILS:**

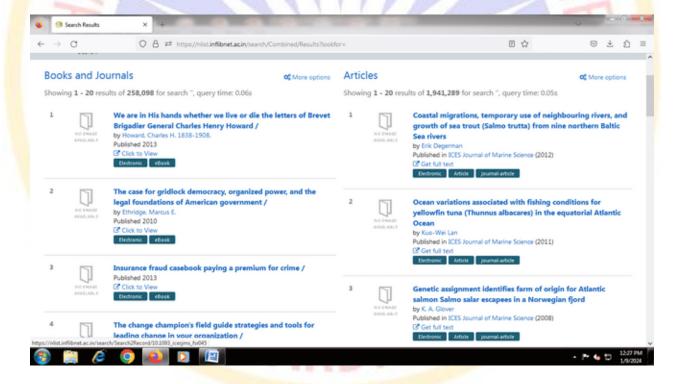


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## **ELECTRONIC BOOKS & JOURNALS SEARCH**

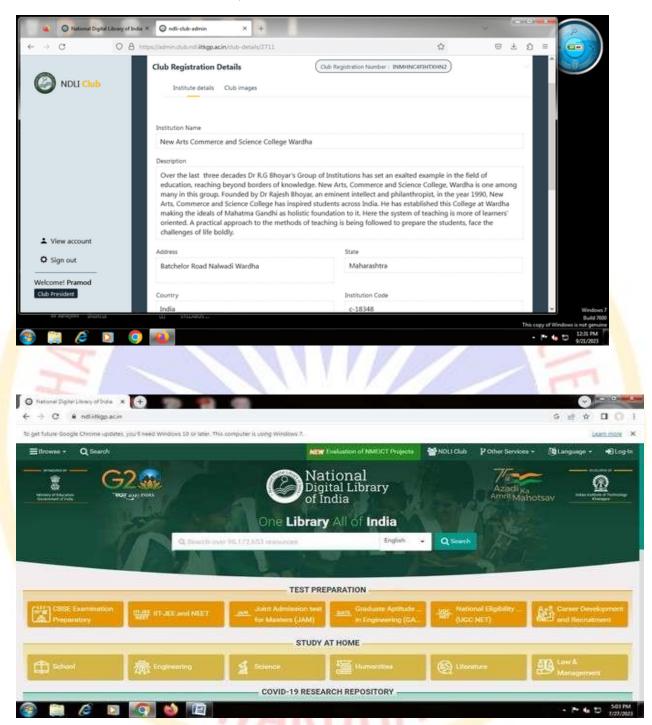


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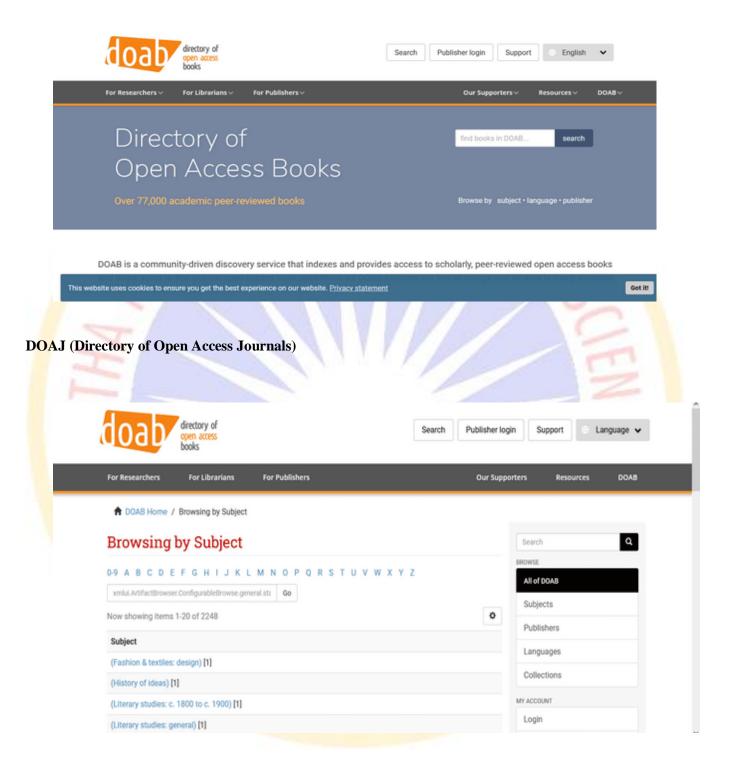
#### NATIONAL DIGITAL LIBRARY (NDLI



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### **DOAB (Directory of Open Access Books)**



# **Library Department Activity (Photo Gallery)**

1) LibrarianDay–Dr.S.R.RangnathanBirthAnniversary(FatherofLibraryScience)



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# **Online E-Resources and N-list Orientation Programme:**





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# Online E-Resources and N-list Orientation Programme

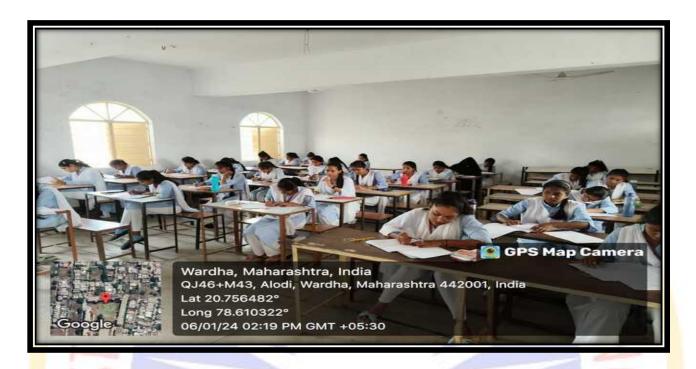


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## Vachan Prerana Din



# ReadingInspirationDay:Dr.A.P.JAbdulkalamBirth Anniversary



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# **Book Exhibition**





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# **Essay Competition**

